



Surface Water and Drainage Partnership  
 North Tyneside Council, Quadrant East – Room 3.09  
 Friday 22 March 2013

- Present:**
- |                        |  |  |
|------------------------|--|--|
| Linda Arkley (Chair)   | Elected Mayor  |  |
| Cllr Edwin Hodson      | North Tyneside Council                                   |  |
| Barry Pilkington       | Capita Symonds   |  |
| Ruth Goodall           | Capita Symonds   |  |
| Richard Robinson       | Environment Agency                                       |  |
| Andrew MacDougall      | Nexus  |  |
| Eleanor Binks          | NTC Adult Social Care                                    |  |
| Paul Hanson            | NTC Community Services                                   |  |
| Phil Scott             | NTC Environmental Services                               |  |
| Ian Lillie             | NTC Highways   |  |
| Jackie Laughton        | NTC Policy, Partnerships, Performance and Communications |  |
| Ian Conway             | North Tyneside Homes                                     |  |
| Ch. Insp. Sav Patsalos | Northumbria Police                                       |  |
| Mike Madine            | Northumbrian Water Limited                               |  |
| Graeme Hurst           | Tyne and Wear Fire and Rescue                            |  |
- In Attendance**
- |              |            |  |
|--------------|------------|--|
| Julia Mather | NTC Policy |  |
|--------------|------------|--|
- Apologies**
- |  |   |  |
|--|---|--|
| Phil Welton<br>(Substitute - Richard Robinson) | Environment Agency                            |  |
| Jacqui Old<br>(Substitute – Eleanor Binks)     | North Tyneside Council, Adult Social Care     |  |
| Cllr George Westwater                          | North Tyneside Council                        |  |
| Colin MacDonald                                | North Tyneside Council                        |  |
| Paul Buie                                      | NTC Head of Business and Economic Development |  |
| Dave Escott<br>(Substitute - Graeme Hurst)     | Tyne & Wear Fire and Rescue                   |  |

Item	Decision / Action	Who and when
1.	<p><b><u>Welcome and introductions</u></b></p> <p>As the Elected Mayor had been delayed, Paul Hanson welcomed everyone to the group, and gave a recap as to how the Partnership came about from the Elected Mayor’s Task and Finish group and was based in recognised national best practise in Glasgow.</p>	
2.	<p><b><u>Confirm Terms of Reference and Membership</u></b></p>	

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	<p>A few clarifications were made to these documents, including naming Paul Buie as the new North Tyneside Council Head of Business and Economic Development. Chief Inspector Mandy Shea would replace Ch. Insp. Mark Anastasi; Dave Escott for Peter Iveson; Andrew MacDougall for Phil Kirkland. Those changes made, the Membership and Terms of Reference were agreed.</p>	
3.	<p><b><u>Confirm dates and leadership of Recommendations in the Final Report and Report to Cabinet from 14 January</u></b></p> <p>Paul Hanson explained that this Agenda item gave the partnership the chance to confirm responsibilities in the Action Plan.</p> <p>All recommendations were confirmed.</p> <p>Cllr Hodson queried recommendation 19, and asked whether airbrick covers could be bought in bulk to secure a better price. It was agreed that this would be part of a wider conversation to have with the community, and the work in the recommendation in the Action Plan was more about emergency response capacity for the Council. Barry Pilkington confirmed there was now a stock of 600 sticky airbrick covers.</p>	
4.	<p><b>Draft Local Flood Risk Management Strategy</b></p> <p>In line with the agreed Action Plan, Ruth Goodall of Capita Symonds led the discussion on this and the Partnership were presented with two documents; the North Tyneside Local Flood Risk Management Strategy (draft for comment) and the Implementation Plan which provided more detail.</p> <p>The Board discussed the purpose of the documents and how priority schemes would be confirmed and delivered. Board members were asked for comment by 15 April.</p>	
5.	<p><b>Draft Flood Season Plan</b></p> <p>In line with the agreed Action Plan, Phil Scott and his team had produced a draft Flood Season Plan; based on the Council's Winter Plan, this documented preparedness for a flood event.</p> <p>In discussion, the Board agreed the Plan would be useful as a checklist for all involved including Local Flood Wardens. Board members were asked for comments by 15 April.</p>	
6	<p><b>Draft Communications Plan</b></p>	



