



North Tyneside Council

FORWARD PLAN OF KEY (AND NON-KEY) DECISIONS AND POLICY FRAMEWORK MATTERS

1 JULY 2012 – 31 OCTOBER 2012

JULY 2012

No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/ Contact No.
CHIEF EXECUTIVE'S OFFICE						
1.	9 July 2012	Cabinet	Matters arising from Overview and Scrutiny Committee and its Sub-Committees. (All Wards)	Overview and Scrutiny and its Sub-Committees	Report of the relevant Committee	<u>Author</u> Overview and Scrutiny Committee <u>Contact</u> Neil Tait (0191) 6436461
2.	9 July 2012	Cabinet	Traffic Regulation Orders - To consider any objections to any Traffic Regulation Orders and to determine such orders, when required. (Affected Wards detailed in report)	Head of Regeneration, Development & Regulatory Services, Senior Manager – Engineering Services, Elected Mayor, Cabinet Member for Transport and the Green Environment	Road Safety Strategy 2010 -13	Paul Fleming (0191) 6436116 Garry Hoyle (0191) 6436599

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CHIEF EXECUTIVE'S OFFICE (Contd.)						
3.	9 July 2012	Cabinet	<p>Council Strategic Plan and 2012/13 Budget – Implementation Plan</p> <p>Cabinet is asked to note the progress made to deliver items in the Implementation Plan.</p> <p>(All Wards)</p>	There has been internal consultation with the Strategic Directors, Heads of Service and the Elected Mayor.	Report to Cabinet 28 March 2012: Council Strategic Plan and 2012/13 Budget – Implementation Plan.	<p>Graham Haywood (0191) 6432000</p> <p>Fiona Rooney (0191) 6435724</p> <p>Vivienne Geary (0191) 6435339</p>
4.	9 July 2012	Cabinet	<p>Workforce Strategy 2012 – 2015</p> <p>To approve the updated Workforce Strategy for the Council.</p> <p>(All Wards)</p>	Senior Leadership Team and Trade Unions	<p>Local Government Workforce Strategy – ‘Delivering Through People’</p> <p>Council Strategic Plan 2011 - 2015</p> <p>Department of Children, Schools and Families 2020 ‘Children and Young People’s Workforce Strategy 2020’</p> <p>Department of Health’s new Adult Social Care Workforce Strategy 2009 ‘Working to Put People First’ www.Publicserviceleadership.org.</p>	<p>Alison Lazizzera, (0191) 6435012</p>

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CHIEF EXECUTIVE'S OFFICE (Contd.)						
5.	31 July 2012	Extraordinary Cabinet	Business and Technical Packages of Services Approval to be requested to enter into a long term contractual arrangement with the selected bidder bidder for the Business and Technical Packages. (All Wards)	1) Elected Mayor and all Council Members 2) Customers and Partners of these services 3) Employees 4) Trades Unions 5) Tyne & Wear Pension Fund 6) Senior Leadership Team (SLT) 7) Leadership Forum (Senior Managers across the Council) 8) CEI Theme B Board 9) CEI Steering Group 10) CEI Corporate Governance Board 11) Overview and Scrutiny Committee	Cabinet Report: Delivering Change, Efficiency and Improvement: A four year plan, 7 March 2011. Cabinet Report: Change, Efficiency and Improvement Programme, 12 September 2011. Cabinet Report: Change, Efficiency and Improvement (CEI) Programme – Procurement of Business and Technical Services, 14 November 2011.	Fiona Rooney (0191) 6435724

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CHIEF EXECUTIVE'S OFFICE (Contd.)						
6.	26 July 2012	Council	Council Strategic Plan and 2012/13 Budget – Implementation Plan To note the progress made to deliver items in the Implementation Plan. (All Wards)	There has been internal consultation with the Strategic Directors, Heads of Service and the Elected Mayor.	Report to Cabinet 28 March 2012: Council Strategic Plan and 2012/13 Budget – Implementation Plan.	Graham Haywood (0191) 6432000 Fiona Rooney (0191) 6435724 Vivienne Geary (0191) 6435339

