



North Tyneside Council

**Forward Plan of Key (and Non-Key) Decisions and Policy Framework Matters
1 October 2012 – 31 January 2013**

Whilst the majority of the business at the meetings of Cabinet and Council listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains for example confidential, commercially sensitive or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of one or more of the Cabinet meetings listed in this Forward Plan are likely to be held in private because the agenda and reports for the meeting contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items of business that are likely to be considered in private are identified in this Forward Plan.

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OCTOBER 2012

No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
CHIEF EXECUTIVE'S OFFICE						
1.	8 October 2012	Cabinet	Matters arising from Overview and Scrutiny Committee and its Sub-Committees. (All Wards)	Overview and Scrutiny and its Sub-Committees	Report of the relevant Committee	<u>Author</u> Overview and Scrutiny Committee <u>Contact</u> Neil Tait (0191) 6436461
2.	8 October 2012	Cabinet	Traffic Regulation Orders - To consider any objections to any Traffic Regulation Orders and to determine such orders, when required. (Affected Wards detailed in report)	Head of Regeneration, Development & Regulatory Services, Senior Manager – Engineering Services, Elected Mayor, Cabinet Member for Transport and the Green Environment	Road Safety Strategy 2010 -13	Paul Fleming (0191) 6436116 Garry Hoyle (0191) 6436599
3.	8 October 2012	Cabinet	Council Strategic Plan and 2012/13 Budget – Implementation Plan Cabinet is asked to note the progress made to deliver items in the Implementation Plan. (All Wards)	There has been internal consultation with the Strategic Directors, Heads of Service and the Elected Mayor.	Report to Cabinet 28 March 2012: Council Strategic Plan and 2012/13 Budget – Implementation Plan.	Graham Haywood (0191) 6432000 Fiona Rooney (0191) 6435724 Vivienne Geary (0191) 6435339

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No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
4.	8 October 2012	Cabinet	Draft Wallsend, North Shields and Coastal Area Action Plan - Consideration of Initial proposals prior to consideration by Overview and Scrutiny Committee. (Wallsend, Northumberland, Riverside, Tynemouth, Cullercoats, Whitley Bay, Monkseaton North, St Mary's Wards)	The AAPs have been subject to consultation at Issues and Options stage and more recently in March 2012 as preferred Options.	Wallsend, North Shields and Coastal Area Action Plan Preferred Options 2010	Graham Sword (0191) 6436340 Peter Slegg (0191) 6436308 Martin Craddock (0191) 6436329
5.	8 October 2012	Cabinet	West Chirton Industrial Estate development Framework - adopt as informal planning policy statement (Chirton Ward)	The site was consulted upon as part of the Core Strategy Preferred Options and initial site specific consultation was undertaken for 12 weeks in 2011- both supported the regeneration of the site. The Framework is also currently the subject of wide ranging consultation which will be reported to Cabinet.	Core Strategy Preferred Options 2010	Graham Sword (0191) 6436340 Steven Lyttle (0191) 6436324
6.	8 October 2012	Cabinet	Local Development Scheme 2012 – to seek Approval to publish (All Wards)	Internal consultation has occurred where this requires resources from service areas other than Planning.	Local Development Scheme 2010 National Planning Policy Framework (2012)	Graham Sword (0191) 6436340 Geoff Bloxsom (0191) 6436339

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No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
					Decentralisation and Localism Act 2011	
7.	8 October 2012	Cabinet	Highway Asset Management Plan Annual Information Report (All Wards)	Head of Regeneration, Development and Regulatory Services; Senior Engineering Manager; Elected Mayor; Cabinet Member for Transport and the Environment	North Tyneside Highway Asset Management Plan	Mark Newlands (0191) 6436129
8.	10 October 2012 (Extraordinary Meeting)	Cabinet	Partnering and Financing Arrangements for Newcastle Airport (All Wards)	Cabinet members and senior members of opposition group		Viv Geary (0191) 6435339
Note: Notice is given that it is intended to hold part of this meeting in private to enable a report containing exempt or confidential information to be considered.						
9.	25 October 2012	Council	Council Strategic Plan and 2012/13 Budget – Implementation Plan To note the progress made to deliver items in the Implementation Plan. (All Wards)	There has been internal consultation with the Strategic Directors, Heads of Service and the Elected Mayor.	Report to Cabinet 28 March 2012: Council Strategic Plan and 2012/13 Budget – Implementation Plan.	Graham Haywood (0191) 6432000 Fiona Rooney (0191) 6435724 Vivienne Geary (0191) 6435339

