

Meeting: Overview and Scrutiny Committee

Date: 2nd July 2012

Title: Revised Protocols

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Service: Legal Services

Directorate: Chief Executive's Office

Wards affected: All

1. Purpose of Report

To determine how the process for the consideration of the revision of certain Protocols of the Council should be undertaken.

2. Recommendations

Referral of consideration of the revision of the Protocols presented to Council at its meeting on 26 January 2012 from the Overview and Scrutiny Committee to the Constitution Task Group.

3. Information

The Head of Legal, Governance and Commercial Services submitted a report to the Council Meeting held on 26 January 2012 that proposed changes to the following Protocols that are contained in the Council's Constitution:

- Member Access to Information and Council Documents
- Member/Officer Relations
- Press, Publicity and Publications
- Use of Council Resources and Support for Members

The Protocols had been refreshed following consultation with a specially established Protocols Working Group, made up of senior Members and Officers.

The refreshed Protocols had been considered by the Members Support Group, the Standards Committee, and the Constitution Task Group.

All Member Briefings in relation to the Protocols were also arranged on 13 and 19 December 2011.

The Council at its meeting on 26 January 2012 referred consideration of the revised Protocols to the Overview and Scrutiny Committee.

The Constitution Task Group is, following the Council Meeting on 17 May 2012, to review the whole of the Council's Constitution. It is therefore appropriate to refer consideration of the revised Protocols from the Overview and Scrutiny Committee to the Constitution Task Group.

4. Background Information

The following documents have been used in the compilation of this report and may be inspected at the offices of the author and are also available on the Council's website.

Update of Protocols – Report to Council Meeting – 26 January 2012.