

**2012/13 COUNCIL STRATEGIC PLAN AND BUDGET ENGAGEMENT STRATEGY****Summary of Information Giving & Consultation to be undertaken as part of the 2012/13 Council Strategic Plan and Budget Engagement Process and Feedback Arrangements**

<b>Forums / Groups to be used for Information Giving / Consultation</b>	<b>Outline of the Consultation that will be undertaken</b>	<b>How Feedback will be Provided</b>
<b>Residents</b>	<p>A North Tyneside Council Residents' Panel engagement event will be held on 4 October 2011 to allow residents to provide initial views as part of the process. The Residents Panel will be further consulted as part of the 2012/13 Council Strategic Plan and Budget Engagement process.</p> <p>The September and December meetings of the four Area Forums will be attended to allow residents in those localities to consider information and to influence the Council Strategic Plan and Budget priorities for 2012/13.</p>	<p>Feedback will be provided to the Residents Panel following the event held on 5 September 2011 through a newsletter. A report will also be provided to the North Tyneside Council Residents' Panel and placed on the Area Forums section of the Council website in advance of the final Budget and Council Tax setting meeting for 2012/13 to inform them where they have influenced the Council Strategic Plan and Budget Proposals for 2012/13.</p>
<b>Older People</b>	<p>Engagement will be undertaken with the Older People's Engagement Network, known as OPEN (in partnership with AGEUK North Tyneside) and the Older People's Forum. The format of the engagement events will enable people to consider the information presented and influence the priorities of the Council Strategic Plan and Budget. These will be recorded and fed into the engagement process.</p>	<p>A report will be provided to the Older Peoples Engagement Network and Older People's Forum in advance of the final Budget and Council Tax setting meeting for 2012/13 to inform them where they have influenced the Council Strategic Plan and Budget Proposals for 2012/13.</p>

**ANNEX 1 APPENDIX A**

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<b>North Tyneside Strategic Partnership (NTSP)</b>	Engagement will be undertaken with representatives of the North Tyneside Strategic Partnership. The format of the engagement events will enable people to consider the information presented and influence the priorities of the council strategic plan and budget. These will be recorded and fed into the engagement process.	A report will be provided to the North Tyneside Strategic Partnership in advance of the final Budget and council tax setting meeting for 2012/13 to inform them where they have influenced the Council Strategic Plan and Budget Proposals for 2012/13.
<b>Young Mayor and Cabinet / Youth Council /Schools / Colleges</b>	Engagement will be undertaken with the Young Mayor and Cabinet , Youth Council and schools as part of the Council Strategic Plan and Budget Engagement process. The format of the engagement events will enable young people to consider the information presented and influence the priorities of the council strategic plan and Budget. These will be recorded and fed into the engagement process.	A report will be provided to the Young Mayor and Cabinet in advance of the setting of the Budget and Council Tax for 2012/13 to inform them of where they have influenced the Council Strategic Plan and Budget proposals for 2012/13.
<b>Schools Forum / Chairs of School Governors / Headteachers Convenors</b>	Engagement meetings will be undertaken with the Schools Forum, Chair of Schools Governors and Headteachers Convenors. The format of the engagement events will enable people to consider the information presented and influence the priorities of the Council Strategic Plan and Budget. These will be recorded and fed into the engagement process.	A report will be provided to the Schools Forum, Chairs of School Governors and the Headteachers Convenors in advance of the final Budget and council tax setting meeting for 2012/13 to inform them where they have influenced the Council Strategic Plan and Budget Proposals for 2012/13.

**ANNEX 1 APPENDIX A**

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<b>Trades Unions</b>	Meetings will be held with the Employee Joint Consultative Forum (EJCF). The format of the engagement events will enable the EJCF to consider the information presented and influence the priorities of the Council Strategic Plan and Budget. These will be recorded and fed into the engagement process.	A report will be provided to the EJCF in advance of the final Budget and council tax setting meeting for 2012/13 to inform them where they have influenced the Council Strategic Plan and Budget Proposals for 2012/13.
<b>Business Community</b>	The Council has reviewed its approach to business engagement and recognised that it was important to have an overarching mechanism to give the business community of North Tyneside a unified voice and a platform for raising and addressing issues of importance to business in our area. We have therefore worked with the business community to establish the North Tyneside Business Forum (NTBF). The Forum has been established for just over a year and includes local business representatives; the North East Chamber of Commerce (NECC), the Federation of Small Businesses (FSB) and local Chambers of Trade in its membership. The format of the engagement events will enable businesses to consider the information presented and influence the priorities of the Council Strategic Plan and Budget. These will be recorded and fed into the engagement process.	A report will be provided to the North Tyneside Business Forum in advance of the final Budget and council tax setting meeting for 2012/13. This will inform them where they have influenced the Council Strategic Plan and Budget Proposals for 2012/13.

