

Tyne Port Health Authority Report to the Joint Board Date: Tuesday 6 October 2015

Subject: Annual Return for the year ended 31 March 2015

Reporting Officer: Colin MacDonald,
Clerk to the Authority

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PART 1

1.1 Purpose

The purpose of this report is to present the Annual Return for the year ended 31 March 2015 and the external auditor's certificate and opinion following conclusion of audit.

1.2 Recommendation

It is recommended that the Joint Board:

Accept and approve the external auditor's certificate and opinion following submission of the Annual Return for the year ended 31 March 2015 relating to the Authority as attached in **Appendix 1** to the report.

2.0 Information

The Tyne Port Health Authority is a "smaller relevant body" under the Accounts and Audit (England) Regulations 2011 by virtue of the Audit Commission Act 1998 for the purposes of auditing of accounts.

At the meeting of 2 June 2015 the Joint Board resolved to approve the Annual Accounting Statements, the Annual Governance Statement and the Annual Internal Audit report which collectively formulated the Authority Annual Return for the year ended 31 March 2015 under the Regulations.

The Annual Return was submitted to the external auditor BDO LLP who are the auditors appointed by the Audit Commission. The external audit was completed on 31 July 2015. The concluded Annual Return, which includes the external auditor's report, is attached as **Appendix 1**.

The auditors have confirmed that there were no matters which came to their attention which required the issuing of a separate additional issues arising report. As a result they have provided their Section 3 External audit certificate and report which states:

“On the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.”

The statutory Notice of Conclusion of Audit has been appropriately displayed at the premises of the host Authority North Tyneside Council following the completion of the audit.

3.0 Decision Options

The Joint Board are requested, by the external auditor, to accept and approve the annual return now that the audit opinion has been given.

This is recommended to allow the Tyne Port Health Authority to comply with Accounts and Audit (England) Regulations 2011.

4.0 Appendices:

Appendix 1 – Annual Return for the Year Ended 31 March 2015.

5.0 Contact Officers:

Colin MacDonald, Clerk to the Authority – Tel 0191 643 6620
Janice Gillespie, Responsible Financial Officer to the Authority – Tel 0191 643 5701
Richard Gray, Senior Accountant, North Tyneside Council – Tel: 0191 643 7033

6.0 Background Information:

The following background papers have been used in the compilation of this report and are available for inspection at the offices of the author of the report:

Tyne Port Health Authority Order 2010
Audit Commission Act 1998
Accounts and Audit (England) Regulations 2011
Local Audit and Accountability Act 2014
The Accounts and Audit Regulations 2015
Governance and Accountability for Local Councils, A Practitioners' Guide (England) 2014, JPAG

PART 2 – COMPLIANCE WITH PRINCIPLES OF DECISION MAKING

1.0 Finance and Other Resources:

There are no direct financial and resource implications relating to this report.

2.0 Legal

There are no direct legal implications relating to this report.

Consideration of this report and agreement with the recommendations contained therein will allow the Tyne Port Health Authority to comply with the requirements of the Accounts and Audit (England) Regulations 2011 as transitionally saved.