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CHILDREN, YOUNG PEOPLE AND LEARNING						
10.	8 October 2012	Cabinet	The Council Strategic Plan and 2012/13 Budget Proposals – Apprenticeships - to consider the options for use of potential matched funding to create a more substantial North Tyneside Apprenticeship Scheme (All Wards)	Children Young People and Learning Cabinet Member Elected Mayor	Report to Cabinet 12 March 2012: Review of Health of the EX-Service Community – update on actions Report to Cabinet 14 th May 2012 2012/13 Budget Proposals – Apprenticeships Report to Cabinet 13 th August 2012, 2012/13 Budget Proposals – Apprenticeships	Jean Griffiths (0191) 6438782
11.	8 October 2012	Cabinet	Development of a Youth Strategy in North Tyneside To approve the strategy to transform provision for Young People in North Tyneside. (All Wards)	Cabinet Member for Children, Young People & Learning Children and Young People's Provision Group	Children & Young People's Plan 2010-14 12 March 2012 Cabinet Report – Development of a Youth & Play Programme in North Tyneside 14 May 2011 Cabinet Report – Strategic Plan and 2012/13 Budget Proposals – Youth Facilities.	Jean Griffiths (0191) 6438782 Paul Cook (0191) 6437381 Iain Betham (0191) 6438092
This report previously appeared on the Forward Plan as an item of business for the 10 September 2012 meeting of Cabinet. The very recent publication of the 'framework of outcomes for young people' and the newly published statutory guidance for 'local authorities on services and						

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activities to improve young people's well-being' means there is additional work to do to ensure the report and strategy accurately reflect the additional council responsibilities. Deferring the report until October will provide the time needed to adjust the report, strategy and action plan to take account of the additional documents.

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COMMUNITY SERVICES						
12.	8 October 2012	Cabinet	<p>Review of Adult Social Care Need Assessment and Financial Assessment Processes</p> <p>To consider a report relating to financial assessment processes in Adult Social Care needs assessments.</p> <p>(All Wards)</p>	The review and final report presented to Cabinet on 16 April 2012 was informed by meetings and consultation with a range of stakeholders who were suggested by North Tyneside Local Involvement Network and included service users, carers, service providers and the third sector to gain their experience of Personalisation process.	Item 7c Cabinet Agenda 11 June 2012 - Personalisation for Adult Social Care – Response to Overview and Scrutiny Recommendations	Sheila Watson (0191) 6437007
13.	8 October 2012	Cabinet	<p>Outcome of the Learning Disability Health Self Assessment 2011</p> <p>(All Wards)</p>	As part of the original submission of the self assessment to the Strategic Health Authority there was extensive consultation with Service Users, Carers, Provider Organisations, Health Services to ensure the submission and the evidence was an accurate reflection of how services for people with a learning disability were commissioned / delivered in North Tyneside.	<p>Health Self Assessment document – Strategic Health Authority</p> <p>Outcome letter from the Strategic health Authority on North Tyneside performance against the profile / assessment document.</p>	Scott Woodhouse (0191) 6437082

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No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
14.	October/November 2012 – date to be confirmed	Cabinet	<p>Quality Homes for Older People – Appointment of Preferred Bidder</p> <p>To approve the appointment of a Preferred Bidder for the Quality Homes for Older People PFI following completion of the Procurement process</p> <p>(All Wards)</p>	<p>Briefing session and tour of schemes with Mayor and Cabinet members 28/07/2009</p> <p>Briefing Session with Mayor and Cabinet members 07/08/2009</p> <p>Briefing session and tour of specific schemes/areas with Mayor and Cabinet members 28/08/2009</p> <p>Executive Management Team meetings – 07/09/2009 and 15/10/2009</p> <p>Regular meetings with the bidders.</p> <p>The Homes and Communities Agency have been issued with monthly Monitoring reports and additional Status Reports</p> <p>Provisional Pre-Preferred Bidder Final Business Case submitted to HCA</p> <p>Overview and Scrutiny Finance Sub-Committee. Presentation of report covering project and financial implications –</p>	<p>Outline Business Case – March 2007</p> <p>Older People Homes for the Future, Project Review document June – October 2009</p> <p>Strategic Housing Market Assessment 2009 – David Couttie Associates</p> <p>Finance Sub-Committee report – October 2009</p> <p>Report to Overview and Scrutiny Committee – December 2009</p> <p>Report to Cabinet – February 2010</p> <p>Report to Overview and Scrutiny Committee – March 2010</p>	<p>Ian Conway (0191) 6437501</p> <p>Roy Marston (0191) 6437580</p>

