

North Tyneside Health & Wellbeing Board Report Date: 16th November 2017

ITEM 8
Title: First draft of the
Pharmaceutical Needs
Assessment

Report from : North Tyneside Council and NHS North Tyneside CCG

Responsible officer: Wendy Burke, Director of Public Health, Tel 0191 643 2104
North Tyneside Council
Lesley Young-Murphy, Executive Director of Nursing and Chief Operating Officer, Tel 0191 293 1140
NHS North Tyneside CCG

Report author(s): Christine Jordan, Senior Manager Public Health, North Tyneside Council Tel: 0191 643 2880
Steve Rundle, Head of Planning & Commissioning, NHS North Tyneside CCG Tel: 0191 2931158
Neil Frankland, Medicines Optimisation Pharmacist, NHS North of England Commissioning Support Tel: 0191 217 2778

1. Purpose:

The purpose of the report is to provide the Board with the first draft of the refreshed Pharmaceutical Needs Assessment (PNA) for North Tyneside.

2. Recommendation(s):

The Board is recommended to:

- a) review the Pharmaceutical Needs Assessment (PNA) and approve the first draft;
- b) approve the statutory consultation process outlined in Section 4.2 of the report; and
- c) receive the final version of the PNA at the meeting in March 2018 in good time for approval and publication by 1st April 2018.

3. Policy Framework

There is a statutory duty under the Health and Social Care Act 2012 for Health and Wellbeing Boards to undertake a PNA. On 1st April 2013, Health and Wellbeing Boards of every local authority in England were required to develop a PNA for the first time and ensure that it was published by 1st April 2015. The NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013 sets out the legislative basis for developing the PNAs. PNAs must be completely reviewed at least every three years. The current PNA has been reviewed, updated and a refreshed first draft has been produced. Following a statutory formal consultation process the document will be published by 1st April 2018.

The development of a PNA is a separate duty to that of developing a Joint Strategic Needs Assessment. PNAs inform commissioning decisions by local authorities, NHS England and by NHS Clinical Commissioning Groups (CCGs).

4. Information:

The purpose of the PNA is twofold:

- To determine if there are enough community pharmacies to meet the needs of the population of North Tyneside. NHS England uses the PNA to determine applications to open new pharmacies in the Local Authority area.
- To act as a commissioning guide for services which could be delivered by community pharmacies to meet the identified health needs of the population.

At a previous meeting of the HWB on 16th March 2017 it was agreed that the 2015 version of the PNA should be updated and published on 1st April 2018 and the process would be jointly led by North Tyneside Council and NHS North Tyneside Clinical Commissioning Group. A steering group was developed to oversee the process.

4.1 Draft PNA report

A steering group with representatives from NHS North Tyneside CCG, NHS North of England Commissioning Support, NHS England, North of Tyne Local Pharmaceutical Committee, Healthwatch North Tyneside, North Tyneside Council (Public Health and Planning Department) and Elected Members has overseen the development of the first draft of the refreshed PNA. The draft PNA is available for inspection on the Council's website with the agenda papers.

4.1.2 Consultation with Community Pharmacies

An assessment of current pharmaceutical provision in North Tyneside was undertaken in August 2017, via an online questionnaire which was made available to all community pharmacy contractors across North Tyneside. The results of the survey identified the current provision of commissioned community pharmaceutical services.

4.1.3 Public engagement exercise

Healthwatch North Tyneside led a public engagement exercise during June-August 2017 in order to gather people's experience of using local community pharmacy services. Overall the survey results identified that community pharmacies perform well and are delivering to a high standard.

4.2 Formal consultation on the PNA

The draft refreshed PNA must now be subject to a minimum of 60 days consultation with stakeholders and members of the public in line with the guidance on developing PNAs and section 242 of the Health Service Act 2012, which stipulates the need to involve Health and Wellbeing Boards in scrutinising health services. It is proposed that the formal consultation period will commence on 20th November 2017 for 60 days until 18th January 2018.

In keeping with the NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations (2013) the following stakeholders will be consulted during this time:

- North of Tyne Local Pharmaceutical Committee (LPC)
- Newcastle and North Tyneside Local Medical Committee (LMC)
- All persons on the pharmaceutical lists
- All GP practices
- NHS North Tyneside Clinical Commissioning Group (CCG)

- Tyne Health Ltd - GP Federation
- Healthwatch North Tyneside
- Northumbria Healthcare NHS Foundation Trust, Newcastle Upon Tyne Hospitals NHS Foundation Trust, and Northumberland, Tyne and Wear NHS Foundation Trust
- NHS England
- Neighbouring HWBs in Newcastle, Northumberland and South Tyneside
- VODA (Voluntary Organisations Development Agency)
- NHS North Tyneside Clinical Commissioning Group Patient Forum
- North Tyneside Council Residents' Panel

An email will be sent to all consultees with a link to the draft PNA and a response form. The following questions are included:

- Do you think the PNA is accurate?
- Do you think there are any omissions from the PNA?
- Please provide any further comments

Following the consultation a final draft of the PNA will be prepared taking account of any feedback and will be presented to the Health and Wellbeing Board at the meeting in March 2018 before being published on the Council website to meet the 1st April 2018 deadline.

