

# **North Tyneside Council**

## **Report to Cabinet**

### **Date: 25 January 2017**

#### **ITEM 3**

**Title: Calculation of the 2017/18  
Council Tax Base for North  
Tyneside Council**

**Portfolios:** Finance & Resources

**Cabinet Member:** Cllr Ray Glindon

**Report from Service Area:** Finance

**Responsible Officer:** Janice Gillespie, Head of Finance  
(Chief Finance Officer) **(Tel: 643 5701)**

**Wards affected:** All

#### **1.1 Executive Summary:**

The Council Tax Base is an annual statutory calculation, used to determine the level of Council Tax for individual properties. The Tax Base represents the number of properties which will be subject to Council Tax, and which are expressed in terms of their Band D equivalents, after allowing for the effect of discounts and exemptions and reliefs.

The agreed Tax Base for North Tyneside Council for 2017/18 will be used in the 2017/18 Budget and Council Tax calculation. The Tax Base is also used as the basis for the major precepting authorities (Police and Crime Commissioner for Northumbria and the Tyne and Wear Fire and Rescue Authority) to determine their precept requirements.

#### **1.2 Recommendation(s):**

It is recommended that Cabinet:

- (1) Approves this report on the calculation of North Tyneside's Council Tax Base for 2017/18 and,
- (2) Pursuant to this report and in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012 agrees that the assumed Council Tax collection rate for 2017/18 remains at 98.50% and

therefore the amount calculated by North Tyneside Council as its Council Tax Base for 2017/18 shall be 58,202 Band D equivalent properties.

The above 2017/18 Council Tax Base calculation and recommendations are based on:

- The changes to the Council Tax Support Scheme for 2017/18, based on the Council Tax Support for working age claimants being calculated on 87.5% of Council Tax liability, and the outlined Housing Benefit changes within the Scheme to be considered by full Council at its meeting to be held on 19 January 2017.
- The changes to Exemptions and discounts being considered by full Council at its meeting on 19 January 2017.

Full Council, at its meeting on 19 January 2017 can propose and agree changes in relation to the Local Council Tax Support scheme and Exemptions and Discounts, though this report needs to be published by 17 January 2017 to meet publication deadlines. Therefore, any changes made by full Council on 19 January 2017 which are different to the basis on which this report has been based, will require the re-calculation of the 2017/18 Council Tax Base included within this report by 25 January 2017, for consideration by Cabinet.

### **1.3 Forward plan:**

Twenty eight days notice of this report has been given and it first appeared on the Forward Plan that was published on 19 December 2016.

### **1.4 Council plan and policy framework:**

1.4.1 This Tax Base calculation is a key element of the Budget Setting process and therefore is a key strand of the Budget and Policy Framework.

### **1.5 Information - Explanation of the Council Tax Base Calculation**

1.5.1 As noted earlier, The Council Tax Base is an annual statutory calculation, used to determine the level of Council Tax for individual properties.

1.5.2 The Welfare Reform Act 2012 abolished Council Tax Benefit from 31 March 2013 and required that Local Authorities had to create a localised Council Tax Support Scheme with effect from 1 April 2013. Therefore, as with the last four years, for the calculation of the 2017/18 Council Tax Base, Council Tax Support takes the form of reductions.

1.5.3 The calculation of the 2017/18 Council Tax Base has been prepared in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, which came into force on 30 November 2012.

