

North Tyneside Council

## Minutes

Representing

Meeting Schools Forum

Location Langdale Centre

Wednesday 16th November 2016

12.30 – 2.00pm

			Representing
Present	: David Baldwin (Chair)	Headteacher Churchill Community College	Secondary/Middle
	Mark Longstaff	Head of Commissioning & Investment	NTC
	Jon Ritchie	Account Director, ENGIE	NTC
	Elaine Appleby	School Finances Advisor	NTC
	Christina Ponting	Senior HR Business Partner	NTC
	Jim Stephenson	Headteacher, John Spence Community High	Secondary/Middle
	Steve Wilson	Headteacher, Whitley Bay High School	Secondary/Middle
	Paul Quinn	Headteacher, Longbenton High School	Secondary/Middle
	David Watson	Headteacher, St Thomas More RC Academy	Academies
	John Croft	Headteacher, Sir James Knott Nursery	Nursery
	Claire McLeod	NASUWT	T U Representative
	Dave Erskine	Headteacher, Southlands School	Special
	Collette Bland	Headteacher, St Marys Primary (North Shields)	RC Diocese
	Angi Gibson	Headteacher, Hadrian Park Primary School	Primary/First
	Gavin Storey	Headteacher, Cullercoats Primary School	Primary/First
	Alex Thompson	Children's Choice Nursery	Early Years PVI
	Jim Stephenson	Headteacher, John Spence Community High	Secondary/Middle
	Sharron Colpitts-Elliott	Headteacher, Rockcliffe First School	Primary/First
	Jim Crinson	Headteacher, Collingwood Primary	Primary/First
	Jill Forster	Headteacher, Benton Dene Primary School	Primary/First
	Peter Thorp	Governor, Redesdale Primary School	Primary/First
	David W Bavaird	Governor, Norham Community College	Secondary/Middle
	Paul Durgan	Woodard Academies Trust	Academies
	Paul Rickeard	Director of Education	C of E Diocese
	John Newport	Headteacher, Marden Bridge Middle School	Secondary Middle
	Ann Marie Crozier	Headteacher, Marden Bridge Middle School	Secondary/Middle
	Kath Robinson	Principal Manager of the Integrated Disability	NTC
		and Additional Needs Service	
	Angela James	Chief Adviser Children, Young People and Learning	NTC
	Jonathan Chicken	Senior School Improvement Officer	NTC

1.	<b>Apologies for Absence</b> Michael McHugh, Philip Sanderson, Lisa Taylor, Michael McHugh, Colleen Ward, Karen Croskery (Michael Tate), Kehri Ellis (Sam Galilee)	
2.	Minutes of Last Meeting (21 <sup>st</sup> September 2016) The minutes were agreed as an accurate record of the meeting with the correction that Jill Forster did attend.	

