



North Tyneside Council

**FORWARD PLAN OF KEY (AND NON-KEY) DECISIONS AND POLICY FRAMEWORK MATTERS**

**1 JANUARY 2012 – 30 APRIL 2012**

**JANUARY 2012**

<b>No</b>	<b>Date of Decision</b>	<b>Decision-Maker(s)</b>	<b>Topic/Ward(s) Affected</b>	<b>Consultees/Consultation Process</b>	<b>Background Documents</b>	<b>Author/Contact No.</b>
<b>CHIEF EXECUTIVE'S OFFICE</b>						
1.	16 January 2012	Cabinet	Matters arising from Overview and Scrutiny Committee and its Sub-Committees.  (All Wards)	Overview and Scrutiny and its Sub-Committees	Report of the relevant Committee	<u>Author</u> Overview and Scrutiny Committee <u>Contact</u> Alison Stanners (0191) 6435313
2.	16 January 2012	Cabinet	<b>Rockliffe Promenade Viaduct Scheme – to seek approval for a competitive tendering exercise for the procurement of the scheme.</b>  (Whitley Bay Ward)	<b>Elected Mayor Cabinet Member for Transport and the Green Environment Ward Members Head of Regeneration Development and Regulatory Services Senior Engineering Manager Procurement Team</b>	<b>Rockliffe Promenade Viaduct Options Study 2011</b>	<b>Mark Newlands (0191) 6436129</b>

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<b>CHIEF EXECUTIVE'S OFFICE (Contd.)</b>						
3.	16 January 2012	Cabinet	North Tyneside Council Big Society Programme – Response to Overview and Scrutiny Recommendations.  (All Wards)	Elected Mayor  Cabinet Member for Engagement and the Environment	Big Society Programme Update Cabinet Report – 14 November 2011	Jacqueline Laughton (0191) 6437070  Georgina Bailes (0191) 6435616
4.	16 January 2012	Cabinet  The Area Action Plans form part of the Development Plan for the Borough, which in turn is part of the Council's Policy Framework. They will be further considered by Overview and Scrutiny and Cabinet before submission to full Council for approval.	North Tyneside Area Action Plans Preferred Options – To seek approval to commence consultation on the Preferred Options.  (Chirton, Cullercoats, Monkseaton North, Riverside, St. Mary's, Tynemouth, Wallsend and Whitley Bay Wards)	The Preferred Options are informed by previous public engagement on Area Action Plans Issues and Options reports, on associated regeneration conservation strategies and by discussion with relevant service areas and other agencies. The report sets out proposals for wide engagement on the Preferred Options including with Ward Councillors, residents and businesses	Issues and Options documents for 3 Area Action Plan areas  Regeneration Strategies for 3 Area Action Plan areas  PPS12 Local Spatial Planning  Draft National Planning Policy Framework	Paul Dillon (0191) 6436302  Graham Sword (0191) 6436430  Geoff Bloxson (0191) 6436339

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<b>CHIEF EXECUTIVE'S OFFICE (Contd.)</b>						
5.	26 January 2012	Council	Terms and Conditions of Employment - To seek agreement to the proposals contained within the report relating to changes to terms and conditions of employment.  (All Wards)	Trades Unions	Report to Council – Terms and Conditions of Employment  28 June 2011	Alison Lazizzera (0191)6435012
6.	26 January 2012	Council	<b>Council Protocols – to seek approval to the adoption of revised protocols for inclusion in the Council's Constitution.</b>  (All Wards)	<b>Member/Officer Protocol Working Group, All Member Briefings, Standards Committee, Constitution Task Group</b>	<b>Current Protocols</b>	<b>Vivienne Geary (0191 6435339)</b> <b>Stephen Ballantyne (0191) 6435329</b>
7.	26 January 2012	Council	<b>Core Strategy Preferred Options: Further Consultation on Growth Options 2011 – to consider the outcome of the consultation.</b>  (All Wards)	<b>Consultees as listed in the report Cabinet considered on 12 December 2011. The report was subject to consultation with relevant officers.</b>	<b>Core Strategy Preferred Options 2010</b> <b>Core Strategy Preferred Options ; Further Consultation on Growth Options 2011</b> <b>Draft National Planning Policy Framework</b> <b>Report to Cabinet on 12 December 2011 on Outcome of further consultation on Growth Options 2011</b>	<b>Paul Dillon (0191) 6436302</b> <b>Graham Sword (0191) 6436430</b> <b>Geoff Bloxsom (0191) 6436339</b>

