



Surface Water and Drainage Partnership  
 North Tyneside Council, Quadrant East – Room 4.01  
 Wednesday 2 October 2013

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| <b>Present:</b>      | Jackie Laughton<br>Barry Pilkington<br>Michael Arthur<br>C/Insp Mandy Shea<br>Mike Madine<br>Phil Scott<br>Richard Robinson<br>Dave Escott<br>Cllr Ed Hodson<br>Mark Newlands<br>Kevin Ridpath<br>Eleanor Binks<br>Andrew MacDougall | North Tyneside Council<br>Capita Symonds<br>Capita Symonds<br>Northumbria Police<br>Northumbria Water<br>North Tyneside Council<br>Environment Agency<br>Tyne and Wear First and Rescue<br>North Tyneside Council<br>North Tyneside Council<br>Capita<br>North Tyneside Council<br>Nexus |
| <b>In Attendance</b> | Janine Charlton  | North Tyneside Council   |
| <b>Apologies</b>     | Cllr Harrison<br>Jacqui Old<br>Derek Smith<br>Cllr Carole Burdis<br>Paul Hanson<br>Cllr Ord<br>Phil Welton<br>Ian Conway<br>Ian Lillie   | North Tyneside Council<br>North Tyneside Council<br>Capita<br>North Tyneside Council<br>North Tyneside Council<br>North Tyneside Council<br>Environment Agency<br>North Tyneside council<br>North Tyneside Council   |

Item	Decision / Action	Who and when
1.	<p><b><u>Welcome and introductions</u></b></p> <p>Members of the group were welcomed and introductions were made.</p> <p>Apologies noted.</p>	
2.	<p><b><u>Notes of last meeting</u></b></p> <p>Agreed.</p>	

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3.	<p><b><u>Environment Agency Update</u></b></p> <p>RR gave a presentation noting:-</p> <ul style="list-style-type: none"> <li>• The Environment Agency is a risk management authority and what their responsibilities are.</li> <li>• An explanation of how the levy is used.</li> <li>• Partnership work that they are involved in within North Tyneside.</li> <li>• Longbenton lech work that is in progress and it was AGREED that ward councillors would be informed of the situation.</li> <li>• FCRM work that is being carried out in North Tyneside.</li> </ul>	Capita
4.	<p><b><u>Flood Season Plan/Preparedness</u></b></p> <p>BP presented the group with an update on the Flood Season Plan/Preparedness that covered the responses Capita have taken, the lessons learned and what improvements can still be made.</p> <p>BP noted that deployment has been based on better analysis and local knowledge. The target to work towards is protection for a 1 – 40 year event, this is a standard target that is set by Northumbria Water. It was discussed that new estate developments need authorization from Northumbria Water and need to be to evidence a sustainable drainage system. The Environment Agency will be releasing guidance for new developments to require protection for a 1 – 100 year event. Planning policies will be reviewed to reflect the guidance.</p>	
5.	<p><b><u>Flood Risk Management Strategy</u></b></p> <p>MA gave a presentation on the progress of the Flood Risk Management Strategy. The presentation covered why a local strategy is required.</p> <p>There have been some resource issues that have impacted on the progress and MA advised that the preliminary draft copy that was circulated prior to the meeting was for information only. The stakeholder copy should be ready for review by mid October and members of the group will receive a copy. The strategy includes a section on funding and how schemes will be implemented.</p> <p>The public consultation will be available on the website from the 22 November. JL noted that this will fit with the ward level events that will be taking place. The group discussed that timescales for the public consultation and it was AGREED that JL will facilitate a meeting to make arrangements for the consultation target audience and timescales.</p>	Jackie Laughton



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6.	<p><b><u>Flood Risk Implementation Plan</u></b></p> <p>KR circulated a copy of the Flood Risk Implementation Plan that has been updated since the previous meeting.</p> <p>The Flood Risk Implementation Plan presentation highlighted the major and minor projects that have been completed or a work in progress and the plans for the next quarter.</p> <p>He updated the group on the good progress being made across the programme.</p>	
7	<p><b><u>Community Preparedness and Resilience</u></b></p> <p>JL circulated a flood pack that included:-</p> <ul style="list-style-type: none"> <li>• A briefing on the progress being made around Community Preparedness including the flood warden scheme. There have been 38 volunteers to be wardens and Councillors will be included to link into the scheme.</li> <li>• A copy of the news release that was published on the 6 August.</li> <li>• The draft agenda for the Flood Warden orientation event being held on the 23 November.</li> <li>• A draft copy of the Flood Warden Handbook.</li> <li>• The leaflet produced by Capita that is on the website – with information on the Flood Risk Implementation Plan schemes.</li> </ul> <p>ACTION: All members of the group were asked to send feedback on the pack to JL</p> <p>It was AGREED that the formal launch of the Flood Wardens will be end March 2014.</p>	<p>ALL</p> <p>Jackie Laughton</p>
8.	<p><b><u>Any Other Business</u></b></p> <p>It was AGREED to add Mark Newlands to the group membership.</p>	Admin
9.	<p><b><u>Dates of Future Meetings</u></b></p> <p>Wednesday 8<sup>th</sup> January 2014, 4pm – 6pm Room 4.01</p>	