- 1.5.4 The Local Government Finance Act 2012, which received Royal Assent on 31 October 2012 set out changes to Council Tax legislation and provided the statutory framework under which the decisions on local discounts and second homes may be made.
- 1.5.5 The 2017/18 Council Tax Base set out within this report is based on the assumption that the proposed North Tyneside Council Local Council Tax Support Scheme for 2017/18, and changes to exemptions and discounts is agreed by full Council at its meeting to be held on 19 January 2017.
- ### Tax Base Calculation for 2017/18
- 1.5.6 The detailed Council Tax Base calculation for North Tyneside for 2017/18 is attached as **Appendix A** to this report, together with an explanation of the specific elements that form part of this calculation. Within this calculation, adjustments have been made to reflect the effect of exempt properties, disabled relief and discounts. Specifically these adjustments include:
- The estimated number of dwellings to be demolished during 2017/18;
  - Assumed growth from anticipated New Build properties during 2017/18 based on current estimates from the Planning Department;
  - The estimated number of dwellings where the liable person qualifies for a disabled reduction;
  - The estimated number of exempt dwellings during 2017/18;
  - The estimated impact of the Council Tax Support scheme in 2017/18; and, the estimated number of dwellings where the liable person qualifies for a discount (25% for single person households and various other disregards and exemptions).
- 1.5.7 Applying the adjustments listed in paragraph 1.5.6 has the effect of reducing the total number of properties to a common base for each band, in terms of full year equivalents.
- 1.5.8 The Council Tax Base regulations ensure that the Council Tax Base for an area takes into account the effect of disability reductions in respect of dwellings which fall within Band A. They introduced an additional 'alternative valuation band' to allow Band A properties to qualify for a disabled reduction. Previously, properties adapted to meet the needs of a disabled person were charged at a rate equal to the next lowest valuation band, so for example a qualifying Band D property would be charged at a Band C rate, but this hadn't applied to Band A properties. Instead of paying the normal Band A charge (six-ninths of the Band D) a qualifying Band A property is now charged five-ninths of the Band D charge. For the purpose of the Council Tax Base calculation it is now necessary to show Band A properties which qualify for a disabled reduction as if it were an additional valuation band. Deductions are then made for exempt dwellings and the estimated impact of the Council Tax Support scheme for 2017/18, as set out earlier within this report.
- 1.5.9 In order to arrive at the Council Tax Base calculation for 2017/18, the number of dwellings within each of the Council Tax Bands A – H have been converted to their Band D equivalents, using the appropriate proportions, shown in Table 1 below.

The result of this calculation for 2017/18 is to produce a total number of properties prior to an allowance for non-collection and contributions in lieu of 59,037.

**Table 1: Council Tax Band Proportions**

Council Tax Band	Proportion of Band D
Band A Entitled to Disabled Relief Reduction	5/9 (55.6%)
Band A	6/9 (66.7%)
Band B	7/9 (77.8%)
Band C	8/9 (88.9%)
Band D	9/9 (100.0%)
Band E	11/9 (122.2%)
Band F	13/9 (144.4%)
Band G	15/9 (166.7%)
Band H	18/9 (200.0%)

#### Assumed Council Tax Collection Rate

- 1.5.11 The next stage of the Council Tax Base calculation involves making a deduction for the non-collection of Council Tax. This non-collection element of the calculation is made in respect of the amounts that are legally due, but which, for varying reasons, may not be collected. The assumed Council Tax collection rates for North Tyneside have improved significantly since 1993/94, when the assumed collection rate was 95%. The assumed North Tyneside Council Tax collection rates for each year from when Council Tax was introduced in 1993/94 are illustrated in Table 2 below:

**Table 2: Assumed North Tyneside Council Tax Collection Rates Since 1993/94**

Year	Assumed North Tyneside Council Tax Collection Rate
1993/94	95.00%
1994/95	96.00%
1995/96	96.50%
1996/97	96.625%
1997/98	96.75%
1998/99	97.00%
1999/00	98.00%
2000/01	98.125%
2001/02	98.25%
2002/03	98.60%
2003/04	98.75%

<b>Year</b>	<b>Assumed North Tyneside Council Tax Collection Rate</b>
2004/05	98.875%
2005/06, 2006/07 & 2007/08	99.00%
2008/09, 2009/10 & 2010/11	99.10%
2011/12 & 2012/13	99.20%
2013/14, 2014/15, 2015/16 and 2016/17	98.50%

- 1.5.12 A fundamental issue for the Council Tax Base calculation is the assumed percentage Council Tax collection rate to apply. As can be seen in Table 2 above, the authority's performance on Council Tax collection has been improving for many years, reaching a peak of 99.20% in setting the Council Tax Base for 2012/13. However, for 2013/14, 2014/15 and 2015/16 a lower collection rate of 98.50% was proposed and agreed. This lower rate of 98.50% was set to reflect the estimated impact of the Council Tax Support Scheme, the estimated impact of other Welfare Reform changes and changes to Exemptions and Discounts applied from 2013/14.
- 1.5.13 Council Tax in year collection remains strong. Council Tax collection has remained consistent in each of the last three financial years. This is only however an approximate indicator of the assumed council tax performance, given the significant time lag effect between in year and ultimate council tax collection performance.
- 1.5.14 Having considered various issues in relation to the collection rate for 2017/18, namely:
- 1) Current council tax collection rates
  - 2) The estimated impact of the Council Tax Support Scheme
  - 3) The estimated impact of other Welfare Reform changes
  - 4) The impact of previous and proposed changes to Exemptions and Discounts.