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<b>CHIEF EXECUTIVE'S OFFICE (Contd.)</b>						
8.	26 January 2012	Council	<p><b>Timetable of Meetings of Committees 2012/13 – To agree dates for meetings of the Council and its Committees during the 2012/13 municipal year.</b></p> <p><b>The timetable will also set out proposed dates for Member briefings and Member Training.</b></p> <p><b>(All Wards)</b></p>	<p><b>Mayor</b></p> <p><b>Group Leaders</b></p> <p><b>Chief Executive and Strategic Directors</b></p> <p><b>Monitoring Officer</b></p> <p><b>Section 151 Officer</b></p>	<p><b>Timetable of meetings 2011/12</b></p> <p><b>Report of the Organisational Effectiveness Sub-Committee November 2008</b></p> <p><b>Report to and Minutes of Council 20 January 2011</b></p> <p><b>North Tyneside Council Constitution</b></p>	<p><b>David Brown</b> <b>(0191) 6435358</b></p>
9.	26 January 2012	Council	<p><b>Tynemouth Parking Issues – to inform Council of further opportunities and initiatives to deal with the parking demand in the area including an option about the viability of the petition objectives (submitted to the 24 November Council meeting).</b></p> <p><b>(Tynemouth Ward)</b></p>	<p><b>Head of Regeneration, Development and Regulatory Services</b></p> <p><b>Cabinet Member for Transport and the Green Environment</b></p> <p><b>Ward Councillors</b></p>	<p><b>Tynemouth Parking Study</b></p> <p><b>Minutes of Council meeting – 24 November 2011</b></p>	<p><b>Kevin Ridpath</b> <b>(0191) 6436089</b></p>

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No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
CHILDREN, YOUNG PEOPLE AND LEARNING						
10.	16 January 2012	Cabinet	Post 16 Placement Appeals Process - in relation to decisions on placements with Independent Specialist Providers for young people with learning difficulties and disabilities.  (All Wards)	Tyne and Wear and Northumberland Local Authorities  Local and regional Connexions Services  Special Schools  Cabinet Member for Children, Young People and Learning.	The YPLA guidance Placement Information: 'Learners with Learning Difficulties and/or Disabilities at Independent Specialist Providers 2011/2012',  Apprenticeships, Skills, Children and Learning Act 2009  Education Act 1996,  North Tyneside Council: 'Protocol to Ensure Co-ordinated Care for Children with High Level Needs	John Scott (0191) 643 8728 Tick McShane (0191) 6438745

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No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
<b>COMMUNITY SERVICES</b>						
11.	16 January 2012	Cabinet	Newcastle and North Tyneside Biodiversity Action Plan – to seek approval for the Newcastle and North Tyneside Biodiversity Action Plan, including the Action Plans for the different habitats and species  (All Wards)	The Biodiversity Steering Group, made up of the following organisations have been involved in the preparation of the Action Plan, and will be partners in the delivery of the targets:  Northumbria Mammal Group North Tyneside Council Newcastle City Council Royal Society for the Protection of Birds Northumbria and Tyne Bird Club Northumberland Wildlife Trust Natural History Society of Northumbria Northumbrian Water Environment Agency Environmental Records Information Centre Red Squirrels Northern England North-East Reptile & Amphibian Group Natural England	North Tyneside Biodiversity Action Plan (2005)  'Your Wildlife' The Newcastle Biodiversity Action Plan (2001)  Natural Environment and Rural Communities Act (2006) (NERC)  Planning Policy Guidance (PPG9) - regarding nature conservation Wildlife and Countryside Act (1981) as amended England and Wales (2010)  UK Biodiversity Action Plan (UK BAP) (1994)  Birds of Conservation Concern 3: The Population Status of Birds in the UK, 2009.	Catherine Lyons (0191)6437780  Derek Hilton-Brown (0191)6437301  Rachel Flannery (0191) 6437301

