

CEI Programme 2013/14: Progress Report

Position as at: August 15th 2013

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Theme A: Children, Young People & Learning

2013/14 - Summary Position

Project	Brief Description	Savings Target £k	RAG Rating
Service Delivery & Income Generation (A1)	Increased charges across services including Catering & Childcare	300	Green
Prevention & Early Intervention (A2/A10)	Restructure and reshaping of Services <ul style="list-style-type: none"> • Pre birth to 10 year olds • 11-19/25 year olds • Family Partner programme 	330	Green
Integrated Disability Service (A3)	Full year effect of restructure arrangements.	30	Green
Procurement (A4)	Targeted budget reduction across supplies and services and Third Party payments	50	Green
Enterprise & Employability (A5)	Restructure and reshaping of Services	63	Green
General Fund School Related (A6)	Full year effect of cessation of breakfast offer.	171	Green
Income Generation (A7/A8)	Budget increases re Catering Services implemented Sept 2012	195	Green
Young Mayor (A9)	Budget reduction , Young Mayors cost centre	5	Green
Participation & Advocacy (A11)	Restructure and reshaping of advocacy arrangements for Young People.	70	Green
School Improvement (A12)	Restructure and reshaping of Services	90	Green
Review of Funding Childcare (A13)	Opportunity in-house to support increased requirements for 2 year olds.	150	Green
Review Services Charged to Public Health (A14)	Agreed activities to be funded via Public Health	240	Green
Review of PFI Payment Model (A15)	Review of Payment model for PFI	250	Green
Review of Offer from Non School Buildings (A16)	Develop an integrated health and well being offer for children and families at various settings including Children's Centres	650	Amber
Review of Adoption Allowances (A17)	Further Review of payments in line with National guidelines.	100	Green
Total CEI 2013/14		2,694	

A1: New Education Delivery Model/Income Generation

Saving: £300k

Project Summary

A more business like approach to service delivery, and increases in charges that reflect inflationary pressures but are still competitive when compared to other local authorities and private providers.

Recent Progress

The existing project, started in previous years of the CEI Programme, is now complete and benefits are now being realised over the rest of the programme. This is year 3 of a 4 year programme. 2013 increases will; have an impact from September.

Next Milestones

Complete

Project Status

RAG (last period)	Amber	RAG (this period)	Green
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This project has changed from Amber to Green. The risk arose because of the post budget revision to the % increase for School Meals/Meals on Wheels means a reduced level of income. However, the difference is now considered to be manageable within the overall programme.

A2 & A10: Prevention & Early Intervention Fund

Saving: £330k

Project Summary

- Revised service delivery model providing a hub and spoke model of provision - encouraging a full range of council, community, private and voluntary sector providers
- Continued focus on safeguarding and front line activity
- Does not reduce the number of Children Centres open and the important role they play in their communities
- Will continue to provide an outlet for range of services delivered, Health Visitors, Midwives etc.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Remodelling of Children's Centres
- Phased implementation of new structures.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Finalisation of the Remodelling Connexions, Youth Services, YOT & N2L into a single support Service (senior manager interviews 22/8/2013)
- Opening of Specialist Early Life Centre for Vulnerable Families

Project Status

RAG (last period)	Amber	RAG (this period)	Green
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This project was last reported as Amber because the project is contingent on the completion of restructures, which can carry a potential for delay. It has changed to Green because the required restructures are now largely complete.

A3: Integrated Disability Service	Saving: £30k
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Project Summary

Continued integration of key services for children with a disability or having complex needs – including a more joined up approach with key partners in delivering support.

Recent Progress

This is a medium term project. Consultation and the implementation of new structure arrangements were complete by April 2013. Workforce development to help to embed the new structure is ongoing.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- The programme of workforce development, mentioned above should be complete by the end of August.

Work on the other major part of this project – reducing the number of Out of Borough placements – will take place between January and March 2013.

Project Status

RAG (last period)	Green	RAG (this period)	Green
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A4: Procurement	Saving: £50k
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Project Summary

Analysis of spend on supplies and services and Third Party Payments, coupled with review of all contract spend. Cross Directorate Savings identified in all service areas at start of year.

Recent Progress

The existing project, started in previous years of the CEI Programme, is now complete and benefits are now being realised over the rest of the programme.