**It is proposed that an assumed Council Tax Collection Rate of 98.50% is set as part of the 2017/18 Council Tax Base calculation.** This is felt prudent as the risk of setting a Council Tax collection rate too high is that this can result in a deficit position for the Council Tax element of the Collection Fund, which in turn will have to be funded by the Council's General Fund. This calculation is reviewed on an annual basis.

- 1.5.15 The final stage of the Council Tax Base calculation involves adding an estimated amount in respect of contributions in lieu of Council Tax to be made to the authority, which is expressed in terms of the number of Band D equivalent properties. For 2017/18 this figure for North Tyneside Council which relates to Ministry of Defence properties is 50 Band D equivalent properties.

## Resulting Council Tax Base Calculation for 2017/18

- 1.5.16 The 2017/18 Council Tax Base for the whole of North Tyneside after the allowance for non-collection and payments in lieu is 58,202 Band D equivalent properties. This equates to an increase of 1,254 Band D equivalent properties compared to the 2016/17 figure.

### **1.6 Decision options:**

The following decision options are available for consideration by Cabinet:

#### **Option 1**

- 1.6.1 Whilst the annual Council Tax Base calculation is a statutory calculation, there is always discretion to amend the assumed Council Tax collection rate each year, based on experience and actual / anticipated collection rates. Changes to Exemptions and Discounts and the Local Council Tax Support Scheme can also be made. Changes to Exemptions and Discounts and the Local Council Tax Support Scheme are a matter reserved as a decision for Council. Changes are proposed to Exemptions and Discounts for 2017/18, and as noted earlier in this report the Local Council Tax Support Scheme for 2017/18 will be considered by Council on 19 January 2017. Option 1 in this report is:

- Setting the 2017/18 Council Tax Base for North Tyneside Council using a assumed council tax collection rate of 98.50%;
- Noting the Council Tax Support Scheme and changes to empty property discounts proposed to be agreed at the full Council meeting to be held on 19 January 2017.

#### **Option 2**

- 1.6.2 The only available option for Cabinet following the setting of the Local Council Tax Support scheme by full Council, are options for Cabinet to amend the assumed Council Tax collection rate. As noted earlier within this report, the current collection rate of 98.50% is proposed to remain unchanged for 2017/18. An increase in the collection rate would increase the Council Tax Base and a reduction in the collection rate would reduce the Council Tax Base. The impact of different Council Tax collection rates are shown in Table 3 below. For 2017/18 each 0.1% change to the collection rate would change the Council Tax Base by approximately 58 Band D equivalent properties which would equate to a change in resources of approximately £0.080m.

**Table 3: Illustrative Example - Impact of Changing the Council Tax Collection Rate**

Council Tax Collection Rate	Revised Council Tax Base for 2017/18	Change in Resources for 2017/18
98.30%	58.084	Reduction in resources of £0.160 million
98.40%	58.143	Reduction in resources of £0.080 million
<b>98.50%</b>	<b>58.202 (Proposed)</b>	<b>No Change</b>
98.60%	58.261	Increase in resources of £0.080 million
98.70%	58.320	Increase in resources of £0.160 million

## 1.7 Reasons for recommended option:

### 1.7.1 Option 1 is recommended for the following reasons:

#### Council Tax Collection Rate

The proposed 98.50% Council Tax collection rate, no change on the 2016/17 collection rate is felt to be prudent for the reasons set out in paragraph 1.5.14 of this report.

The risk of setting a Council Tax collection rate too high is that this can result in a deficit position for the Council Tax element of the Collection Fund, which in turn will have to be funded by the Authority's General Fund. This collection rate is reviewed as part of the annual Council Tax Base calculation, and the 98.50% collection rate will be reviewed in determining the Council Tax Base for 2018/19.

#### (a) Discounts

The options set out within this report are based on the changes to Discounts for 2017/18 to be considered by full Council at its meeting on 19 January 2017.

#### (b) Local Council Tax Support Scheme

The options set out within this report are based on the assumption that full Council at its meeting to be held on 19 January 2017 will agree the Local Council Tax Support Scheme, as proposed.

