

The draft recommendations shown as a work plan

Recommendations		Job Title	Timescale
Visible Partnership and Accountability			
One	The Council and its partners will establish a Surface Water and Drainage Partnership for North Tyneside (“the Partnership”. The draft membership and terms of reference are at Annex B)	Strategic Director of Community Services, Head of Environmental Services and Head of Business and Economic Dev.	In place and operational by 31.03.13
Two	That Partnership will provide regular updates on progress to North Tyneside Council’s Cabinet and other bodies as required	Head of Business and Economic Dev.	From 31.3.13
Three	The Partnership will develop and oversee the Local Flood Risk Management Strategy by maintaining a Development Plan for the programme of investment in drainage and surface water management implied by the Development Plan. The Partnership will also have oversight of the Council’s Surface Water Management Plan	Head of Business and Economic Dev.	From 31.3.13
Four	The Partnership will maintain a communications plan that keeps residents and businesses, Council Members and partners informed of its work	Strategic Director of Policy & Partnerships	31.1.13
Five	The Partnership embarks on a targeted programme of engagement with affected communities in order to explain responsibilities of the partners,	Strategic Director of	To start by end

	<p>explain the action being taken in that community and to support that community in considering how to increase its resilience, including working with other organisations; for example the National Flooding Forum. That engagement should start before the end of the calendar year and will prioritise the areas most affected, including</p> <ul style="list-style-type: none"> • Monkseaton • Dudley • Shiremoor • Preston Village • Longbenton • Forest Hall <p>This recommendation recognises that work has already been completed in Means Drive, Burradon, Angus Close, Killingworth, Coniston Close, Killingworth, on Davy Bank in Wallsend and on Beach Road, North Shields. And the work planned by the Council and Woodlawn and Langley Schools.</p> <p>This engagement will involve ward members – recognising the key role they have to play in supporting local communities to become more resilient and also to support local people in the event of an emergency.</p>	Policy & Partnerships	December programme to run until end February – begging of March 2013.
Visible Preparation and Management			
Six	The Partnership will have a public Implementation Plan that clearly shows what drainage and surface water investment is being made and where	Head of Business and Economic Dev.	31.3.13
Seven	The Task and Finish Group asks North Tyneside Council Planning Committee to consider amending planning policy to increase the degree to which both major and minor developments must consider surface water management and drainage. (Suggested Planning Policy amendments were considered at the Task and Finish Group meeting on 11 th October 2012	Head of Business and Economic Dev.	31.3.13

Eight	The Council increases its gully cleaning capacity. This recommendation recognises that an additional 4,500 gullies have been cleaned since the recent incidents.	Head of Business and Economic Dev.	Complete
Nine	The Partnership will work with local farmers to consider what targeted interventions might improve the risk of surface water run-off causing pluvial flooding	Head of Business and Economic Dev.	From 31.3.13
Ten	The Council should lead a Flood Season Planning process which matches the Winter Plan process ensuring appropriate measures are in place and exercised before the high risk period begins from May to October	Head of Environmental Services	31.03.13
Eleven	The Partnership maintains and shares a Capability Catalogue (a list of the resources at each partner's disposal) that is updated each year with the Flood Season Plan	Head of Environmental Services	31.03.13
Twelve	The Council improves the provision of Personal Protective Equipment to its front-line response team	Head of Environmental Services, I. Conway and B. Pilkington	Immediate
Thirteen	The Council updates its Risk Assessment for working in flood water	Occupational Health & Safety Manager	Complete
Fourteen	The Council introduces a Flood Risk Assessment process for all its facilities including schools, to match the Fire Risk Assessment process and to ensure facility managers understand the flood risk to their facility and what they can do to protect it	Head of Environmental Services and B. Pilkington	Agreed by Cabinet complete by 31.1.13
Fifteen	The Council invests in a greater stock of sandbags and alternative barriers	B. Pilkington	Immediate

	but continues to target these at high risk priority sites identified during the preparation and response phase. The Group recognise it is not practical or appropriate to simply deliver sandbags on a general basis.		
Sixteen	The Partnership develops an approach to Neighbourhood Flood Plans that can be used by communities across North Tyneside	Strategic Director of Policy & Partnerships	31.3.13
Community Awareness and Resilience			
Seventeen	The Partnership creates and owns a communication plan for and with residents and businesses to help them understand who is responsible for what and what residents, communities and businesses can do to prepare themselves for pluvial flooding	Strategic Director of Policy & Partnerships	31.1.13
Eighteen	The Council provides standard briefings, by Ward, to help Elected Members communicate the risk of flooding and how to manage that risk	Strategic Director of Policy & Partnerships	31.3.13
Nineteen	The Council invests in a stock of airbrick covers to be offered to affected householders based on risk and practical use	B. Pilkington	Immediate
Twenty	The Council publicises ways for residents and businesses to make sure they are informed of other risk of flooding; for example by taking part in the Environment Agency's Flood Awareness Campaign and encouraging residents to sign up to the alert process. Or via North Tyneside Homes working with new tenants in areas of risk.	Strategic Director of Policy & Partnerships	31.3.13
Twenty One	The Partnership creates some design guidance for householders and businesses to help them consider large, medium and small adjustments to their property which will make it more resilient in the event of pluvial flooding	B. Pilkington	31.3.13
Twenty Two	The Council should lead the Partnership in an annual report to Cabinet at the end of each Flood Season with a summary of action taken and any lessons learned	Head of Business and Economic Dev. and Head of	From 30.11.13

		Environment al Services	
Understood Response Priorities			
Twenty Three	The Partnership maintains, as part of the Flood Season Plan, a set of individual organisation's priorities and command structures.	Head of Environment al Services	31.3.13
Twenty Four	The Partnership publishes its priorities in the event of an incident helping residents understand what to expect	Strategic Director of Policy & Partnerships	31.3.13