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CHILDREN, YOUNG PEOPLE AND LEARNING						
7.	9 July 2012	Cabinet	<p>Announced Inspection of Safeguarding and Looked After Children Services: North Tyneside</p> <p>To note the outcome of the inspection and approve actions that will ensure a full and appropriate response to the recommendations in the report.</p> <p>(All Wards)</p>	<p>Councillors</p> <p>Staff</p> <p>Partners</p> <p>Service Users</p> <p>Commissioning Service</p> <p>Partners</p>	<p>Ofsted Report published 8 May 2012</p>	<p>Paul Cook (0191) 6437381</p>
8.	9 July 2012	Cabinet	<p>Trust Schools Admittance to the Tyne and Wear LGPS</p> <p>To consider allowing recently confirmed Trust Schools acquiring the North Tyneside Learning Trust as their Foundation, to become resolution members of the Tyne and Wear Local Government Pension Scheme</p> <p>(All Wards)</p>	<p>Through the established Learning Trust consultation process and associated statutory public consultation including schools, parents, governors, elected members and wider community partners</p>	<p>Cabinet Report June 2011 – Trust Schools admittance to the T&W LGPS</p>	<p>Jean Griffiths 0191 6438782</p>

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COMMUNITY SERVICES						
9.	9 July 2012	Cabinet	<p>Advertising and Sponsorship Opportunities for North Tyneside Council</p> <p>To approve an Advertising and Sponsorship Protocol.</p> <p>(All Wards)</p>	Chief Executive, Strategic Directors and Heads of Service	Advertising Standards Authority Committee of Advertising Practice (CAP) code of non-broadcast advertising, sales promotion and direct marketing	Paul Gowans, 0191 6437400
10.	9 July 2012	Cabinet	<p>Capital Budget Proposal - Killingworth Lake Area Improvements</p> <p>To consider the options available in relation to the budget proposal for proposed Killingworth Lake area improvements.</p> <p>(Killingworth and Camperdown Wards)</p>	There has been ongoing consultation with local residents, elected members, lake users and outside agencies with regard to improvements to Killingworth Lake Park.	<p>Visitor survey evaluation – Killingworth Lake 2008 and 2011/12</p> <p>‘Friends of ’ site visit outcomes – January 2012</p> <p>Friends of Lakeside Park meeting minutes</p> <p>Lakeside Park User Group minutes</p>	<p>Paul Gowans (0191) 6437401</p> <p>Jerry Dronsfield (0191) 643 7432</p> <p>Alison Campbell (0191) 6437038</p>

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COMMUNITY SERVICES (Contd.)						
11.	9 July 2012	Cabinet	<p>Council Tenants Repair Matrix</p> <p>To consider the implementation of a Tenants Repair matrix to outline Landlord and tenant repair responsibilities.</p> <p>(All Wards)</p>	<p>Service Development groups. Council's Legal Services Team.</p> <p>Cabinet Member Briefing. Cabinet has previously agreed the recommendations of the Overview and Scrutiny Task Group into the review of the joint venture</p> <p>Kier North Tyneside. Further information to be provided to all tenants once the Repairs Matrix is agreed.</p>	<p>'A Better Deal for Tenants: Your Right to Repair' published on 5 November 2001, Communities and Local Government.</p> <p>'Repairs – A guide for landlords and tenants' published on 21 April 2009, Communities and Local Government.</p> <p>North Tyneside 'Tenancy Agreement' as July 2010.</p> <p>Overview and Scrutiny report and recommendations relating to the Joint Venture arrangements March 2012.</p>	<p>David Foster (019) 6437801</p> <p>Ian Conway (0191) 6437501</p>

