

# Outside Bodies Committee

21 May 2013

**Present:** Councillor A Arkle (Chair) and Councillors J M Allan, C Davis, MJ Huscroft, Mrs S E Mortimer, CB Pickard and J Pickard

## **OB1/05/13 Apologies**

There were no apologies.

## **OB2/05/13 Declarations of Interest**

There were no declarations of interest made.

## **OB3/05/13 Minutes**

The Minutes of the meeting held on 13 April 2013 were confirmed as a correct record.

## **OB4/05/13 Future Meetings Start Time**

The Committee was requested to consider an appropriate start time for the remainder of its meetings in the 2013/14 Municipal Year.

It was **Resolved** that the remainder of the Outside Bodies Committee meetings in the 2013/14 Municipal Year commence at 6.00 pm.

## **OB5/05/13 Appointments to Non-Executive Outside Bodies 2013/14**

A report was submitted detailing non-executive outside bodies to which appointments were required for the Municipal Year 2013/14.

It was noted that the Council required that before Members were appointed to outside bodies, appropriate constitutional and insurance indemnity arrangements were in place for each body. An Advice Note was attached as Appendix 2 to the report, which gave guidance on liabilities and indemnities for members serving on outside bodies.

It was **Resolved** that the appointment of Members to serve on outside bodies set out in Appendix A to these minutes be approved for the Municipal Year 2013/14.

## **OB6/05/13 'Authority' Governor Appointments – Papers Submitted for Information**

The following papers were submitted for information:

- Principles of an 'Authority' Governor
- The Role of the 'Authority' Governor
- Details of All 'Authority' Governors, including current vacancies.
- Membership of each school including vacancies

It was **Resolved** that the papers be noted

**OB7/05/13 Exclusion Resolution**

It was **Resolved** that:

‘under Section 100A(4) of the Local Government Act 1972 (as amended) and having applied a public interest test as defined in Part 2 of Schedule 12A of the Act, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Act.’

**OB8/05/13 Authority Governor Appointments**

A schedule was submitted, for consideration by the Committee, detailing 2 applications received for appointment to the position of Authority Governor. The appointments would be for the statutory four-year period.

Members considered the applications, with any issues/questions being responded to by Officers.

It was **RESOLVED** that the following applications for appointment to the position of Authority Governor be approved.

<u>NAME</u>	<u>SCHOOL</u>
Mrs J Chamley	George Stephenson High School
Mrs J Williams	Wallsend Jubilee Primary School

**OB9/05/13 Authority Governor Nominations For Re-Appointment By The Governing Body**

A schedule was submitted, for consideration by the Committee, detailing 3 applications received requesting nomination to each school’s Governing Body for appointment to the position of Authority Governor. The appointment would be for the statutory four-year period.

Members considered the applications, with any issues/questions being responded to by Officers.

It was **RESOLVED** that the following applications for nomination to each respective school’s Governing Body for re-appointment to the position of Authority Governor be approved.

<u>NAME</u>	<u>SCHOOL</u>
Mr G Mitchell	Burnside Business and Enterprise College
Mr S Appleby	Norham High School
Revd. J Sewell	King Edward Primary School

**OB10/05/13 Authority Governor Re-Appointments**

A schedule was submitted, for consideration by the Committee, detailing 9 applications received for re-appointment to the position of Authority Governor. The appointment would be for the statutory four-year period.

Members considered the applications, with any issues/questions being responded to by Officers.

It was **RESOLVED** that the following applications for re-appointment to the position of Authority Governor be approved.

<u>NAME</u>	<u>SCHOOL</u>
Councillor EN Darke	Balliol Primary School and St. Stephen's RC Primary School
Councillor J Hunter	Benton Dene Primary School
Mrs M Evans	Rockliffe First School
Councillor MA Green	Woodlawn School and Seaton Burn College
Ms G Wilson	Churchill Community College
Mr J McColl	Holystone Primary School
Mrs L Young	Battle Hill Primary School
Mr A Brown	Hadrian Park Primary School
Mrs M Hall	Southlands School

## APPOINTMENTS OF OUTSIDE BODIES 2013/14 (Not Exercising Executive Functions)

Body	Information	2013/14 Nominations/Appointments
<p>Association of North East Councils</p> <p>Represents 12 local authorities in the North East on a wide range of issues. It aims to ensure that the voice and presence of local authorities is heard in the region, nationally and internationally.</p>	<p>4 Representatives must be elected. Annual Appointments (NOTE: Can appoint substitutes. Do not need to be specified)</p> <p><b>Meetings</b> Venue Throughout region Frequency Twice yearly (usually June and January) Time 11.30 Day varies</p>	<ol style="list-style-type: none"> <li>1. Mrs N Redfearn</li> <li>2. Councillor J. M. Allan</li> <li>3. Councillor M Green</li> <li>4. Councillor J O'Shea</li> <li>5. Councillor F. Lott</li> </ol>
<p>British Resorts and Destinations Association</p>	<p>1 Representative. Need not be elected but it is recommended that they are. Substitutes are permitted. Annual Appointment.</p> <p><b>Meetings</b> Venue Union Jack Club, London Frequency Quarterly Time } Day } varies</p>	<ol style="list-style-type: none"> <li>1. Councillor J O'Shea</li> </ol>