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				<p>20/10/2009</p> <p>Compilation of Review document for consideration by informal Cabinet on 04/11/2009</p> <p>Over view and Scrutiny Committee – Older People Homes for the Future (HRA-PFI) Project Review and Consultation – 07/12/2009</p> <p>Regular consultation with tenants in all schemes throughout the process</p> <p>Tenant Engagement sessions with the final 2 bidders</p> <p>Consultation through a Tenant Focus Group throughout the procurement process</p> <p>Discussions with Overview and Scrutiny Lift Task Group</p> <p>Briefing with Labour Group at their request in February 2012</p> <p>Member briefings</p> <p>Monthly briefings to all Stakeholders</p> <p>Governing Body Meetings</p> <p>Project Board Meetings</p>		
<p>This report previously appeared on the Forward Plan as an item of business for the 10 September 2012 meeting of Cabinet. Consideration of the report has been deferred as the Council is awaiting sign-off by the Treasury in order to call for final tenders.</p>						

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No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
15.	8 October 2012	Cabinet	Council Housing Green Fund - to seek approval to the use of the Green Fund to improve energy efficiency within Council homes. (All Wards)	The potential application of the Green Fund has been discussed in conjunction with the Service Development groups. Cabinet Member Briefing has been held to consider potential options and recommend a way forward.	Cabinet Reports on the The installation of solar PV panels 7 February 2011. The appointment of the preferred bidder for the installation of solar panels on 11 July 2011.	David Foster (0191) 6437801 Ian Conway (0191) 6437501
16.	8 October 2012	Cabinet	Creating a Trading Company for North Tyneside Council – to seek approval to the purpose and type of and governance structure for a trading company for North Tyneside Council and the process for agreeing Business Plans (All Wards)	Work referred to in this report has been carried out as part of the change, Efficiency and Improvement Programme. Relevant senior officers as described in paragraph 1.9 have been leading the work in discussion with the appropriate Cabinet Members and the Elected Mayor. Consultation and engagement has taken place with a range of senior officers and elected members including the Strategic Leadership Group.	www.companieshouse.gov.uk SI 3229 Companies (Model Articles) regulations 2008 Companies House – Model Articles www.gatesheadhousing.co.uk City of York Council - Establishment and Governance of the Local Authority Trading Company – Oct 2011 cytlimited.co.uk Shropshire Council –	Paul Hanson (0191) 6437000

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					<p>Delivering change, Changing Delivery – A new trading company for Shropshire Council- May 2012</p> <p>Shropshire Council – Arrangements for strategic commissioning and the creation of a new Council owned company for service delivery – June 2012</p> <p>Birmingham City Council – Wholly owned company proposal document – Jan 2011</p> <p>www.acivico.co.uk</p> <p>essexcares.org</p> <p>www.solutionsssk.co.uk</p> <p>www.nps.co.uk</p> <p>http://www.brionaleisure.org/</p> <p>Case study - Culture and Sport Glasgow Trading</p> <p>(http://www.bis.gov.uk/cicregulator/case-studies/culture-sport-glasgow-trading)</p> <p>http://www.glasgowlife.org.uk/</p> <p>http://www.barnethomes.org</p> <p>CIPFA Service</p>	
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					reporting code of practice	
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NOVEMBER 2012

