

**Meeting: Economic Prosperity Sub-Committee**

**Date: 15 June 2016**

**Title: Dates and Time of Meetings**

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**Service:** Governance Services

**Directorate:** Law and Governance

**Wards affected:** All

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## **1. Purpose of Report**

1.1 This report requests the Economic Prosperity Sub-Committee to consider and confirm the dates and start time for the remainder of its meetings in the 2016/17 municipal year.

## **2. Recommendations**

2.1 The Sub-Committee is recommended to:

- a) confirm the dates of its remaining meetings as set out below; and
- b) to agree that meetings will commence at 5.30pm.

## **3. Details**

3.1 A report is being presented to the first meeting of the municipal year of each of the Council's committees and sub-committees to invite members to give consideration to dates of and start time of future meetings.

3.2 Over the past municipal year the Economic Prosperity Sub-Committee has commenced its meetings at 6.00pm and members may wish to consider whether this is the most appropriate time for the Sub-Committee to meet. Following discussions with the Chair and Deputy Chair of the Sub-Committee is recommended that meetings commence at 5.30pm. This adjustment will allow the sub-committee with a reasonable period of time in which to give due consideration to its agenda and may help to avoid situations when business has to be curtailed or hurried due to the impending closure of the building. The proposed change may however cause difficulties to members who have to travel to Quadrant East from their workplaces during rush hour.

3.3 Members are asked to confirm the dates of future meetings as follows:-

- 13 July 2016
- 14 September 2016
- 12 October 2016
- 16 November 2016
- 18 January 2017
- 15 February 2017
- 15 March 2017