



North Tyneside Council

Minutes

Meeting Schools Forum Wednesday 8th March 2017

Location Langdale Centre 12.30 – 2.00pm

Present	<p>Mark Longstaff Elaine Appleby John Newport David Grigg Jill Forster Christina Ponting Ann-Marie Crozier</p> <p>John Croft Steve Wilson Peter Thorp Kehri Ellis Eileen Bell Jim Stephenson Philip Sanderson Claire McLeod Dave Erskine Angi Gibson Gavin Storey Sharron Colpitts-Elliott Jim Crinson David W Bavaird Andrew James Paul Durgan Alan Brown Paul Quinn Stephen Baines David Watson</p>	<p>Head of Commissioning & Investment School Finances Advisor Headteacher, Marden Bridge Middle Governor, John Spence High School Headteacher, Benton Dene Primary HR Business Partner Deputy Principal: Finance & Corporate Development Tyne Met College Headteacher, Sir James Knott Nursery Headteacher, Whitley Bay High School Governor, Redesdale Primary North Tyneside Learning Trust Bursar, Church of England Diocese Headteacher, John Spence Community High Headteacher, Kings Priory School NASUWT Headteacher, Southlands School Headteacher, Hadrian Park Primary School Headteacher, Cullercoats Primary School Headteacher, Rockcliffe First School Headteacher, Collingwood Primary Governor, Norham High School Headteacher, St Aidan's RC Primary Woodard Academies Trust Governor, Hadrian Park Primary School Headteacher, Longbenton high School Headteacher, Holystone Primary School Headteacher, St Thomas More Academy</p>	Representing
		<p>NTC NTC Secondary/Middle Secondary/Middle Primary/First NTC Post 16</p> <p>Nursery Secondary/Middle Primary/First Trust C of E Diocese Secondary/Middle Academy T U Representative Special Primary/First Primary/First Primary/First Primary/First Secondary/Middle Primary/First Trust Primary/First Secondary/Middle Primary/First Academy</p>	

1.	Apologies for Absence David Baldwin – represented by Elaine Riley, Karen Croskery – represented by Michael Tate, Collette Bland - represented by Joanne MacDonald, Colleen Ward (no rep available)	
2.	Minutes of Last Meeting (11th January 2017) Were agreed as an accurate record with the correction that Steve Wilson, John Croft and David Watson were in attendance.	
3.	Matters arising <ul style="list-style-type: none"> Colleagues agreed that Mark Longstaff would Chair the meeting in David Baldwin's absence 	

	<ul style="list-style-type: none"> • Stephen Baines was welcomed as a new member of Forum representing Primary/ First Schools, North West. • Alex Thompson has resigned as rep for Early Years/PVI, CP is currently working with the team to appoint a replacement. • Work continues around communications for Governing Bodies and to set up a network for Governors. (CP) <p>An electronic vote (for School Forum members who were eligible to vote only – deadline 18th January 2017) took place to determine the level of funding for the Budget to support mainstream schools in financial difficulty. The results were as follows:</p> <p>11 against</p> <p>3 in favour</p> <p>And 2 abstentions</p> <p>Therefore the original level of funding will remain for the forthcoming financial year at £5.62 per pupil giving a total dedelegated 2017/18 £131,491</p>	
4.	<p>Capital & Investment plan update (for information)</p> <p>Iain Betham talked through the annual update which has already been distributed to Headteachers.</p> <p>Discussion followed around work ongoing across North Tyneside School estate.</p> <p>Forum noted the progress</p>	
5.	<p>Stage 2 National Funding Formula consultation – verbal update of first meeting</p> <p>Elaine Appleby updated colleagues on the first meeting.</p> <p>Response to be emailed between 16th and 22nd of March. The large amount of data shared at the meeting was available for colleagues to take for further appraisal.</p> <p>Another meeting will take place at Quadrant 16th March 2017, anyone wishing to attend please contact Elaine.</p>	
6.	<p>Headroom and Falling Rolls</p> <p>Elaine talked through the process applied by the Deficit sub group to reach an indicative allocation of the falling rolls and headroom funding.</p> <p>The group included: Dave Erskine, Jim Stephenson, Gavin Storey, Peter Thorp, Andrew James and John Newport.</p> <p>Discussion followed around the process and it was agreed that the process and criteria would be reviewed at the next meeting of the sub group in June. Colleagues agreed that this piece of work was very challenging.</p> <p>Recommendation</p> <p>It is recommended that Schools Forum note the proposed allocation of falling rolls and headroom funding and either agree to the proposed amounts or suggest an alternative amount.</p> <p>At their next scheduled meeting Schools Forum Sub group to discuss the criteria and the requirements for schools when submitted their falling rolls application for 2017/18.</p> <p>Forum agreed to the proposals of the Sub-group.</p>	

	ML thanked EA, the Finance team and the Sub group for all their work and time given to this matter.	
7.	<p>Budget Monitoring 2016/17 and DSG 2017/18 Block allocations</p> <p>DSG Monitoring 2016/17 There are still several final transactions to be completed for year end and which will impact on the final DSG outturn figures. These transactions include the following:-</p> <ul style="list-style-type: none"> • Spring term SEN Top Up allocations • Extra ordinary SEN allocations (£0.030m) • Clawback for permanently excluded pupils and PALS spring term clawback • Early Years spring term allocation <p>Schools Revenue Monitoring 2016/17 At the beginning of the financial year when schools set their budgets the projected total outturn for schools was expected to be around -£0.241m (net deficit). Monitoring is now completed and the projected outturn schools are reporting is £0.879m (net surplus). The projected outturn for the eight schools who have deficit approval has improved by £0.156m, the total projected outturn is -£4.65m. This is before any Falling Rolls or Headroom allocations, which will be applied at the end of the financial year once the final outturn position is known. There are a further four schools who are indicating a projected deficit and who do not have deficit approval. All of these schools are projecting less than £5k so are within acceptable levels at this stage.</p> <p>DSG Blocks 2017/18 The final decisions to determine the DSG block were agreed at the January 2017 Schools Forum meeting. The North Tyneside Authority Proforma Tool (APT) was submitted to the EFA by the required deadline date, 20th January 2017. All agreed changes to the funding blocks had to be applied before submitting the APT as this determined mainstream schools funding for 2017/18. We have now had confirmation from the EFA our APT meets the requirements.</p> <p>ML thanked Elaine and the Finance team for all their work to ensure budgets went out on time.</p>	
8.	<p>AOB</p> <p>Angi Gibson updated colleagues about a meeting she had attended yesterday arranged by a collection of Trade Unions to inform Headteachers and make parents aware of the school funding crisis. Discussion followed around the best ways to publicise the issue. A letter is being drafted by Schools Forum members to make a collective representation and a letter is also being drafted to all parents of children in North Tyneside.</p>	
10	<p>Date of next meeting 17th May 2017 - 12.00 lunch 12.30 start SCITT Training Room</p>	