3.	Matters arising Item 3	
	Steve Wilson confirmed that his query on school surpluses had been answered but noted	
	he finds the amount of surpluses staggering.	
	Item 5	
	The Education Psychology Report has been circulated in advance of today's meeting.	
	Item 6 CP confirmed all admin actions relating to Forum membership have been completed.	
	Changes to Forum membership	
	Governor Members Viv Buller (High/Secondary/Middle) and Michael McHugh	
	(Nursery/First/Primary) have stepped down as their terms of office end on the 31 <sup>st</sup>	
	November 16.	
	David W Bavaird (Governor at Norham) was welcomed as a new member	
	representing Secondary/Middle schools. Forum were asked to consider the	
	appointment of an additional Governor as a replacement for Viv Buller – a governor	
	had previously come forward as being interested in the role and had offered to step in	
	as a deputy in the event that David WB or Viv were unable to attend. Forum agreed to	СР
	this governor being approached and asked if he would be will to undertake the role on an established basis replacing Viv.	
	<ul> <li>On the basis that Michael was stepping down from Forum and all other Governor</li> </ul>	
	members of Forum would be new, Peter Thorpe had agreed to stand as a Governor	СР
	Forum member for Nursery/First/Primary schools and Forum were asked to consider	
	Peter's term of office being rolled forward to provide support to new governors. Forum	
	agreed and Peter was welcomed back into Forum for a further three year term of	
	office.	JS
	Jim Stephenson's term of office will also end November 16, Jim confirmed that he will	55
	discuss options for representation at the next Headteachers Meeting later this week and advised Forum accordingly who the representative would be for his locality/sector.	
	<ul> <li>Eileen Bell representation of the C of E Diocese had been confirmed by the CofE</li> </ul>	
	Diocese for a further three year term of office.	
	<ul> <li>David Baldwin was recommended by his locality and sector as being their</li> </ul>	
	representative, David's term of office was therefore confirmed for a further three year	
	period.	
	All recommendations were agreed.	
	Notes of thanks to be sent to members who have stepped down.	СР
4.	Education Psychology Service update and implications of EHC plans – Kath	
4.	Robinson	
	Kath Robinson talked through the report already circulated and asked for	
	questions/comments:	
	<ul> <li>Concerns were raised around travel time being added to costs</li> </ul>	
	<ul> <li>Would there be a sliding scale of costs if trainees were to complete reports</li> </ul>	
	(Clarification on these points to be sought from Education Psychology	
	and provided at the next meeting)	LM
	<ul> <li>2.2 KR confirmed that the DfE had hinted that the grant to support the transition for statements into advestion. Health and ears plane would continue</li> </ul>	
	for statements into education, Health and care plans would continue	
	<ul> <li>Any schools interested in participating in the Action Research project ran in</li> </ul>	1
	conjunctions with the Learning Trust to contact EPS/Kehri Ellis	
	<ul> <li>conjunctions with the Learning Trust to contact EPS/Kehri Ellis</li> <li>KR to follow up queries around benchmarking and the time it takes to turn</li> </ul>	

		KR
5.	Mainstream School Funding 2017/18 – update from sub-group JR gave a presentation (available on the NT website) on the summary of findings from the Schools Funding Formula working group.	
	DB expressed a disappointment at the number of responses (7 out of 78).	
	DB thanked JR, EA and the members of the working group for the significant time they had given to this issue.	
	Forum agreed all recommendations proposed and that the formula to be run in late December when the EFA announces NTC's allocation.	
6.	High Needs SEND Provision and Emerging Funding Pressures for 2017/18 ML talked through the paper already circulated and available on the NT website.	
	Recommendations Forum were asked to:	
	<ul> <li>Note the residual balance for 2015-16.</li> </ul>	
	<ul> <li>Note the forecast High Needs Block outturn for 2016-17 and emerging pressures.</li> <li>Note the emerging issues that need to be considered and quantified in establishing the 2017-18 High Needs Block.</li> </ul>	
	<ul> <li>Agree that the SEND Working Group should prepare a paper for consideration by Schools Forum at the December meeting.</li> </ul>	
	<ul> <li>Highlight any specific points or principles they would like SEND Working Group to</li> </ul>	
	<ul> <li>adopt or consider in preparing their recommendations.</li> <li>Be mindful of the DfE's Review of High Needs funding arrangements. Further details are awaited from DfE.</li> </ul>	
	All points were agreed/noted	
7.	<b>Presentations from the School Improvement Team</b> Jonathan Chicken gave a presentation (available on the NT website) and asked for any questions/comments. A discussion followed around SLAs, income generation and the impact if DSG is reduced.	
	Angela James gave a presentation on the EMTAS Service (available on the NT website). The Chair thanked Angela and Jonathan for their presentations which will help to inform decision making in January 2017.	
	JR circulated a table showing Centrally retained sums from the DSG per pupil as requested at the last meeting.	
8.	Education Improvement Partnership Jim Stephenson presented and talked through a paper outlining the purpose, achievements and membership of the EIP. (available on the NT website)	
	The Chair thanked Jim for the presentation which hill help to inform decisionmkaing in January 2017.	
	Forum requested that all of the presentations given to help inform decision making at the January meeting be uploaded to the NT website.	LM/JS

6.	Any other business	
8.	Date of next meeting Wednesday 7th December 2016 12.00 lunch 12.30 start	