



Surface Water and Drainage Partnership
 North Tyneside Council, Quadrant East – Room 4.01
 Tuesday 2nd July 2013

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| Present: | Cllr John Harrison (Chair) | North Tyneside Council |
| | Paul Hanson | North Tyneside Council |
| | Jackie Laughton | North Tyneside Council |
| | Barry Pilkington | Capita Symonds |
| | Ruth Goodall | Capita Symonds |
| | Richard Goodwin | Capita Symonds |
| | Ian Lillie | North Tyneside Council |
| | Ian Conway | North Tyneside Council |
| | C/Insp Mandy Shea | Northumbria Police |
| | Mike Madine | Northumbria Water |
| | Phil Scott | North Tyneside Council |
| | Richard Robinson | Environment Agency |
| | Graeme Hurst | Tyne and Wear First and Rescue |
| | Cllr David Ord | North Tyneside Council |
| | Cllr Ed Hodson | North Tyneside Council |
| | Mark Newlands | North Tyneside Council |
| | Graham Sword | Capita Symonds |
| In Attendance | Julie Patton | North Tyneside Council |
| Apologies | Jacqui Old | North Tyneside Council |
| | Dave Escott | Tyne and Wear Fire and Rescue |
| | Derek Smith | North Tyneside Council |
| | Eleanor Binks | North Tyneside Council |
| | Cllr Carole Gambling | North Tyneside Council |

Item	Decision / Action	Who and when
1.	<p><u>Welcome and introductions</u></p> <p>Cllr Harrison welcomed everyone to the meeting and a round of introductions were made.</p> <p>Apologies noted.</p>	
2.	<p><u>Notes of last meeting</u></p> <p>Agreed.</p>	



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3.	<p><u>Confirm Terms of Reference and Membership</u></p> <p>Agreed.</p> <p>Councillor Ord was confirmed as the Liberal Democrat member</p> <p>Action: Terms of reference to be updated to reflect this.</p>	
4.	<p><u>Flood Risk Management Strategy</u></p> <p>Ruth Goodall from Capita Symonds re-capped on the documents which were tabled at the last meeting.</p> <p>Positive comments were received in relation to The Flood Risk Management Strategy, these have been taken on board and the documents have now been updated.</p> <p>The general link between the Partnership is now clearer and aligned within the revised Strategy document.</p> <p>The Flood Risk Management Strategy should be ready for publishing when the Group meets again in October.</p> <p>A formal communication plan will be produced.</p> <p>It was agreed that the public should have sight of the Strategy and the opportunity to comment. This would be made available on the internet.</p>	R Goodall
5.	<p><u>Flood Risk Implementation Plan</u></p> <p>Barry Pilkington tabled the Floor Risk Implementation Plan which was discussed in detail.</p> <p>The Management Structure was explained and a substantial team is now in place.</p> <p>46 schemes in total have been identified.</p> <p>Barry Pilkington thanked the team involved in pulling this document together.</p> <p>The budget has been secured.</p> <p>Leaflets are to be produced for Members to keep them up to date with progress. A sample of the leaflets were distributed to the Group.</p> <p>A discussion was held on the resources available for cleansing. It was explained that a review is being undertaken to inform a decision in the late summer</p>	



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	It was agreed that documents should be summarised into a smaller document and shared with residents.	BP/PS
6.	<p><u>Draft Flood Season Plan/Preparedness</u></p> <p>Phil Scott explained that the Seasonal Flood Plan was an action which arose from the Flood and Task Group. This document will now be reviewed every April.</p> <p>There has been a Flood Response team set up within the Authority.</p> <p>Phil Scott gave a summary of the Plan.</p> <p>Richard Goodwin, Capita Symonds delivered a presentation on the Operational Flood Action Plan.</p> <p>Discussions were held on the level of protection within North Tyneside. It was confirmed that there would be different levels of protection depending on area.</p> <p>Cllr Hodson asked how the decision is made in relation to the budget for each area?</p> <p>Phil Scott explained that the spending is not spent on a particular scheme but prevention of flooding in each area.</p> <p>An in depth discussion was held in relation to preparedness and how we are informed in relation to weather warnings etc.</p> <p>The management of the surface water was discussed and explained.</p> <p>It was agreed that the aim and key priority is to make the Borough as safe as possible.</p>	
7	<p>Community Preparedness and Resilience</p> <p>A briefing note was circulated to the partnership and discussed.</p> <p>It was confirmed that the voluntary Flood Wardens are not triggers however, they will report during and after the event. They will be the eyes on the ground and will give clarity on what is happening.</p> <p>It was identified that the issue with Flood Wardens is keeping them engaged.</p>	

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8	<p>Partner Update (Northumbrian Water)</p> <p>A presentation was delivered to the Partnership.</p> <p>A discussion was held in relation to building more houses in North Tyneside and how Northumbrian Water will cope with the extra water. A Core Strategy will also be put in place.</p> <p>Cllr Harrison was keen to have further discussions on how the Council and Northumbrian Water can work together to take the Partnership to the next level.</p>	
9.	<p>Planning (Graham Sword)</p> <p>Two key parts of the Evidence; Outline Water Cycle Study; Surface Water Management Plan, has been completed.</p> <p>Key messages are the capacity of Howdon Sewerage Treatment Works is currently being reviewed and North Tyneside is at risk of flooding from various sources.</p> <p>Next Steps: Continued engagements with NWL; Developer Checklist and ensure recommendations for each growth areas are taken forward as a planning application.</p> <p>Officers are working on draft local plan now, Cabinet approval will be submitted on 9th September 2013, Public consultation in October, Publication of Local Plan late 2014, Examination in Public mid 2015 and the Adoption of final Plan late 2015.</p>	GS
10	<p>Surface Water and Drainage Partnership Action Plan Update</p> <p>All actions have now been completed and a final version will be circulated. This now needs to be removed from future agendas.</p>	
11	<p>Any Other Business</p> <p>Paul Hanson referred to the proceedings of the group and asked that a Cabinet report is drafted.</p>	
12	<p>Dates of Future Meetings</p> <p>Wednesday 2nd October 2013, 4pm – 6pm Room 4.01</p> <p>Wednesday 8th January 2014, 4pm – 6pm Room 4.01</p>	