<b>Body</b>	<b>Information</b>	<b>2013/14 Nominations/Appointments</b>
<p>Local Government Association Assembly</p> <p>The Association provides for consultation as to the common interests of member authorities and for the discussion of matters relating to local government.</p>	<p>4 Representatives must be elected. Annual Appointments.</p> <p><b>Meetings</b> Venue Annual Conference and London Frequency twice yearly Time Day</p>	<ol style="list-style-type: none"> <li>1. Mrs N Redfearn</li> <li>2. Councillor J. M. Allan</li> <li>3. Councillor S Graham</li> <li>4. Councillor J O'Shea</li> </ol>

<p>Local Government Association Urban Commission</p> <p>The Urban Commission provides the forum within the Local Government Association (LGA) for member authorities whose areas are wholly or partially urban. The Urban Commission will act in a way that complements the principals of the LGA as a whole.</p>	<p>Authorities are entitled to nominate 2 representatives – either 2 elected Members or 1 elected Member and 1 Officer)</p>	<p>1. Councillor J O'Shea 2. Head of Business and Economic Development.</p>
<p><b>Body</b></p>	<p><b>Information</b></p>	<p><b>2013/14 Nominations/Appointments</b></p>
<p>Longbenton Partnership Board</p> <p>The Partnership meets 'when necessary' to deal with ongoing work on the Estate.</p>	<p>4 Representatives - 3 elected (Formerly Ward Councillors for Longbenton) and 1 officer. Annual Appointments.</p> <p><b>Meetings</b> Venue Frequency As and when required Time Day</p>	<p>1. Councillor K. A. Conroy 2. Councillor E. N. Darke 3. Councillor J. I. Walker 4. Head of Business and Economic Development.</p>

<p>Newcastle Airport Consultative Committee</p> <p>Advisory Committee</p>	<p>1 Representative. Need not be elected. Annual Appointment.</p> <p><b>Meetings</b> Venue Newcastle Airport Frequency Quarterly Time 2.30pm (1½ hours duration) Day</p>	<p>1. Councillor A. Cowie</p>
<p>North East Regional Employers Organisation</p> <p>Aim is to advise, support and represent member authorities in human resource management, management practice and industrial relations.</p>	<p>3 Representatives must be elected. Annual Appointments from July to July An employee of (a) an organisation represented on the Trade Unions' side of the Joint Council; or (b) a local or joint authority or admitted body and whose conditions of employment are within the scope of the Joint Council cannot be appointed as an employers' representative on the organisation.</p> <p><b>Meetings</b> Venue Gateshead Frequency Twice per year Time Day</p>	<p>1. Mrs N Redfearn 2. Councillor K Osborne 3. Councillor B Pickard</p>
<p><b>Body</b></p>	<p><b>Information</b></p>	<p><b>2013/14 Nominations/Appointments</b></p>

<p>North Regional Association for Sensory Support (NRASS) - General Council (formerly the North Regional Deaf Association and North Regional Association for the Blind)</p> <p>To promote the welfare, education and future well-being of people with a sensory loss, across the whole region. To seek to improve services and to use influence to work for a better quality of life for those who are deaf, blind or deafblind.</p>	<p>1 Elected Nominee. Annual Nomination.</p>	<p>1. Councillor A Normand</p>
<p>North Regional Association for Sensory Support (NRASS) – Executive</p>	<p>1 Elected Nominee - Annual Nomination</p>	<p>1. Councillor A Normand</p>



<b>Body</b>	<b>Information</b>	<b>2013/14 Nominations/Appointments</b>
<p>North Tyneside Citizens Advice Bureau</p> <p>To provide advice and information to the people of North Tyneside.</p>	<p>5 Representatives must be elected. Substitutes are <u>not</u> permitted. Annual Appointment.</p> <p><b>Meetings</b>  Venue Within North Tyneside  Frequency 4 - 5 meetings per year  Time 5.30pm  Day</p>	<ol style="list-style-type: none"> <li>1. Councillor G Bell</li> <li>2. Councillor D Corkey</li> <li>3. Councillor A Normand</li> <li>4. Councillor P Oliver</li> <li>5. Councillor J Stirling</li> </ol>
<p>North Tyneside Veterans Committee</p> <p>The Committee was established in 1997 and assists voluntary and community groups with ceremonial events; the protection of war memorials and offers assistance on welfare matters to ex-service people.</p>	<p>1 Elected Representative.</p> <p><b>Meetings</b>  Venue Town Hall, Wallsend  Frequency Every 2 months  Time 2.00pm  Day Monday</p>	<ol style="list-style-type: none"> <li>1. Councillor G Bell</li> </ol>