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FINANCE AND RESOURCES						
12.	9 July 2012	Cabinet	<p>2012/13 Financial Management Report to 31 May 2012</p> <p>To note the position to 31 May 2012 and agree any recommendations that may be required (depending on the outcome of the monitoring exercise).</p> <p>(All Wards)</p>	<p>Mayor and Cabinet Members</p> <p>Senior Management Team</p> <p>Cabinet Member for Finance</p> <p>Major Projects Group</p> <p>Senior Finance Officers</p>	<p>General Ledger reports</p> <p>2012/13 Revenue Control Budget and 2012-2022 Capital Plan</p> <p>Various correspondence</p> <p>Related Council and Cabinet reports</p>	<p>Fiona Rooney (0191) 6435724</p> <p>Jon Ritchie (0191) 6435800</p> <p>Janice Gillespie (0191) 6435701</p> <p>Cathy Davison (0191) 6435727</p>
13.	9 July 2012	Cabinet	<p>Implementation of Quick Quotes</p> <p>To inform Cabinet, and seek their support for the implementation of Quick Quotes.</p> <p>(All Wards)</p>	<p>Deputy Mayor (Cabinet Member for Finance)</p> <p>Senior Leadership Team</p> <p>Local suppliers and the business community within North Tyneside will be consulted as part of the implementation process.</p>	<p>Presentation to the NEPO Joint Committee on 3 February 2012</p>	<p>Allison Mitchell (0191) 6435720</p> <p>Andrew Lowe, (0191) 6435651</p>

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AUGUST 2012

No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
CHIEF EXECUTIVE'S OFFICE						
1.	13 August 2012	Cabinet	Matters arising from Overview and Scrutiny Committee and its Sub-Committees. (All Wards)	Overview and Scrutiny and its Sub-Committees	Report of the relevant Committee	<u>Author</u> Overview and Scrutiny Committee <u>Contact</u> Neil Tait (0191) 6436461
2.	13 August 2012	Cabinet	Traffic Regulation Orders To consider any objections to any Traffic Regulation Orders and to determine such orders, when required. (Affected Wards detailed in report)	Head of Regeneration, Development & Regulatory Services, Senior Manager – Engineering Services, Elected Mayor, Cabinet Member for Transport and the Green Environment	Road Safety Strategy 2010 -13	Paul Fleming (0191) 6436116 Garry Hoyle (0191) 6436599
3.	13 August 2012	Cabinet	Council Strategic Plan and 2012/13 Budget – Implementation Plan Cabinet is asked to note the progress made to deliver items in the Implementation Plan. (All Wards)	There has been internal consultation with the Strategic Directors, Heads of Service and the Elected Mayor.	Report to Cabinet 28 March 2012: Council Strategic Plan and 2012/13 Budget – Implementation Plan.	Graham Haywood (0191) 6432000 Fiona Rooney (0191) 6435724 Vivienne Geary (0191) 6435339

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COMMUNITY SERVICES						
4.	13 August 2012	Cabinet	Weekly Collection Support Scheme To consider a report detailing recommendations regarding submission of a Final Bid to the Department of Communities and Local Government with regard to the award of grants from the Weekly Collection Support Scheme. (All Wards)	Consultation to date includes: Council House tenants event North Shields Area Forum Presentation at Tynemouth Village Questionnaire re proposals in the bid on website from 2/04/12 North Shields Housing Forum Residents Panel discussion	Final Bid documents to Department of Communities and Local Government for grants from the Weekly Collection Support Scheme	Catherine Lyons (0191) 6437780
5.	13 August 2012	Cabinet	Northumberland Park – Heritage Lottery Fund Outcome To consider the outcome of the bid. (Preston, Tynemouth and Riverside Wards)	A range of community consultation, questionnaires and engagement activities have been undertaken during the 3 year development of the scheme. A project board including Cabinet and community representation was established to oversee the development of the proposals. Briefings were held with elected Members.	Northumberland Park Heritage Lottery Fund Application	Jerry Dronsfield (0191) 6437432 Tabitha Falcus (0191) 6436413
This report previously appeared on the Forward Plan as an item of business for the 9 July 2012 meeting of Cabinet. Consideration of the report has been put back to the August Cabinet meeting as the Heritage Lottery Fund bid outcome was still awaited.'						