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FINANCE AND RESOURCES						
12.	16 January 2012	Cabinet	2011/12 Financial Management Report to 30 November 2011 – to note the position to 30 November 2011 and agree any recommendations that may be required.  (All Wards)	Internal consultation:  Mayor and Cabinet Members Senior Management Team Cabinet Member for Finance Major Projects Group Senior Finance Officers	General Ledger reports 2011/12 Revenue Control Budget and 2011-2021 Capital Plan  Various correspondence Related Council and Cabinet reports	Fiona Rooney (0191) 6435724 Jon Ritchie (0191) 6435800 Janice Gillespie (0191) 6435701 Cathy Davison (0191) 6435727
13.	18 January 2012  Extraordinary Meeting	Cabinet	2012-2015 Council Strategic Plan and Budget Setting process - Cabinet's Draft Council Strategic Plan and Budget Proposals  (All Wards)	Mayor Cabinet Members Senior Leadership Team (SLT) Groups consulted as part of the 2012/13 Council Strategic Plan and Budget Engagement process Members <u>Consultation Approach</u> Meetings with and presentations to consultees. Feedback will inform Cabinet's draft Council Strategic Plan and Budget proposals as part of the 2012-2015 Council Strategic Plan and Budget setting process	2012-2015 Council Strategic Plan and Budget Setting Process incorporating the associated Engagement Strategy, Report to Cabinet - 12 September 2011  2012-2015 Council Strategic Plan and Budget Setting Process - Cabinet's Draft Council Strategic Plan and Initial Budget Proposals – Report to Cabinet – 28 November 2011  2012-2015 Council Strategic Plan and Budget Setting working papers	Fiona Rooney (0191) 6435724 Julia Veall (0191) 6432005

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No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
FINANCE AND RESOURCES (Contd.)						
13. ctd.					Local Government Finance Settlement information  Housing Revenue Account Draft Subsidy Determination 2012/13, CLG	
14.	26 January 2012	Council	Annual Audit Letter 2010/11 - to note the contents of the Annual Audit Letter.  (All Wards)	Internal consultation: Mayor and Cabinet Members Senior Leadership Team Relevant officers of the Council External consultation: Audit Commission	Annual Audit Letter, October 2011 ( Audit Commission)	Fiona Rooney (0191) 6435724 Jon Ritchie (0191) 6435800 Janice Gillespie (0191) 6435701
15.	26 January 2012	Council	2012/13 Council Tax Base Report  (All Wards)	Cabinet Member for Finance  <u>Consultation Approach</u> Cabinet Member for Finance to be consulted as part of the process of developing this report. In addition, Briefings to be offered on the report to all Political Groups in advance of the Council meeting on 26 January 2012.	Supplementary Calculation of Council Tax Base (CTB 1 form) for Revenue Support Grant purposes for 2012/13.  Local Authorities (Calculation of Council Tax Base) (Amendment) (England) Regulations 1999.  Local Government Act 2003.	Fiona Rooney, (0191) 6435724 Geoff Huzzard, (0191) 6435716 Jon Ritchie, (0191) 6435800 Andrew Scott, (0191) 6437150

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## FEBRUARY 2012

No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
CHIEF EXECUTIVE'S OFFICE						
1.	13 February 2012	Cabinet	Matters arising from Overview and Scrutiny Committee and its Sub-Committees.  (All Wards)	Overview and Scrutiny and its Sub-Committees	Report of the relevant Committee	<u>Author</u> Overview and Scrutiny Committee <u>Contact</u> Alison Stanners (0191) 6435313
2.	13 February 2012	Cabinet	<b>Engagement Strategy for North Tyneside – to seek approval to adopt the Strategy.</b>  (All Wards)	<b>The development of the engagement strategy will include consultation with members, including Overview and Scrutiny, officers, residents and partners.</b>	<b>North Tyneside Strategic Partnership Sustainable Community Strategy 2010-13; Cabinet report 14 November 2011 – Big Society Programme Update; Cabinet report 10 October 2011 – Key issues identified from 2011 Residents' Survey – Appendix A: A Summary of Results; North Tyneside Strategic Partnership – Partnership Engagement Strategy February 2009.</b>	<b>Felicity Shoemith (0191) 6437071</b>