**ANNEX 1 APPENDIX A**

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<b>Area Housing Forums</b>	Meetings of the four Area Housing Forums. The format of the engagement events will enable people to consider the information presented and influence the priorities of the Council Strategic Plan and Budget. These will be recorded and fed into the engagement process.	A report will be provided to the Area Housing Forums in advance of the final Budget and council tax setting meeting for 2012/13 to inform them where they have influenced the Council Strategic Plan and Budget Proposals for 2012/13.
<b>Staff Engagement</b>	To further improve the process we will be holding a meeting with the newly established staff panel (which includes members of the previous staff minority groups) in November 2011.	A report will be provided to the Staff panel in advance of the final budget and council tax setting meeting for 2012/13 to inform them where they have influenced the Council Strategic Plan and Budget Proposals for 2012/13.

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<p><b>Minority Groups</b></p>	<p>Direct promotion of the Council's organised Area Forum engagement will be made with an offer of meeting with particular minority groups examples of which are:</p> <ul style="list-style-type: none"> <li>• Users of sure start centres</li> <li>• Learning Disability Federation</li> <li>• North Tyneside Disability Forum</li> <li>• North Tyneside Coalition of Disabled People</li> <li>• The Council Refugee Integration Service</li> <li>• Bangladeshi Community Association</li> <li>• Islamic Cultural Centre</li> <li>• Fruit Salad, and</li> <li>• Other groups</li> </ul> <p>The format of any engagement events requested by minority groups will enable people to consider the information presented and influence the priorities of the Council Strategic Plan and Budget. These will be recorded and fed into the engagement process.</p>	<p>A report will be provided to any minority groups that are consulted in advance of the final budget and council tax setting meeting for 2012/13 to inform them where they have influenced the Council Strategic Plan and Budget Proposals for 2012/13.</p>

**ANNEX 1 APPENDIX A**

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<b>Voluntary and Community Sector, including Faith Groups</b>	Engagement will be undertaken with representatives of the Community and Voluntary Sector representative group and Faith groups followed by discussion of points for clarification and alternative views. These will be recorded and fed into the engagement process.	A report will be provided to the Community and Voluntary Sector and any Faith Groups consulted in advance of the final budget and council tax setting meeting for 2012/13 to inform them where they have influenced the Council Strategic Plan and Budget Proposals for 2012/13.
<b>Members</b>	<p>To further improve the process adopted in previous years there will be two All Members Council Strategic Plan and Budget Briefing held as part of the process rather than the usual one briefing. The first briefing to be held on 27 September 2011 will focus on the Change, Efficiency and Improvement (CEI) programme and the Service and Spending Review process. On 29 November 2011 the second All Members Council Strategic Plan and Budget Briefing will be held where Members will receive information on the consideration of the Cabinet's initial 2012-2015 Council Strategic Plan &amp; Budget proposals</p> <p>Members will receive supporting information relating to the Council Strategic plan and budget setting.</p>	Feedback will be provided to Members throughout the process via regular reports to Cabinet and Council on the Service and Spending Review Process and the provision of information on Council Strategic Plan and financial proposals to Members.

**ANNEX 1 APPENDIX A**

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<b>Members</b>	<p>Following the internal review of Overview and Scrutiny in North Tyneside which was agreed by Council on 28 July 2011, part of the purpose of the main Overview and Scrutiny Committee is, on an annual basis, to co-ordinate and undertake the challenge of the Cabinet's budget and strategic planning proposals. In addition to this, the responsibilities of all Overview and Scrutiny sub committees include, on an annual basis, to undertake the challenge of the Cabinet's Budget and Council Plan proposals related to the portfolio of each sub committee.</p> <p>Members will be consulted via briefings to each Political Group undertaken by the Strategic Director of Finance and Resources.</p>	<p>This will be part of the constitutional process for agreeing the Council Strategic Plan and Budget.</p>