5. **Decision options:**

The Board is recommended to:

- a) Review the PNA and approve the first draft
- b) Approve the statutory consultation process
- c) Receive the final version of the PNA at the meeting in March 2018 in good time for approval and publication by 1st April 2018

6. **Appendices:**

Appendix 1 – Outline of the 60-day consultation process
(The draft PNA is available for inspection on the Council's website with the agenda papers.)

7. **Contact officers:**

Christine Jordan, Senior Manager Public Health and Wellbeing (Adults),
Tel: 0191 643 2880

Steve Rundle, Head of Planning & Commissioning, NHS North Tyneside CCG,
Tel: 0191 2931158

Neil Frankland, Medicines Optimisation Pharmacist, NHS North of England
Commissioning Support, Tel: 0191 217 2778

8. **Background information:**

The following background documents have been used in the compilation of this report and are available from the author:

- Pharmaceutical Needs Assessment: Information Pack for Local Authority Health and Wellbeing Boards (DH, 2013)

- The NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations (2013)

9. Finance and other resources

The development of the PNA is being managed through existing resources within North Tyneside Council, NHS North Tyneside CCG and NHS North of England Commissioning Support.

10. Legal

The NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013 set out the legislative basis for this report.

11. Consultation/community engagement

The PNA must be developed in consultation with a range of stakeholders in keeping with the NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations (2013). The consultation period will commence on 20th November 2017 for 60 days with the draft PNA on the Council website in keeping with the requirement of the Regulations: “a person is to be treated as served with a draft if that person is notified by the HWB of the address of a website on which the draft is available and is to remain available (except due to accident or unforeseen circumstances) throughout the minimum 60 day period for making responses to the consultation”.

12. Human rights

There are no human rights implications directly arising from this report.

13. Equalities and diversity

The PNA identifies the health needs of the local population including issues around access to services, inequities in health experience and other inequalities experienced by specific groups in the population.

14. Risk management

If the PNA is not published by 1st April 2018, statutory obligations are failed to be achieved.

15. Crime and disorder

There are no crime and disorder implications directly arising from this report.

SIGN OFF

Director of Public Health

Chair/Deputy Chair of the Board

Chief Finance Officer

Head of Law & Governance

PNA Statutory online 60-day Consultation

One of the statutory functions of the Local Authority Health and Wellbeing Board (HWB) is to publish a Pharmaceutical Needs Assessment (PNA) every 3 years. The first HWB-led PNA was published in April 2015. This is a 3 year assessment of the primary care pharmaceutical needs (pharmacies / dispensing doctors) in the Authority area. It is used by NHS England when it assesses new pharmacy applications, and by commissioners of pharmaceutical services; and links into the HWB Joint Health and Wellbeing Strategy.

The first draft of the April 2018 PNA will go to the HWB Board on 16 November 2017, before the statutory online 60 day consultation from 20 November to 18 January 2018.

Regulation 8 in Part 2 of the relevant pharmacy regulations (at <http://www.legislation.gov.uk/ukxi/2013/349/part/2/made>) describes what the HWB needs to do as part of consulting on the PNA. Key points are:

Regulation 8 - Consultation on pharmaceutical needs assessments

1. When making an assessment for the purposes of publishing a pharmaceutical needs assessment, each HWB Board must consult the following about the contents of the assessment it is making:

- (c) any persons on the pharmaceutical lists and any dispensing doctors list for its area;
- (e) any Local Health watch organisation for its area, and any other patient, consumer or community group in its area which in the opinion of HWB Board has an interest in the provision of pharmaceutical services in its area.

2. The persons mentioned in paragraph (1) must together be consulted at least once during the process of making the assessment on a draft of the proposed pharmaceutical needs assessment.

3. The persons consulted on the draft under paragraph (2) must be given a minimum period of 60 days for making their response to the consultation, beginning with the day by which all those persons have been served with the draft.

4. For the purposes of paragraph (3), a person is to be treated as served with a draft if that person is notified by HWB Board of the address of a website on which the draft is available.

An email from the chair of HWB Board with a link to the draft PNA on the council website and the consultation response form will be disseminated to a range of key stakeholders including:

- North of Tyne Local Pharmaceutical Committee (LPC)
- Newcastle and North Tyneside Local Medical Committee (LMC)
- All persons on the pharmaceutical lists
- All GP practices
- NHS North Tyneside Clinical Commissioning Group (CCG)
- Tyne Health Ltd - GP Federation
- Healthwatch North Tyneside
- Northumbria Healthcare NHS Foundation Trust, Newcastle Upon Tyne Hospitals NHS Foundation Trust, and Northumberland, Tyne and Wear NHS Foundation Trust
- NHS England

- Neighbouring HWBs in Newcastle, Northumberland and South Tyneside
- VODA (Voluntary Organisations Development Agency)
- NHS North Tyneside Clinical Commissioning Group Patient Forum
- North Tyneside Council Residents' Panel

A link to a consultation response form will be included in the email asking consultees:

- Do you think the PNA is accurate?
- Do you think there are any omissions?
- Please provide any further comments

Articles about the draft PNA will be placed in organisational newsletters such as LPC, Healthwatch and CCG newsletters.

The draft PNA will be updated to reflect the feedback from consultees during the consultation period and will be published on the 1st April 2018.