

# North Tyneside Council

## Report to Cabinet

### Date: 24 June 2013

#### ITEM 4

Title: Council Plan  
2014- 2018

Portfolio(s): Elected Mayor  
Deputy Mayor

Cabinet Member(s): Elected Mayor  
Deputy Mayor

Report from Directorate: Chief Executive's Office

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Wards affected: All

## PART 1

### 1.1 Purpose:

The purpose of the report is to

- (a) seek approval from Cabinet for the proposed process for the development of the Council Plan 2014-2018 "Our North Tyneside" which incorporates key decision dates; and
- (b) approve the proposals for engagement as part of the process.

### 1.2 Recommendation(s):

It is recommended that Cabinet approves:

- (1) the process for the development of the 2014-2018 Council Plan "Our North Tyneside"; and
- (2) the proposals for engagement as part of this process.

### 1.3 Forward Plan:

It has not been possible to give 28 days notice of this report. However, it is required to be considered at this Cabinet Meeting to enable work to start on the development of Council Plan 2014-2018 "Our North Tyneside".

### 1.4 Council Plan and Policy Framework

The Budget and Policy Framework Procedure Rules are set out in Part 4.7 of the Council's Constitution. The Council Plan is guided by section 4.7.4 covering the process

for the preparation, consideration and final approval of plans and strategies in the Budget and Policy Framework.

## 1.5 Information:

- 1.5.1 The purpose of the Council Plan is to set out the Authority's policy direction and strategic priorities. It will set out what the Authority will do to address the needs of the borough. It will set the delivery priorities for the Financial Planning and Budget setting process for 2014-2018. The Plan will also provide the framework for partnership working through the North Tyneside Strategic Partnership and as such will replace the current Sustainable Community Strategy which was due to be refreshed this year.
- 1.5.2 The proposed time line for developing the Council Plan 2014-2018 "Our North Tyneside" including arrangements for Scrutiny and engagement is set out below.

### Development of Council Plan 2014 – 2018 "Our North Tyneside"

Date	Event	Purpose
April		Development of Evidence Base for the Council Plan and assessment of relevant engagement.
24 June 2013	Cabinet	Cabinet approval for the process for the development of the 2014 -2018 Council Plan.
1 July 2013	Overview and Scrutiny Committee	Overview and Scrutiny will examine Cabinet's consultation proposals and timetable for the development of the 2014-2018 Council Plan "Our North Tyneside".
2 July-15 July 2013		Engagement on the Council Plan.
12 Aug 2013	Cabinet	Cabinet considers its initial proposals for the Council Plan 2014-2018 "Our North Tyneside".
2 Sept 2013	Overview and Scrutiny	Overview and Scrutiny consider Cabinet's initial proposals for the Council Plan 2014-2018 "Our North Tyneside".
9 Sept 2013	Cabinet	Cabinet approves the draft Council Plan 2014-2018 "Our North Tyneside".
11 Sept	NTSP Executive	The North Tyneside Strategic Partnership consider the draft Council Plan 2014-2018 " Our North Tyneside"
26 Sept 2013	Council	Council to approve the Council Plan 2014 -2018 "Our North Tyneside"

### Approach to Engagement

- 1.5.3 The Authority and partners undertake engagement with residents and stakeholders throughout the year in a number of different ways. Examples include the Residents Panel, the 2012 State of the Area event and the recent NTSP neighbourhood conversations.
- 1.5.4 Additional focused engagement will be undertaken to seek residents' views during the development of the 2014-2018 Council Plan "Our North Tyneside". This will be a mixture of

- Events, such as the Mouth of the Tyne festival
- Existing networks and groups, for example the Residents' panel and User Groups
- Voluntary sector groups
- Partner organisations
- Social media and through the Authority's website

### **Equality and diversity considerations**

1.5.5 Engagement on the Council Plan will take account of the needs and best way of listening to residents from across North Tyneside. As specific plans are developed more targeted engagement may be needed to ensure that people affected by any developments know how they can get involved.