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COMMUNITY SERVICES (Contd.)						
6.	13 August 2012	Cabinet	<p>Procurement of Domiciliary Care from February 2013</p> <p>To seek approval for the recommended future service delivery model and agreement to undertake a competitive procurement exercise in line with Contract Standing Orders.</p> <p>(All Wards)</p>	<p>Heads of Service Adult Social Care Senior Management Team Personalisation Programme Board Members of the public including service users Potential service providers Social work teams</p>	<p>The Future of Domiciliary Care: Scoping Document The Future of Domiciliary Care: Options Paper The Future of Domiciliary Care: Recommended Model Revisiting Home Care: Service users and providers perceptions of home care in North Tyneside: North Tyneside LINK</p>	<p>Sheila Watson (0191) 6437007</p> <p>Leanne Fairbairn (0191) 6437015</p>
<p>This report previously appeared on the Forward Plan as an item of business for the 9 July 2012 meeting of Cabinet. Consideration of the report has been put back to the August Cabinet meeting, to allow further work to be undertaken on the proposed procurement approach..'</p>						

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SEPTEMBER 2012

No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
CHIEF EXECUTIVE'S OFFICE						
1.	10 September 2012	Cabinet	Matters arising from Overview and Scrutiny Committee and its Sub-Committees. (All Wards)	Overview and Scrutiny and its Sub-Committees	Report of the relevant Committee	<u>Author</u> Overview and Scrutiny Committee <u>Contact</u> Neil Tait (0191) 6436461
2.	10 September 2012	Cabinet	Traffic Regulation Orders - To consider any objections to any Traffic Regulation Orders and to determine such orders, when required. (Affected Wards detailed in report)	Head of Regeneration, Development & Regulatory Services, Senior Manager – Engineering Services, Elected Mayor, Cabinet Member for Transport and the Green Environment	Road Safety Strategy 2010 -13	Paul Fleming (0191) 6436116 Garry Hoyle (0191) 6436599
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CHIEF EXECUTIVE'S OFFICE (Contd.)						
4.	10 September 2012	Cabinet	<p>Three Year Review of North Tyneside Council Statement of Licensing (Gambling) Policy</p> <p>The report outlines the proposals in connection with the formulation and subsequent formal approval of the revised Policy by Council on 29 November 2012.</p> <p>(All Wards)</p>	<p>Internal consultation with all Members, Member Working Group, Directors and relevant Council Services/Officers</p> <p>External consultation with MPs, MEPs, Responsible Authorities as detailed in the Gambling Act 2005 (eg. Fire Authority, Police), all members of the public via the draft Policy being available on the Council's website and at Council Offices, a sample of residents of the Borough.</p>	<p>The Gambling Act 2005 Guidance issued by the Gambling Commission</p> <p>Current North Tyneside Council Statement of Licensing (Gambling) Policy</p>	<p>Colin MacDonald (0191) 6436620</p> <p>John Barton (0191) 6435354</p> <p>Joanne Lee (0191) 6436901</p> <p>Dawn Frankland (0191) 6436902</p>
5.	27 September 2012	Council	<p>Council Strategic Plan and 2012/13 Budget – Implementation Plan</p> <p>To note the progress made to deliver items in the Implementation Plan.</p> <p>(All Wards)</p>	<p>There has been internal consultation with the Strategic Directors, Heads of Service and the Elected Mayor.</p>	<p>Report to Cabinet 28 March 2012: Council Strategic Plan and 2012/13 Budget – Implementation Plan.</p>	<p>Graham Haywood (0191) 6432000</p> <p>Fiona Rooney (0191) 6435724</p> <p>Vivienne Geary (0191) 6435339</p>

