



North Tyneside Council

Minutes

Meeting Schools Forum 14th October 2015
Location Langdale Centre 12.30 – 2.00pm

		Representing
Present	David Baldwin	Headteacher Churchill Community College
	Mark Longstaff	Head of Commissioning & Investment
	Jon Ritchie	Deputy Partnership Director, Cofely
	Elaine Appleby	School Finances Advisor
	Christina Ponting	HR Business Partner
	Phil Kemp	Trade Union Representative
	Mike Homer	Headteacher, Valley Gardens Middle School
	Susan Winter	Richardson Dees Primary School
	Jill Forster	Headteacher, Benton Dene Primary School
	Di Donkin	Headteacher, St Thomas More Academy
	Gill Hewlett	Principal, Kings Priory
	Philip Sanderson	Representing Paul Durgan
	Michael McHugh	St Mary's RC Primary
	Collette Bland	Headteacher, St Mary's RC Primary School, NS
	Jim Crinson	Headteacher, Collingwood Primary School
	Ann-Marie Crozier	Tyne Metropolitan College
	Andrew James	Headteacher, Holy Cross RC Primary School
	Dave Erskine	Headteacher, Southlands School
	Gavin Storey	Headteacher, Cullercoats Primary School
	Kehri Ellis	North Tyneside Learning Trust
	Fiona Lucas	Project Support Officer (Minutes)
		Secondary/Middle
		NTC
		NTC
		NTC
		NTC
		Unions
		Secondary/Middle
		Primary
		Academies
		Academies
		Trust
		RC Diocese
		Primary
		Special
		Primary
		Trust

1.	<p>Apologies for absence:</p> <p>Viv Buller, Alex Thompson, Paul Quinn, Adrian Smith, Lesley Colthart, Jim Hannah, Jon Vincent – Anne-Marie Crozier attending in place of Jon.</p> <p>Chair reminded colleagues that representatives of Schools Forum, if they are unable to attend the Forum, are asked to send a representative to the meeting.</p> <p>Welcome to visitors: Jacqui Old, Head of Health, Education, Care and Safeguarding; Dawn Saunders, Education Funding Agency (Academies Division); Amy, graduate programme with Cofely</p>	
2.	<p>Minutes of Last Meeting (16.9.15)</p> <p>The minutes of the last meeting held 16th September 2015 were agreed as an accurate record of the meeting.</p>	

3.	Matters arising	ML/ CP
3a	Subject to the funding formula going through the details will form part of the submission. The schools deficit sub group would go through the allocation of the funding as last year. The offer is still available for other colleagues to join the group and they can do so by contacting Jon Ritchie.	
3b	Primary Model of reasonableness and the terms of reference for the finance committee are to be prepared for the governors. Action: The primary model of reasonableness and terms of reference for the finance committee would be brought to Forum in December in advance of going out to governors. In relation to secondary there are 6 schools facing financial challenges, 5 are secondary. Some information has been shared in terms of leadership structures.	ML/ CP
3c	Early Years providers group, to discuss the 30 hour offer. Graham Cowie and Mark Taylor have arranged to set up meetings in November 2015. Action: A report would be delivered at the December meeting.	ML
3d	Moorbridge – ML reported that there are a couple of items in relation to the high needs support. This would be part of the high needs additional educational needs paper to be shared with Forum in December. DD queried that the final meeting to make absolute decisions is January 2016. If there are questions coming out of the December meeting they could be picked up in January if necessary. Forum confirmed that this was correct.	
	KS1/2 ESD review paper would come to the December Forum.	ML
	DE reminded colleagues that those wishing to be involved in the sub group of Forum (SEN working group) were welcome. Action: ML to recirculate the SEN working group dates.	ML
	KS3/4 ESD review paper would come to the December Forum.	ML
3e	High needs block to identify a national figure comparing pupils in North Tyneside settings with pupils in ARPs against other pupils would be prepared for the December Forum. DB requested the EFA to see if they had any help and advice from a national perspective regarding the national figures.	
3f	Reviewing and refreshing the inclusion strategy – ML reported that John Thompson and the SEN working group have met to look at refreshing the strategy.	
3g	EA responded to the query raised at the last meeting by DD re additional funding relating to high needs. Clarifying this referred to funds from the high needs block to schools block not vice versa. There is a memorandum note within the APT submitted to the EFA .	
3h	HR SLAs – Christina reported that HR were waiting for some clarity on the maternity costings them a paper would be circulated to Forum in advance of a future meeting.	CP
	12 colleagues are to attend the supporting new school forum members training on	

	15.10.15. A briefing was presented to the LA governor meeting last week. If anyone would like to attend the session contact Christina Ponting.	
4.	<p>Mainstream school funding formula 2016/17 (Jon Ritchie)</p> <p>JR outlined that this report concludes the discussion held at the last meeting. The briefing was shared at Schools Forum on the consultation to ensure that the consultation process was transparent and clear with all stakeholders.</p> <p>The chair raised disappointment on the poor response rate from schools. Forum accepted JR's point of view that schools felt they were happy with what they had and were happy with what happened in previous years. Forum are clear that governors have been made aware of the consultation. Chair reminded Forum of their responsibility in talking to our constituents that we represent where we have their views.</p> <p>Schools Forum agreed to this briefing paper on the consultation response.</p>	
5.	<p>Update on the Scheme for Financing Schools (Jon Ritchie)</p> <p>JR reported that each year any changes are reviewed from the scheme for financing schools. There have been a few changes to the document highlighted via track changes.</p> <p>The direct revisions are:</p> <ul style="list-style-type: none"> • Requirement for maintained schools to publish a register of the business interests of their governors, along with any relationships with staff • Clarification that borrowing includes the use of finance leases and is not allowable, with the exception of certain schemes approved by the Secretary of State. Currently only Salix loans have such approval. <p>AJ requested that this is shared at the next Headteacher briefing 27th November 2015 on the key areas.</p> <p>DE requested clarification on leasing approvals which usually need to be arranged from the LA. JR reported that this was not in relation to all leases. Any queries from Business Managers should be directed to Jon Ritchie.</p> <p>Schools Forum noted the revision and approved the revised scheme.</p>	JR 27.11
6.	<p>Any other business</p> <p>6a JR reported that before the last meeting DD had circulated a number of questions regarding the centrally retained funding. Stephen Close and Jon Ritchie met with Di Donkin and Anthony Gollings to discuss the questions and the responses. JR advised Forum that the responses would be circulated around Forum in advance of the next meeting.</p> <p>6b DD queried on other agenda items which had not been brought forward from the September meeting:</p>	JR

	<ul style="list-style-type: none"> • Update on Education Psychology Service and EHCs – <i>this is to be on the November meeting</i> • Education review – <i>This is a standing agenda item to allow periodic updates.</i> 	
<p>7.</p>	<p>Date of next meeting</p> <p>Wednesday 18th November 2015, 12:30pm, SCITT Training Room, Langdale</p> <p><i>Agenda items:</i></p> <ul style="list-style-type: none"> • <i>Update on Education Psychology Service and EHCs (Kath Robinson)</i> <p>Chair requested if any of the December agenda items could be brought forward to the November meeting.</p>	