

**Tyne Port Health Authority
Report to the Joint Board
Date: Tuesday 6 October 2015**

Subject: Nominations for election to the Executive of the Association of Port Health Authorities

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Chief Port Health Officer

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PART 1

1.1 Purpose:

The purpose of this report is to inform the Joint Board that a vacancy exists for the position of East Coast of England (Northern) representative on the Executive Board of the Association of Port Health Authorities (the Association). This was highlighted to the Authority at the Annual Conference 2015 in Liverpool.

The report invites the Joint Board to consider whether or not it should put forward a nominee to be considered for election.

1.2 Recommendation

It is recommended that the Joint Board:

- a) Notes the contents of this report; and
- b) Decides whether or not to put a nominee forward to be considered for election to the position of East Coast of England (Northern) representative on the Executive Board of the Association of Port Health Authorities.

2.0 Information

The Association co-ordinates and promotes an efficient port health service and it represents the interests of its 61 member authorities in discussions with Government on all matters relating to health controls of shipping, aircraft and imported food.

The Association plays an important role in protecting public health through liaison with government departments and agencies, local authorities and internationally through the EU, the World Health Organisation and trade bodies. It contributes significantly to national and international policy development and keeps its members up to date with changes in legislation and guidance.

The Association is directed by an elected Executive Board and has a number of technical committees dealing with the various areas of port health work. The Executive Board consists of 11 regional representatives.

At Conference the Authority was approached by the Association and alerted to the fact that a vacant position exists on the Executive to represent the East Coast of England (Northern). The Authority was invited to put a nominee forward to be considered for the position. The nominee can be either an elected member or an employee of the member authority.

Should the Authority's nominee be elected to serve on the Executive, they would complete a two year term of office and be asked to attend four meetings per annum.

The schedule of meetings for 2015/16 are:

28 October 2015
20 January 2016
20 April 2016
20 July 2016

The Authority would be expected to meet the expenses of its nominee should they be elected as an Executive member.

3.0 Decision Options

The options available to the Joint Board are:

Option 1

To decide to put a nominee forward to be considered for election to the position of East Coast of England (Northern) representative on the Executive Board of the Association of Port Health Authorities.

Option 2

To decide not to put a nominee forward to be considered for election to the position of East Coast of England (Northern) representative on the Executive Board of the Association of Port Health Authorities.

4.0 Appendices:

None

5.0 Contact Officers:

Stephen Taggart, Chief Port Health Officer – Tel 0191 643 6654
Colin MacDonald, Clerk to the Authority – Tel 0191 643 6620

6.0 Background Information:

There are no background papers.

PART 2 – COMPLIANCE WITH PRINCIPLES OF DECISION MAKING

1.0 Finance and Other Resources:

There would be a financial implication should the Authority's put forward a nominee and they be duly elected to serve on the Executive of the Association. This would primarily relate to the reimbursement of expenses to allow them to attend the four Executive Board meetings that take place during the financial year. This has not specifically been budgeted for however it could be supported through existing provision.

2.0 Legal:

There are no legal implications arising from this report.