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No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
3.	13 February 2012	Cabinet	<p>North Tyneside Council Draft Parking Strategy 2012 to 2015 – To inform Cabinet of the public consultation on the draft North Tyneside Parking strategy and to seek approval to formally adopt the new strategy for the period 2012 to 2015</p> <p>(All Wards)</p>	<p>Cabinet Member for Transport and the Green Environment</p> <p>Head of Regeneration, Development and Regulatory Services</p>	<p>North Tyneside Parking Strategy 2007 to 2011</p> <p>Tyne and Wear Local Transport Plan (LTP3) 2011to 2021</p>	Kevin Ridpath (0191) 6436089
<b>CHILDREN, YOUNG PEOPLE AND LEARNING</b>						
4.	13 February 2012	Cabinet	<p>Procedure for Appointing, Communicating with and Removing Authority Governors – to seek approval to expand the procedure to include Authority Governors appointed to Pupil Referral Units</p> <p>(All Wards)</p>	Cabinet Member for Children, Young People and Learning	<p>Procedures for Appointing , Communicating with and Removing Authority Governors</p> <p>Statutory Instrument 2978 – The Education (Pupil Referral Units) (Management Committees etc.) (England) Regulations 2007</p> <p>PRU Executive Summary</p>	Jacki Kelly, (0191) 6438714

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<b>FINANCE AND RESOURCES</b>						
5.	2 February 2012  Extraordinary Meeting	Council	2012-2015 Council Strategic Plan and Budget Setting process – 2012/13 Budget Submission to the Authority (incorporating the Housing Revenue Account).  (All Wards)	<u>Consultees</u> Mayor Cabinet Members Senior Leadership Team (SLT) <u>Consultation Approach</u> Meetings with, and presentations to, consultees.	Local Authorities (Standing Orders) (England) Regulations 2001.  North Tyneside Council's Constitution and Budget and Policy Framework Procedure Rules.  2012-2015 Council Strategic Plan and Budget Setting Process: Cabinet's Draft Strategic Plan and Budget proposals - Cabinet – 18 January 2012.  Housing Revenue Account Final Subsidy Determination 2012/13, CLG	Fiona Rooney (0191) 6435724 Julia Veall (0191) 6432005

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FINANCE AND RESOURCES (Contd.)						
6.	21 February 2012  Extraordinary Meeting	Council	2012-2015 Council Strategic Plan and Budget Setting process: Elected Mayor and Cabinet Budget Resolution for 2012/13.  (All Wards)	<u>Consultees</u> Mayor Cabinet Members Senior Leadership Team (SLT) Business Community Representatives <u>Consultation Approach</u> Meetings with and presentations to consultees.	North Tyneside Council Constitution including the Budget and Policy Framework Procedure Rules.  Local Authorities (Standing Orders) (England) Regulations 2001.  2012-2015 Council Strategic Plan and Budget Setting Process: Draft Council Strategic Plan and Budget Proposals, Cabinet 18 January 2012.  2012-2015 Council Strategic Plan and Budget Setting Process: 2012/13 Budget Submission to the Authority (incorporating the Housing Revenue Account) - Council 2 February 2012.  Any Notices of Objection.	Fiona Rooney (0191) 6435724 Julia Veall (0191) 6432005

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FINANCE AND RESOURCES (Contd.)						
7.	23 February 2012  Extraordinary Meeting	Cabinet	2012-2015 Council Strategic Plan and Budget Setting process: Consideration of any Objections to the Cabinet's Proposals  (All Wards)	<u>Consultees</u> Mayor Cabinet Members Senior Leadership Team (SLT) Groups consulted as part of the 2012/13 Council Strategic Plan and Budget Engagement process Members  <u>Consultation Approach</u> Consultation to be undertaken with Cabinet Members.	North Tyneside Council constitution including the Budget and Policy Framework Procedure Rules.  2012-2015 Council Strategic Plan and Budget Setting Process: 2012/13 Budget Submission to the Authority (incorporating the Housing Revenue Account) - Council 2 February 2012.  2012-2015 Council Strategic Plan and Budget Setting Process: Elected Mayor and Cabinet Budget Resolution - Council 21 February 2012.  Any aspects of the Notices of Objection agreed by Council on 21 February 2012.	Fiona Rooney (0191) 6435724 Julia Veall (0191) 6432005 Vivienne Geary (0191) 6435339

