

APPENDIX A

2013/14 FINANCIAL PLANNING AND BUDGET PROCESS TIMETABLE OF KEY MILESTONES

Date / Meeting	Detail
28 May 2012 Overview and Scrutiny Committee	Overview and Scrutiny receive an initial report as part of their review of the Budget process.
13 August 2012 Cabinet	Report to Cabinet on the Local Council Tax Support Scheme for Consultation
10 September 2012 Cabinet	Cabinet approves the process being proposed for 2013–2015 Financial Planning and Budget Process and Budget Engagement Strategy for 2013/14.
10 September 2012 to 31 October 2012	Detailed work undertaken on the 2013-2015 Financial Planning and Budget Process
October 2012	Budget Engagement – Phase 1
3 October 2012 All Members' Budget Briefing	First All Members' Budget Briefing for consideration of the CEI programme and Budget information.
4 October 2012	Notice of Objection Process for the 2013/14 Budget Commences
24 October 2012	Initial Business Cases (Revenue and Capital) to be completed
23 November 2012	Full Business Cases (Revenue and Capital) completed.
26 November 2012 Cabinet	Cabinet considers its 2013-2015 initial budget proposals in relation to general fund, schools, housing revenue account & Capital Plan.
27 November 2012 All Members' Budget Briefing	Second All Members' Budget Briefing for consideration of the Cabinet's initial 2013-2015 Budget proposals.
29 November 2012 Council	Report to Council on the Local Council Tax Support Scheme for approval of the recommended scheme
December 2012	Budget Engagement – Phase 2

APPENDIX A

Date / Meeting	Detail
December 2012 Scrutiny Process	Scrutiny of the 2013-2015 Financial Planning and Budget Process.
3 December 2012 (Estimated Date)	Estimate date of the 2013/14 Provisional Local Government Finance Settlement
End of December 2012	Equality Impact Assessments and Business cases (Revenue and Capital) revised, if required, to reflect the outcome of Engagement undertaken.
7 January 2013 Overview and Scrutiny	Overview and Scrutiny Committee consider the results of their overview of the 2013-2015 Financial Planning and Budget process.
16 January 2013 Cabinet	Cabinet considers its draft budget proposals for 2013-2015 in relation to general fund revenue, schools, housing revenue account, treasury management strategy & Capital Plan, taking into account feedback received as part of Budget Engagement.
Week commencing 4 or 11 February 2013 Estimated Date	Annual housing rent increase for 2013/14 approved by Cabinet.
7 February 2013 Council	Cabinet submits to the Council its estimates of amounts for the 2013-2015 Financial Plan and 2013/14 Budget & council tax levels.
21 February 2013 Council	Reconvened Council meeting to consider Cabinet's estimates of amounts for the 2013-2015 Financial Planning and Budget process & council tax levels. Consideration of any Notices of Objection.
25 February 2013 (if required) Cabinet	Cabinet Meeting to consider any objections to Cabinet's Budget proposals
5 March 2013 (if required) Council	Council meeting to agree the general fund revenue budget for 2013/14; the council tax level for 2013/14, treasury management strategy & Capital Plan for 2013-2023