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CHILDREN, YOUNG PEOPLE AND LEARNING						
6.	10 September 2012	Cabinet	<p>Development of a Youth Strategy in North Tyneside</p> <p>To approve the strategy to transform provision for Young People in North Tyneside.</p> <p>(All Wards)</p>	<p>Cabinet Member for Children, Young People & Learning</p> <p>Children and Young People's Provision Group</p>	<p>Children & Young People's Plan 2010-14</p> <p>12 March 2012 Cabinet Report – Development of a Youth & Play Programme in North Tyneside</p> <p>14 May 2011 Cabinet Report – Strategic Plan and 2012/13 Budget Proposals – Youth Facilities.</p>	<p>Jean Griffiths (0191) 6438782</p> <p>Paul Cook (0191) 6437381</p> <p>Iain Betham (0191) 6438092</p>
COMMUNITY SERVICES						
7.	10 September 2012	Cabinet	<p>Local HealthWatch</p> <p>The report will give an update on the development of HealthWatch North Tyneside, which has to be in place by April 2013. It will request authorisation for Adult Social Care to undertake a competitive exercise to appoint an organisation to provide a HealthWatch service in North Tyneside.</p> <p>(All Wards)</p>	<p>A significant amount of consultation has taken place in terms of developing the specification for HealthWatch.</p> <p>Events have been held for existing North Tyneside LINK Board Members and also colleagues in Health and Social Care to establish the model</p>	<p>Department of Health HealthWatch Transition Plan March 2011</p> <p>Department of Health Circular 3rd January 2012</p> <p>Gateway reference: 17068</p>	<p>Sheila Watson (0191) 6437007</p> <p>Susan Meins (0191) 6437940</p>

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COMMUNITY SERVICES (Contd.)						
8.	10 September 2012	Cabinet	<p>North Tyneside Council Tenant & Leaseholder Involvement Strategy</p> <p>To consider and agree the updated North Tyneside Council Tenant & Leaseholder Involvement Strategy.</p> <p>(All Wards)</p>	<p>The strategy is being drafted with tenants on our involvement service development group.</p> <p>Consultation on the draft is being carried out with a wide range of internal and external partners:</p> <ul style="list-style-type: none"> • Area Housing Forums • Economic, Prosperity and Housing sub-committee • Involved NTH tenants • VODA • Cedarwood Trust • Community Healthcare Forum • Islamic Cultural Centre • Bangladeshi Community Association • Tenant and Resident groups • Surestart groups • Mental health Forum • NT Local Involvement Network (LINK) • North Tyneside Homes Staff • Elected member briefings 	<p>The Regulatory Framework for Social Housing in England – April 2012</p> <p>Involvement Impact Assessment April 2012</p> <p>Involvement Equality Impact Assessment May 2012</p>	<p>Davina Brain (0191) 6437742</p> <p>Richard Brook (0191) 6437441</p>

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COMMUNITY SERVICES (Contd.)						
9.	10 September 2012	Cabinet	<p>Strengthening Crisis Response Services - Care Call</p> <p>To consider proposals to re-model the Council's Emergency Crisis Response Service – Care Call.</p> <p>(All Wards)</p>	<p>Consultation events are planned for June and July 2012 in each of the four localities across the Borough and with specific sheltered housing schemes.</p> <p>Questionnaires and written information will also be provided to all current Care Call service users.</p> <p>Elected Member Briefings will also be undertaken</p>	<p>Outline Business Case: Care Call Emergency Response Service March 2012</p> <p>CEI Business Case F9 – Strengthening Crisis Response Services for Older People</p>	<p>Sheila Watson (0191) 6437007</p> <p>Jemma Hurrell (0191) 6437270</p>
10.	10 September 2012	Cabinet	<p>Pool Car</p> <p>To consider the proposal to remove the Pool Car in order to save £0.005m, following the three month trial period agreed at May Cabinet.</p> <p>(All Wards)</p>	<p>Pool Car Users</p> <p>Trade Unions</p>	<p>Report to Cabinet – 14 May 2012 re; Proposed Deletion of the Pool Car</p> <p>Trade Union and Employee Consultation Feedback</p>	<p>Phil Scott (0191) 6437295</p> <p>Steve Helyer (0191) 6435490</p> <p>Alison Campbell (0191) 6437038</p>

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OCTOBER 2012

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