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## MARCH 2012

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<b>CHIEF EXECUTIVE'S OFFICE</b>						
1.	12 March 2012	Cabinet	Matters arising from Overview and Scrutiny Committee and its Sub-Committees.  (All Wards)	Overview and Scrutiny and its Sub-Committees	Report of the relevant Committee	<u>Author</u> Overview and Scrutiny Committee <u>Contact</u> Alison Stanners (0191) 6435313
2.	15 March 2012	Council	<b>Code of Conduct for Members – arrangements for the adoption of a new code of conduct for Members and associated processes</b>  <b>(All Wards)</b>	<b>Standards Committee Group Leaders Elected Mayor Constitution Task Group</b>	<b>Localism Act 2011</b>	<b>Viv Geary (0191) 6435339</b>  <b>Stephen Ballantyne (0191) 6435329</b>
<b>CHILDREN, YOUNG PEOPLE AND LEARNING</b>						
3.	12 March 2012	Cabinet	School Admission Arrangements September 2013  (All Wards)	All maintained schools, Parents, Governing Bodies, Head teachers, Directors of Children's Services other Local Authorities, Diocesan Director of Education RC Schools, Diocesan Director of Education C of E Schools. Other community groups	The Education (Co-ordination of Admission arrangements) (Primary Schools) (England) Regulations 2002  The Education (Co-ordination of Admission arrangements) (Secondary Schools)	John Scott (0191) 6438728  Val Johnson (0191) 6438721

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					(England) Regulations 2002	
No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
FINANCE AND RESOURCES						
4.	1 March 2011  Extraordinary Meeting	Cabinet	2012-2015 Council Strategic Plan and Budget Setting process: Consideration of any Objections to the Cabinet's Proposals  (All Wards)	Mayor Cabinet Members	North Tyneside Council constitution including the Budget and Policy Framework Procedure Rules.  Local Government Act 2000.  Local Government Finance Act 1992.  2012-2015 Council Strategic Plan and Budget Setting Process: 2012/13 Budget Submission to the Authority (incorporating the Housing Revenue Account) - Council 2 February 2012.  2012-2015 Council Strategic Plan and Budget Setting Process: Elected Mayor and Cabinet Budget Resolution - Council 21 February 2012.  2012-2015 Council Strategic Plan and Budget Setting Process:	Fiona Rooney (0191) 6435724 Julia Veall (0191) 6432005

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					Notices of Objection - Council 21 February 2012.	
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FINANCE AND RESOURCES (Contd.)						
4. ctd.					2012-2015 Council Strategic Plan and Budget Setting Process: Consideration of any Objections to the Cabinet's Proposals: Cabinet – 23 February 2012.	
5.	12 March 2011	Cabinet	2011/12 Financial Management Report to 31 January 2012 – to note the position to 31 January 2012 and agree any recommendations that may be required.  (All Wards)	Internal consultation: Mayor and Cabinet Members Senior Management Team Cabinet Member for Finance Major Projects Group Senior Finance Officers	General Ledger reports 2011/12 Revenue Control Budget and 2011-2021 Capital Plan Various correspondence Related Council and Cabinet reports	Fiona Rooney (0191) 6435724 Jon Ritchie (0191) 6435800 Janice Gillespie (0191) 6435701 Cathy Davison (0191)6435727

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**APRIL 2012**

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<b>CHIEF EXECUTIVE'S OFFICE</b>						
1.	16 April 2012	Cabinet	Matters arising from Overview and Scrutiny Committee and its Sub-Committees.  (All Wards)	Overview and Scrutiny and its Sub-Committees	Report of the relevant Committee	<u>Author</u> Overview and Scrutiny Committee <u>Contact</u> Alison Stanners (0191) 6435313

**PLEASE NOTE:**

**Those items featured in bold on the forward plan are new entries to the plan.**

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