### **1.6 Decision options:**

The Council's Constitution and Budget and Policy Framework Procedure Rules set down the stages to be completed in relation to agreeing the development of Plans in the Budget and Policy Framework.

Option 1: Cabinet approves the process for the development of the Council Plan 2014-2018 "Our North Tyneside" including key decision dates and the approach to engagement.

Option 2: Cabinet does not approve the process for the development of the Council Plan 2014-2018 "Our North Tyneside"

### **1.7 Reasons for recommended option:**

Option 1 is the recommended option as this will enable the Council Plan 2014 – 2018 "Our North Tyneside" to provide the policy direction and strategic priorities for the development of the 2014/15 Financial Planning and Budget Process.

### **1.8 Appendices:**

There are no appendices.

### **1.9 Contact officers:**

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Craig Anderson, Chief Executive's Office tel 0191 643 5621

Felicity Shoesmith, Chief Executive's Office tel 0191 643 7071

Eileen Wiltshire, Chief Executive's Office tel 0191 643 5620

Vicki Dixon, Finance and Resources tel 0191 643 5723

## **1.10 Background information:**

The following background papers/information have been used in the compilation of this report and are available at the office of the author:

The Authority's Constitution and Budget and Policy Framework Rules  
[Hyperlink Constitution](#)

North Tyneside Evidence Base to support the refresh of the Council Plan  
[Hyperlink to Evidence Base](#)

## **PART 2 – COMPLIANCE WITH PRINCIPLES OF DECISION MAKING**

### **2.1 Finance and other resources**

Costs in developing the 2014-2018 Council Plan "Our North Tyneside" and the engagement programme will be met from existing resources.

### **2.2 Legal**

The process to develop the 2014 -2018 Council Plan "Our North Tyneside" has been prepared to comply with the Policy Framework Procedure Rules contained in the Authority's Constitution.

### **2.3 Consultation/community engagement**

#### **2.3.1 Internal Consultation**

This report sets out the timetable for the development of the Council Plan. The engagement will include opportunities for employees from across the Council to have their say and as well as all Elected Members. The draft Council Plan has been discussed with Cabinet and SLT.

#### **2.3.2 External Consultation/Engagement**

This report sets out the timetable for consultation/ engagement with interested parties external to the Authority. The engagement on the Council Plan will primarily take place during the first two weeks in July. This will include information on the website, use of social media, and attendance at big events including Mouth of the Tyne, as well as community and voluntary sector organisations across North Tyneside.

### **2.4 Human rights**

All actions and spending contained within the Council Plan will be fully compliant with Human Rights Law.

### **2.5 Equalities and diversity**

In undertaking the development of a new Council Plan, our aim will at all times be to secure compliance with the Equality Act 2010 and in particular the public sector equality duty under that Act.

An equality impact assessment has been conducted on the Council Plan Engagement programme.

## 2.6 Risk management

Individual projects to deliver the priorities in the Council Plan are subject to full risk reviews. For larger projects, individual project risk registers are / will be established as part of the Council's agreed approach to project management. Risks will be entered into the appropriate Directorate or Corporate / Strategic Risk Register(s) and will be subject to ongoing management to reduce the likelihood and impact of each risk.

## 2.7 Crime and disorder

2.7.1 Individual proposals within this report do not themselves have direct implications for crime and disorder. However, ultimately decisions may be made and considered as part of the overall Financial Planning and Budget process.

2.7.2 Under the 1998 Crime and Disorder Act, local authorities have a statutory duty to work with partners on the reduction of crime and disorder, substance misuse and reoffending.

## 2.8 Environment and sustainability

The proposals within this report do not themselves have direct implications in relation to the environment and sustainability. However, ultimately decisions may be made and considered as part of the overall Financial Planning and Budget process of the Council.

### PART 3 - SIGN OFF

- Chief Executive
- Mayor/Cabinet Member(s)
- Chief Finance Officer
- Monitoring Officer
- Strategic Manager Policy, Partnerships, Performance And Communication