## 1.8 Appendices:

Appendix A: Detailed Council Tax Base calculation for North Tyneside Council for 2017/18.

## **1.9 Contact officers:**

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Finance Service.  
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## **1.10 Background information:**

The following background papers and research reports have been used in the compilation of this report and are available at the offices of the author:

- (1) [Local Government Finance Act 1992](#)
- (2) [Localism Act 2011](#)
- (3) [Local Government Finance Act 2012](#)
- (4) [Local Authorities \(Calculation of Council Tax Base\) \(England\) Regulations 2012.](#)
- (5) [Council Support Scheme 2017/2018 – Report to Council – 19 January 2017](#)
- (6) [Council Tax Discounts](#)

## **PART 2 – COMPLIANCE WITH PRINCIPLES OF DECISION MAKING**

### **2.1 Finance and other resources**

This report details the 2017/18 Council Tax Base calculation. This annual calculation is a key component of the Council Tax and Budget Setting Process. The Council Tax Base is used as a denominator within the annual Council Tax and Budget calculation to determine the exact level of Council Tax to be charged for each valuation band for a given year. The charge for each Council Tax Band (A-H) for 2017/18 is calculated by dividing the amount of Council Tax income required by the agreed 2017/18 Council Tax Base for North Tyneside. It is also used as the basis for the major precepting authorities (Police and Crime Commissioner for Northumbria and the Tyne and Wear Fire and Rescue Authority) to determine their precept requirements.

As noted previously, the change to the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012 produced a fundamental change to the Council Tax Base calculation. As with 2016/17, for the purposes of the 2017/18 Council Tax Base, Council Tax Support takes the form of reductions. As set out earlier within this report, this 2017/18 Tax Base calculation is based on the fact that the proposed changes to the Council Tax Support scheme will be agreed by full Council at its meeting held on 19 January 2016.

These regulations result in the proposed Council Tax Base calculation for 2017/18 which represents an increase of 1254 Band D equivalents compared with 2016/17.

The items noted in paragraph 1.5.14 of this report have all been considered in determining the proposed assumed Council Tax collection rate for 2017/18 of 98.50%.

This 2017/18 Council Tax Base figure included within this report will be built into the 2017/18 final Council Tax Requirement and Budget proposals.

## **2.2 Legal**

Under the Local Government Finance Act 1992, as amended, Cabinet is required to make an annual resolution for calculating the Council Tax Base and to notify this figure to major precepting authorities, which in the case of North Tyneside Council are the Police and Crime Commissioner for Northumbria and the Tyne and Wear Fire and Rescue Authority during the period from 1 December to 31 January. Once the Tax Base for 2017/18 has been set, it cannot be altered after 31 January 2016.

The determination of the Council Tax Base is the responsibility of Cabinet in accordance with Section 67(2A) of the Local Government Finance Act 1992 as amended.

## **2.3 Consultation/community engagement**

Consultation on this report has taken place with the Cabinet Member for Finance and Resources. One of the key elements that determine the 2017/18 Council Tax Base Calculation, namely the proposed Council Tax Support scheme for 2017/18 has been the subject of specific consultation. This consultation took place from 13 September 2016 to 31 October 2016. The results of this consultation were set out within the 2017/18 Council Tax Support Scheme Report considered by Cabinet on 12 December 2016 and within the report being considered by full Council at its meeting to be held on 19 January 2016.

## **2.4 Human rights**

The proposals within this report do not themselves have direct implications in respect of Human Rights.

## **2.5 Equalities and diversity**

The proposals within this report do not themselves have direct implications in respect of equalities and diversity. In relation to a key component of the 2017/18 Council Taxbase calculation, namely changes to the Council Tax Support scheme, an Equality Impact Assessment has been carried out on the proposed 2017/18 Council Tax Support Scheme.

## **2.6 Risk management**

Appropriate risks have been considered in determining the proposed Council Tax collection rate, as noted within the report, which forms part of the overall Council Tax Base calculation for 2017/18.

## **2.7 Crime and disorder**

The proposals within this report do not themselves have direct implications for crime and disorder.

## **2.8 Environment and sustainability**

There are no environmental and sustainability implications directly arising from this report.

## **PART 3 - SIGN OFF**

- Deputy Chief Executive  x
- Head(s) of Service  x
- Mayor/Cabinet Member(s)  x
- Chief Finance Officer  x
- Monitoring Officer  x
- Head of Corporate Strategy  x