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	<p>In line with the agreed Action Plan Jacqueline Laughton presented the Draft Communications Plan. She also showed a range of communication products that were being used for residents. The Community Preparedness sub-group had identified the need for a different set of products for businesses.</p> <p>The event on the 16 March at Quadrant had been very successful. Further events in the localities were now being considered.</p> <p>The Council’s Engagement Team were involved in setting up a network of Flood Wardens. The Environment Agency had been very helpful in identifying what worked elsewhere. More information and appropriate training would be required for the Flood Wardens and would be designed and delivered in due course.</p>	
7	<p><b>Partner Update (Capita Symonds)</b></p> <p>Paul Hanson explained that Capita Symonds were presenting an update at this meeting, and it is expected that at future meetings, each partner could take the opportunity to provide an update or wider briefing – one per meeting.</p> <p>Barry Pilkington and Ruth Goodall explained the creation of the Surface Water Management Team. They reported on the smaller scale improvements that had been carried out and explained the prioritisation scheme, whereby schemes were ranked by a points system.</p> <p>The wider potential for the partnership was being explored, including using technical expertise to help neighbouring authorities. This was a service that could be offered in 6-12 months time.</p> <p>The partnership was provided with the detail behind the draft Implementation Plan. By the next meeting it was expected that this document would have advanced from an early draft to a final version, including input from partners, particularly Northumbrian Water.</p>	
8	<p><b>Action Plan Update</b></p> <p>The Board considered the 24 recommendations of the Action Plan. 21 were complete, 3 remained to be done but activity was underway.</p> <p>Points to note were as follows.</p> <p><b>Action Point 2</b> – Reports for Cabinet. These regular updates would be shared with the partnership before publication.</p>	

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	<p><b>Action Point 7</b> – Planning Policy amendments were still being considered by NTC Planning Committee. Advice on additional guidance for home owners had been drafted. An update would be provided at July’s meeting</p> <p><b>Action Point 9</b> – Work with local farmers was to be followed up as it related to each scheme.</p> <p><b>Action Point 15</b> – There was a good stock of 300 filled and extra stock to fill sandbags, along with sandbag filling machines. Sticky airbrick covers that can take the place of 7 sandbags were also in stock. There was to be a fundamental review of standby arrangements, so the right amount of staff were available.</p> <p><b>Action point 18</b> – there was still work to be done with Elected Members to support their role in flooding preparedness and response.</p> <p><b>Action Point 19</b> – there was a stock of 600 airbrick covers, the Flood Patrols would distribute these in vulnerable areas in the event of a flood.</p> <p><b>Action Point 22</b> – The due date for an annual report had not yet been reached.</p> <p><b>Action Point 24</b> – The Partnership was beginning to publish its priorities, and credit for this action point must go to Jackie Laughton, not Phil Scott as listed in the Action Plan.</p>																			
9	<p><b>Any Other Business</b></p> <p>Thanks were given to all who attended the recent Flooding Information event at Quadrant. There was a good response with around 300 people attending. It was hoped that this type of event could be repeated in the town centres, perhaps as a Market Place event similar to Voice Your Choice, the Council’s recent budget engagement mechanism.</p> <p>The Fire and Rescue Service would be carrying out some safety checks as a follow-up from the event.</p>																			
10	<p><b>Date and times of future meetings</b></p> <table border="0" data-bbox="240 1630 1173 1854"> <tr> <td>Tuesday 2 July 2013</td> <td>13:30 – 15:30</td> <td>Room 4.01</td> </tr> <tr> <td>Quadrant East</td> <td></td> <td></td> </tr> <tr> <td>Wednesday 2 October 2013</td> <td>13:30 – 15:30</td> <td>Room 4.01</td> </tr> <tr> <td>Quadrant East</td> <td></td> <td></td> </tr> <tr> <td>Wednesday 8 January 2014</td> <td>13:30 – 15:30</td> <td>Room 4.01</td> </tr> <tr> <td>Quadrant East</td> <td></td> <td></td> </tr> </table> <p><b>It was agreed that if a flooding event occurs, the Partnership would be called back to debrief.</b></p>	Tuesday 2 July 2013	13:30 – 15:30	Room 4.01	Quadrant East			Wednesday 2 October 2013	13:30 – 15:30	Room 4.01	Quadrant East			Wednesday 8 January 2014	13:30 – 15:30	Room 4.01	Quadrant East			
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