<b>Body</b>	<b>Information</b>	<b>2013/14 Nominations/Appointments</b>
<p>Percy Hedley Foundation - Management Committee</p> <p>Charity providing services for children and adults with cerebral palsy, sensory, speech, language and communication difficulties.</p>	<p>1 Representative. Need not be elected. Annual Appointment. Substitutes are permitted.</p> <p><b>Meetings</b>  Venue  Frequency monthly  Time 6.00pm  Day Monday</p>	<p>1. Councillor Janet Hunter</p>
<p>Robert Ashmore Redpath Education Foundation</p>	<p>3 Representatives. Trustees not necessarily Council Members. Three year appointments, expiring March 2016. Representatives can only be replaced mid-term if they resign, and then only for the remainder of the three year period.</p> <p><b>Meetings</b>  Venue #  Frequency #  Time #  Day #</p> <p>Although the Foundation does name a prize for this trust every year, they no longer hold meetings.</p>	<p>1. Councillor S Cox  2. vacant  3. vacant</p>

<b>Body</b>	<b>Information</b>	<b>2013/14 Nominations/Appointments</b>
<p>Standing Advisory Council on Religious Education</p> <p>Statutory body which advises on matters concerned with religious worship and on religious education to be given.</p>	<p>4 Representatives must be elected. Annual Appointments including appointment of Chair of SACRE, previously made by the Council's former Education Committee in line with current constitution of SACRE.</p> <p><b>Meetings</b>  Venue Town Hall, Wallsend  Frequency Once or twice per term  Time 4.15pm  Day</p>	<ol style="list-style-type: none"> <li>1. Councillor I Grayson(Chair)</li> <li>2. Councillor S Graham</li> <li>3. Councillor M Finlay</li> <li>4. Councillor D Lilly</li> </ol>
<p>Tyne and Wear Integrated Transport Authority Scrutiny Advisory Committee</p> <p>(formerly Tyne and Wear Passenger Transport Authority Scrutiny Advisory Committee)</p> <p>The Committee's role is to advise the PTA on the discharge of its functions, submit reports to the authority and advise on policy development.</p>	<p>2 Elected representatives. Appointees must not be members of the ITA and should have some previous experience of scrutiny.</p> <p><b>Meetings</b>  Venue Rotates around the 5 districts and depends on the work programme  Frequency Every other month  Time 2.00pm  Day 2nd Thursday of month</p>	<ol style="list-style-type: none"> <li>1. Councillor W Caithness</li> <li>2. Councillor J O'Shea</li> </ol>

<b>Body</b>	<b>Information</b>	<b>2013/14 Nominations/Appointments</b>
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<p>Tyne and Wear Integrated Transport Authority Local Transport Plan Working Group</p> <p>To offer advice and recommendations to the ITA on the implementation and delivery of Local Transport Plan, including the Local Transport Capital Investment Programme.  To give advice and recommendations to the ITA on any matters arising in relation to the LTP and provide a strategic steer to officers working on LTP3.  To help develop and co-ordinate the working relationships between the various organisations needed to deliver LTP3.  To offer advice and recommendations to the ITA on matters in relation to transport policy, priorities and funding opportunities.</p>	<p>1 Elected representative.</p> <p><b>Meetings</b></p> <p>Venue t.b.c.  Frequency Quarterly  Time am  Day 2nd Thursday of month</p>	<p>1. Councillor J M Allan</p>
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<b>Body</b>	<b>Information</b>	<b>2013/14 Nominations/Appointments</b>
<p>Tyne and Wear Integrated Transport Authority Equality and Diversity Working Group</p> <p>To monitor the implementation, delivery and progress of the Equality Act 2010 and the process that the ITA uses to ensure equality considerations are included in its decision making, and monitor outcomes from this.</p> <p>To give advice and recommendations to the ITA on matters in relation to the Act or Equality Impact Assessments to ensure effective outcomes.</p> <p>To help develop an understanding of equalities legislation as it pertains to transport in general.</p> <p>To act as a forum for dialogue.</p>	<p>1 Elected representative.</p> <p><b>Meetings</b></p> <p>Venue t.b.c.</p> <p>Frequency Quarterly</p> <p>Time am</p> <p>Day 3rd Thursday of month</p>	<p>1. Councillor T Mulvenna</p>

