

**Tyne Port Health Authority  
Report to the Joint Board  
Date: Tuesday 2 February 2016**

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**Subject:** Draft Service Plan 2016

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Chief Port Health Officer

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**PART 1**

**1.1 Purpose:**

The purpose of this report is to present the draft Service Plan for 2016 to the Joint Board for approval.

**1.2 Recommendation:**

It is recommended that the Joint Board approve the draft Service Plan for 2016 as set out in Appendix 1.

**2.0 Information:**

The Tyne Port Health Authority is responsible for enforcing legislation contained within the Schedule to the Tyne Port Health Authority Order 2010 and all other legislation that assigns statutory duties and powers to a port health authority. The Authority recognises its role and produces an annual service plan that outlines its priorities. Approval is sought for it from the Joint Board at the February meeting each year.

At a previous meeting of the Joint Board it was decided that service plans would cover the calendar year for consistency with annual reports and annual data provided by Port of Tyne in compiling the plan.

The draft service plan for 2016 is presented in **Appendix 1**. The plan addresses the requirements of the Food Standards Agency for food authorities to produce an annual food law enforcement plan and for it to be approved by an appropriate member forum.

### **3.0 Decision Options:**

The options available to the Joint Board are:

#### Option 1

To agree with the recommendations set out in Section 1.2 of the report.

#### Option 2

To agree with the recommendations set out in Section 1.2 of the report with amendment.

#### Option 3

To instruct officers to undertake further work to be reconsidered by the Joint Board.

Option 1 is the recommended option.

### **4.0 Appendices:**

**Appendix 1** – Draft Service Plan for 2016

### **5.0 Contact Officers:**

Stephen Taggart, Chief Port Health Officer – Tel: 0191 643 6654  
Trevor Greener, Deputy Chief Port Health Officer – Tel: 0191 643 6646  
Colin MacDonald, Clerk to the Authority – Tel 0191 643 6620

### **6.0 Background Information:**

The following background papers have been used in the compilation of this report and are available for inspection at the offices of the author of the report:

Minutes of the meeting of the Joint Board, October 2012  
Tyne Port Health Authority Corporate Risk Register  
The Food Standards Agency Strategy for 2015-2020  
Framework Agreement on Local Authority Food Law Enforcement – FSA  
Legislative and Regulatory Reform Act 2006  
Legislative and Regulatory Reform (Regulatory Functions) Order 2007  
Regulatory Enforcement & Sanctions Act 2008  
Tyne Port Health Authority Order 2010  
Port of Tyne statistical data

## **PART 2 – COMPLIANCE WITH PRINCIPLES OF DECISION MAKING**

### **1.0 Finance and Other Resources:**

There are no financial and other resource implications directly arising from this report. The activity planned has been considered when formulating the draft budget for 2016/17 which the Joint Board will consider at the February 2016 meeting.

### **2.0 Legal:**

There are no legal implications arising directly from this report.