No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
CHIEF EXECUTIVE'S OFFICE						
1.	12 November 2012	Cabinet	Matters arising from Overview and Scrutiny Committee and its Sub-Committees. (All Wards)	Overview and Scrutiny and its Sub-Committees	Report of the relevant Committee	<u>Author</u> Overview and Scrutiny Committee <u>Contact</u> Neil Tait (0191) 6436461
2.	12 November 2012	Cabinet	Traffic Regulation Orders - To consider any objections to any Traffic Regulation Orders and to determine such orders, when required. (Affected Wards detailed in report)	Head of Regeneration, Development & Regulatory Services, Senior Manager – Engineering Services, Elected Mayor, Cabinet Member for Transport and the Green Environment	Road Safety Strategy 2010 -13	Paul Fleming (0191) 6436116 Garry Hoyle (0191) 6436599
3.	12 November 2012	Cabinet	Council Strategic Plan and 2012/13 Budget – Implementation Plan To note the progress made to deliver items in the Implementation Plan. (All Wards)	There has been internal consultation with the Strategic Directors, Heads of Service and the Elected Mayor.	Report to Cabinet 28 March 2012: Council Strategic Plan and 2012/13 Budget – Implementation Plan.	Graham Haywood (0191) 6432000 Fiona Rooney (0191) 6435724 Vivienne Geary (0191) 6435339

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No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
4.	12 November 2012	Cabinet	North Tyneside Corporate Performance Report – Quarter 2 To note progress against each of the Council's priorities, the impact that work to date has had for residents of North Tyneside and to note key activities for the quarter ahead. (All Wards)	Senior Leadership Team Heads of Service	Corporate Performance Reporting Framework and relevant performance data and directorate plans	Neil Tait (0191) 6436461
5.	12 November 2012	Cabinet	North Tyneside Strategic Partnership – Performance Report 2012/13 - Quarter 2 To note progress against the Sustainable community Strategy 2010-13 key objectives and measures (All Wards)	Senior Leadership Team North Tyneside Strategic Partnership Executive	Sustainable Community Strategy 2010-13	Sharon Ranadé (0191) 6435614

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No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
6.	12 November 2012	Cabinet	<p>Three Year Review of North Tyneside Council Statement of Licensing (Gambling) Policy. This Policy forms part of the Council's Policy Framework.</p> <p>The report outlines the final proposals for the revised Policy for approval prior to submission to Council. (See also item 7 below).</p> <p>(All Wards)</p>	<p>Internal consultation with all Members, Member Working Group, Directors and relevant Council Services/Officers</p> <p>External consultation with MPs, MEPs, Responsible Authorities as detailed in the Gambling Act 2005 (eg. Fire Authority, Police), all members of the public via the draft Policy being available on the Council's website and at Council Offices, a sample of residents of the Borough.</p>	<p>The Gambling Act 2005</p> <p>Guidance issued by the Gambling Commission</p> <p>Current North Tyneside Council Statement of Licensing (Gambling) Policy</p>	<p>Colin MacDonald (0191) 6436620</p> <p>John Barton (0191) 6435354</p> <p>Joanne Lee (0191) 6436901</p> <p>Dawn Frankland (0191) 6436902</p>
7.	29 November 2012	Council	<p>Three Year Review of North Tyneside Council Statement of Licensing (Gambling) Policy. This Policy forms part of the Council's Policy Framework.</p> <p>The report outlines the final proposals for the revised Policy for Council approval.</p> <p>(All Wards)</p>	<p>Internal consultation with all Members, Member Working Group, Directors and relevant Council Services/Officers</p> <p>External consultation with MPs, MEPs, Responsible Authorities as detailed in the Gambling Act 2005 (eg. Fire Authority, Police), all members of the public via the draft Policy being available on the Council's website and at Council Offices, a sample of residents of the Borough.</p>	<p>The Gambling Act 2005</p> <p>Guidance issued by the Gambling Commission</p> <p>Current North Tyneside Council Statement of Licensing (Gambling) Policy</p>	<p>Colin MacDonald (0191) 6436620</p> <p>John Barton (0191) 6435354</p> <p>Joanne Lee (0191) 6436901</p> <p>Dawn Frankland (0191) 6436902</p>

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No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
8.	29 November 2012	Council	<p>Council Strategic Plan and 2012/13 Budget – Implementation Plan</p> <p>To note the progress made to deliver items in the Implementation Plan.</p> <p>(All Wards)</p>	<p>There has been internal consultation with the Strategic Directors, Heads of Service and the Elected Mayor.</p>	<p>Report to Cabinet 28 March 2012: Council Strategic Plan and 2012/13 Budget – Implementation Plan.</p>	<p>Graham Haywood (0191) 6432000</p> <p>Fiona Rooney (0191) 6435724</p> <p>Vivienne Geary (0191) 6435339</p>

