



North Tyneside Council

# Minutes

**Meeting** Schools Forum Wednesday 18th May 2016

**Location** Langdale Centre 12.30 – 2.00pm

<b>Present</b>		<b>Representing</b>
David Baldwin	Headteacher Churchill Community College	Secondary/Middle
Jon Ritchie	Deputy Partnership Director, ENGIE	NTC
Elaine Appleby	School Finances Advisor	NTC
Christina Ponting	HR Business Partner	NTC
Glen Bowman	Trade Union Representative	Unions
Jill Forster	Headteacher, Benton Dene Primary School	Primary
Paul Durgan	Woodard Trust	Trust
Collette Bland	Headteacher, St Mary's RC Primary School, NS	RC Diocese
Andy Carr	Tyne Metropolitan College	Post 16
Gavin Storey	Headteacher, Cullercoats Primary School	Primary
Kehri Ellis	North Tyneside Learning Trust	Trust
Jim Stephenson	Headteacher, John Spence Community High	Secondary/Middle
Philip Sanderson	Headteacher, Kings Priory School	Academy
Jodi Burn	Moorbridge School	PRU
Paul Rikeard	Newcastle Diocese	C o E Diocese
Peter Thorp	Governor, Redesdale Primary School	Primary
Adrian Smith	Governor, Valley Gardens Middle School	Secondary/Middle
Viv Buller	Governor, Churchill College	Secondary/Middle
Steve Wilson	Headteacher, Whitley Bay High School	Secondary/Middle
Lisa Taylor	Headteacher, Bailey Green Primary School	Primary
Susan Winter	Headteacher, Richardson Dees Primary School	Primary
John Newport	Headteacher, Marden Bridge Middle School	Secondary/Middle
Peter Gannon	Headteacher, Silverdale School	Special
Paul Quinn	Headteacher, Longbenton Community College	Secondary/Middle
David Watson	St Thomas More RC Academy	Academy
Jill Shaw	Headteacher, New York Primary School	Primary
John Croft	Headteacher, Sir James Knott Nursery	Nursery

<b>1.</b>	<p><b>Apologies for absence:</b> Mark Longstaff, Dave Erskine (Peter Gannon), Michael McHugh, Sharron Colpitts-Elliott, Alex Thompson, Jim Crinson (Jill Shaw), Paul Durgan, Anne Marie Crozier (Andy Carr), Di Donkin (David Watson), Phil Kemp (Glen Bowman)</p>	
<b>2.</b>	<p><b>Minutes of Last Meeting</b> The minutes of the last meeting held 16<sup>th</sup> March 2016 were agreed as an accurate record of the meeting.</p>	

<p>3.</p>	<p><b>Matters arising</b></p> <p><b>Item 4</b> – as requested at the last Forum (16<sup>th</sup> March)JR provided Forum with the rationale on amounts agreed to be kept back as a centrally retained item and breakdowns from the Early Intervention and associated teams. The level of this centrally retained item for 2015/16 was £1.3m.</p> <p>After discussions at recent Forums and several presentations it was agreed that the centrally retained item would be removed. Officers from the authority identified the need to consider the transitional period as much of the costs associated with these services was fixed in the short to medium term.</p> <p>The £1.3m funding in 2015/16 was only part of the income for these services so transitional costs were taken into account.</p> <p>It was agreed at the 13<sup>th</sup> January Forum not to transfer all of the money and it was noted that it would be likely to draw back £0.500 - £0.600m from the LA transition arrangements. Forum would then decide where to transfer the money to.</p> <p>A restructure of the service is being looked at to make savings. As the service has various income streams including the LA's general fund and specific grants the authority was keen to continue these services to allow time for alternative funding sources to be sought. It was considered that retaining the funding for the team until the end of the academic year was reasonable to allow for the restructure process.</p> <p>In reaching the retained amount of £0.575m the following assumptions were used:  Pro-rata of funding for the period April – August:  £1.3m x 5/12 months = £0.542m  Contingency  £1.3m x 2.5% = £0.033m  <b>Total retained £0.575m</b></p> <p>DB suggested that if the sum estimated is higher than the actual spend, the amount left over should come back to Forum.</p> <p>JR to provide final figures at the September Forum. Copies of the report to be circulated</p> <p><b>Item 7</b> – no suggestions were given for the SEN Review  <b>Item 8</b> – National Funding Formula – item 6 on this agenda  <b>Item 12</b> – Special Projects Sub-group to be on July agenda</p>	<p>JR</p>
<p>4.</p>	<p><b>Provisional school outturns (inc Headroom allocations 2015/16) &amp; Deficit meeting timetable and scrutiny arrangements</b></p> <p>EA talked through the above report.</p> <p><b>Recommendations</b></p> <p>Schools Forum are asked to:</p> <ol style="list-style-type: none"> <li>1. Note the final headroom allocations for 2015/16 and the carried forward headroom budget (£0.094m) which is to be added to 2016/17 headroom budget. <b>Agreed</b></li> <li>2. Note the position regarding overall mainstream school balances to March 2016. <b>Agreed</b></li> <li>3. Note the process for schools seeking deficit approval in 2016/17 and agree the sub group's membership. Any colleagues wishing to join the group to contact DB</li> </ol>	<p>All</p>
<p>6.</p>	<p><b>National Funding Formula Consultation</b></p> <p>DB asked for any comments on the responses to the High Needs and national</p>	

	Funding Formula consultations submitted on behalf of Schools Forum No comments	
7.	<p><b>Scheme for Financing Schools – responsibilities for redundancy and early retirement costs: update</b></p> <p>CP talked through the above report and outlining the current arrangements operating in North Tyneside and the proposed approach</p> <p><b>Recommendations</b></p> <p>1) Schools Forum were asked to note the background set out in the briefing note. 2) Schools Forum agreed that a period of consultation with schools is entered into from the 23th May to the 17th June 2016 (4 weeks). An electronic survey will be distributed and comments sought on the options outlined in the briefing note. The outcome of this consultation will inform a further report presented to Schools Forum on the 13th July 2016 confirming the funding support/framework from 1st September 2016.</p> <p>DB suggested that colleagues respond and give clear feedback to inform decision making.</p>	<b>ALL</b>
8.	<p><b>Any other business</b></p> <p><b>Admin</b></p> <p>CP informed colleagues that a new membership list including all member's contact details has been produced and will be distributed to Forum members. This list will be updated each term. New Forum Members will be contacted soon with dates for Induction Sessions and a new Forum member's guidebook will be distributed in due course. Please contact LM or CP with any changes to your contact details or suggestions for the guidebook.</p>	<b>CP/ EA  All</b>
13	<p><b>Date of next meeting</b></p> <p><b>Wednesday 13<sup>th</sup> July 2016    12.00 lunch    12.30 start</b></p>	