<b>Body</b>	<b>Information</b>	<b>2013/14 Nominations/Appointments</b>
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<p>Tyne and Wear Integrated Transport Authority Bus Strategy Working Group</p> <p>To monitor progress, implementation and delivery of the Bus Strategy Action Plan and Accessible Bus Network Design Project. To monitor the operation of the Accessible Bus Network.</p> <p>To give advice and recommendations to the ITA in relation to the Plan, Project or Network to ensure an effective outcome.</p> <p>To help develop partnership arrangements with bus operators.</p> <p>To act as a forum for dialogue.</p>	<p>1 Elected representative.</p> <p><b>Meetings</b></p> <p>Venue t.b.c</p> <p>Frequency ad hoc</p> <p>Time am</p> <p>Day Thursday</p>	<p>1. Councillor J O'Shea</p>
<p><b>Body</b></p>	<p><b>Information</b></p>	<p><b>2013/14 Nominations/Appointments</b></p>



<p>Tynemouth Blind Welfare Society</p> <p>The objects of the Society are to assist blind and partially sighted persons resident in North Tyneside.</p>	<p>4 Representatives. Need not be elected. Substitutes are permitted. Annual Appointments.</p> <p><b>Meetings</b></p> <p>Venue Pearey House, North Shields</p> <p>Frequency AGM and as and when required (2-3 per year)</p> <p>Time pm</p> <p>Day Monday</p>	<ol style="list-style-type: none"> <li>1. Councillor S Day</li> <li>2. Councillor K Osborne</li> <li>3. Councillor C Davis</li> <li>4. Councillor Mrs S E Mortimer</li> </ol>
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## APPOINTMENTS LAST FOR MORE THAN A YEAR

Body	Information	Appointments
<p>Cullercoats Education Trust</p> <p>To promote the education, including social and physical training of persons resident in the area comprising the ecclesiastical parishes of St Paul and St George, Cullercoats.</p>	<p>2 Nominees. Need not be elected. Substitutes are <u>not</u> permitted. Four year appointments.</p> <p><b>Appointments to expire end of April 2015.</b> The Council cannot change its nominees once they have been accepted by the organisation for the term of office.</p> <p><b>Meetings</b>            Venue #            Frequency bi-annually            Time #            Day #</p>	<p>1. Councillor Mrs S. E. Mortimer            2. vacancy</p>
<p>Kettlewell Education Foundation</p> <p>Makes grants to young people to help with academic and vocational studies as well as those interested in music and the arts and have special talents in sport.</p>	<p>4 Representatives. Need not be Elected Substitutes are <u>not</u> permitted.</p> <p><b>Three year appointment starting May 2011 and expiring end of April 2014.</b></p> <p><b>Meetings</b>            Venue Town Hall, Wallsend            Frequency Twice yearly            Time Afternoon            Day Varies</p>	<p>1. Councillor I Grayson            2. Councillor P Oliver            3. vacancy            4. C Finlay (non elected)</p>

Body	Information	Appointments
<p>Wallsend Charitable (Victor Mann) Trust</p> <p>To promote the welfare and comfort of and provide housing accommodation for the aged poor inhabitants of the former Borough of Wallsend.</p>	<p>Up to 10 Nominees. Need not be elected. 3 year appointments to expire May 2015. Nominees should ideally be from the area of the former Borough of Wallsend and have an interest in the welfare of the elderly residents of that area.</p> <p><b>Meetings</b> Venue Town Hall, Wallsend Frequency AGM, as and when required Time Day</p>	<ol style="list-style-type: none"> <li>1. Vacancy</li> <li>2. Councillor G Madden</li> <li>3. Councillor P Mason</li> <li>4. Councillor Mrs J Wallace</li> <li>5. Mrs J M Bell (non elected)</li> <li>6. Mr G Partis (non elected)</li> <li>7. Councillor M J Huscroft</li> <li>8. Mr S Brett (non-elected)</li> <li>9. Mrs M Glindon MP</li> <li>10. vacancy</li> </ol>
<p>William &amp; Maria Isabella Richardson Memorial Fund</p> <p>Provides assistance to people resident in the Wallsend area wishing to attend University.</p>	<p>5 Representatives. Need not be Elected. <b>Four year appointments. Appointments to expire end of May 2015.</b></p> <p><b>Meetings</b> Venue Wallsend Frequency Once per year Time Day</p>	<ol style="list-style-type: none"> <li>1. Mrs D. Page (non-elected)</li> <li>2. Mr C. Finlay (non-elected)</li> <li>3. Mr C. Croft (non elected)</li> <li>4. Mr P. Moat (non-elected)</li> <li>5. Chief Education Officer</li> </ol>