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FINANCE AND RESOURCES						
9.	12 November 2012	Cabinet	2012/13 Financial Management Report to 31 July 2012 – to note the position to 30 September 2012 and agree any recommendations that may be required depending on the outcome of the monitoring exercise. (All Wards)	Internal consultation: Mayor and Cabinet Members Senior Management Team Cabinet Member for Finance Major Projects Group Senior Finance Officers	General Ledger reports 2012/13 Revenue Control Budget and 2012-2022 Capital Plan Various correspondence Related Council and Cabinet reports	Fiona Rooney (0191) 6435724 Jon Ritchie (0191) 6435800 Janice Gillespie (0191) 6435701 Cathy Davison (0191) 6435727
10.	29 November 2012	Council	Localised Council Tax Support To consider a Localised Council Tax Support Scheme, that will replace the Council Tax Benefit Scheme from April 2013. (All Wards)	General public Voluntary sector Other organisations	Cabinet Briefing notes 21 October 2011 Cabinet Report 13 August 2012 Welfare Reform Act 2012 (*Abolishes Council Tax Benefit) Local Government Finance Bill 2011 (Introduces a local Council Tax Support Scheme) CLG - Statement of intent CLG – vulnerable people –key local authority duties	Andrew Scott (0191) 6437150

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DECEMBER 2012

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CHIEF EXECUTIVE'S OFFICE						
1.	10 December 2012	Cabinet	Matters arising from Overview and Scrutiny Committee and its Sub-Committees. (All Wards)	Overview and Scrutiny and its Sub-Committees	Report of the relevant Committee	<u>Author</u> Overview and Scrutiny Committee <u>Contact</u> Neil Tait (0191) 6436461
2.	10 December 2012	Cabinet	Traffic Regulation Orders - To consider any objections to any Traffic Regulation Orders and to determine such orders, when required. (Affected Wards detailed in report)	Head of Regeneration, Development & Regulatory Services, Senior Manager – Engineering Services, Elected Mayor, Cabinet Member for Transport and the Green Environment	Road Safety Strategy 2010 -13	Paul Fleming (0191) 6436116 Garry Hoyle (0191) 6436599

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JANUARY 2013

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CHIEF EXECUTIVE'S OFFICE						
1.	14 January 2013	Cabinet	Matters arising from Overview and Scrutiny Committee and its Sub-Committees. (All Wards)	Overview and Scrutiny and its Sub-Committees	Report of the relevant Committee	<u>Author</u> Overview and Scrutiny Committee <u>Contact</u> Neil Tait (0191) 6436461
2.	14 January 2013	Cabinet	Traffic Regulation Orders - To consider any objections to any Traffic Regulation Orders and to determine such orders, when required. (Affected Wards detailed in report)	Head of Regeneration, Development & Regulatory Services, Senior Manager – Engineering Services, Elected Mayor, Cabinet Member for Transport and the Green Environment	Road Safety Strategy 2010 -13	Paul Fleming (0191) 6436116 Garry Hoyle (0191) 6436599
3.	24 January 2013	Council	Council Strategic Plan and 2012/13 Budget – Implementation Plan To note the progress made to deliver items in the Implementation Plan. (All Wards)	There has been internal consultation with the Strategic Directors, Heads of Service and the Elected Mayor.	Report to Cabinet 28 March 2012: Council Strategic Plan and 2012/13 Budget – Implementation Plan.	Graham Haywood (0191) 6432000 Fiona Rooney (0191) 6435724 Vivienne Geary (0191) 6435339

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FINANCE AND RESOURCES						
4.	14 January 2013	Cabinet	2012/13 Financial Management Report to 30 November 2012 – to note the position to 30 November 2012 and agree any recommendations that may be required depending on the outcome of the monitoring exercise. (All Wards)	Internal consultation: Mayor and Cabinet Members Senior Management Team Cabinet Member for Finance Major Projects Group Senior Finance Officers	General Ledger reports 2012/13 Revenue Control Budget and 2012-2022 Capital Plan Various correspondence Related Council and Cabinet reports	Fiona Rooney (0191) 6435724 Jon Ritchie (0191) 6435800 Janice Gillespie (0191) 6435701 Cathy Davison (0191) 6435727

PLEASE NOTE:

Those items featured in bold on the Forward Plan are new entries to the Plan.

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