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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A5: Enterprise & Employability

Saving: £63k

Project Summary

A simplified single door approach to services, and a single coherent offer to stakeholders.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- New structures implemented.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Programme of workforce development should be complete by the end of August
- Full implementation of new service offer.

Project Status

RAG (last period)	Amber	RAG (this period)	Green
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This project was last reported as Amber because the project was contingent on the completion of restructures, which can carry a potential for delay. It has changed to Green because the required restructures are complete.

A6: General Fund (School Related)

Saving: £171k

Project Summary

The full year effect of the decision taken during the 2012/13 budget setting process to cease free milk and breakfast offer. Council is no longer able to support discretionary School based activities out of General fund budget. Schools are now in receipt of

significant resources through the Pupil Premium arrangements and have choices on activities and initiatives to support.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Complete

A7 & A8: Income Generation	Saving: £195k
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Project Summary

In September 2012 the price of School meals increased from £1.80 to £1.95 and the price of a lunch from the Meals on Wheels Service rose from £2.55 to £2.95. This project reflects the additional income generated as a result of the price rises.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Complete

A9: Young Mayor	Saving: £5k
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Project Summary

Reduction in Young Mayor Budget.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Complete

A11: Participation and Advocacy

Saving: £70k

Project Summary

This proposal seeks to align the participation and advocacy teams and work, and in doing so gain increased efficiencies in the provision of these services. This will consolidate advocacy roles with respect to Looked after children (LAC).

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- New structures implemented.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Programme of workforce development should be complete by the end of August
- Full implementation of new service offer.

Project Status

RAG (last period)	Green	RAG (this period)	Green
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A12: School Improvement

Saving: £90k

Project Summary

Increased efficiencies in the delivery of School improvement services.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- New structures implemented.

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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A13: Review of Funding for Childcare Places

Saving: £150k

Project Summary

Review of subsidised or free childcare places. In house opportunity to support new (DSG funded) initiative to provide free education for 2 year olds.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Funding in place for Children's Centres to draw upon to deliver the extended "2 year old" offer.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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A14: Review of Services Charged to Public Health

Saving: £240k

Project Summary

Agreed Public Health contribution to support Children's Health related activities.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Agreement is in place.

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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A15: Review of School PFI Model

Saving: £250k

Project Summary

Financial review of PFI model.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Revision agreed to the financial model.

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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A16: Review of non School Buildings Education Estate

Saving: £650k

Project Summary

Opportunity to review our asset base as well as the integrated service delivery options that arise as a result of new health arrangements associated with Public Health transfer of responsibilities from April 2013.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Following discussion at informal cabinet, full analysis has been carried out re: footfall and reach/population served for each of the Children's Centres and has been forwarded to the Chief Executive and Cabinet Member for consideration. Additionally, discussions are ongoing with regard to Public Health service provision via Children's Centres.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Agreements to be reached about the way forward following the considerations described above.

Project Status

RAG (last period)	Amber	RAG (this period)	Amber
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This project is Amber because there remains a potential shortfall of £243K. This will be mitigated by actions arising from the activity described above but, as they are not yet in place, this project remains rated as Amber.

Project Summary

Part of a continuous review of payments, in line with National guidelines.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Revised adoption allowances have been consulted upon and agreed and will be implemented from September 2013.

Next Milestones

Complete

Project Status

RAG (last period)	Amber	RAG (this period)	Green
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This project has changed from Amber to Green because the potential shortfall that would arise from the delayed implementation will be mitigated by the Adoption Grant, which will enable the target to be met.

Theme A: Adult Social Care

2013/14 - Summary Position

Project	Brief Description	Savings Target £k	RAG Rating
Redefining Housing Related Support (A19)	Review and re-commissioning of services	505	Amber
B/F 2014/15 Supporting People Charges (A31)		625	Amber
Locally Commissioned Independent Supported Living Services (A18)	Review and re-commissioning of ISL services for people with learning disabilities.	500	Amber
Reablement Eligibility & Processes (A20)	Ensuring reablement services are appropriately targeted	25	Green
Maximum Spend Framework (A21)	Introduce a maximum usual threshold at which the Council pays for adult social care support.	100	Red
Base Budget Adjustment (A22)		258	Green
Personalisation Staffing Structures (A23)	Internal restructure of back office systems and sensory support team.	250	Green
Extra Care Housing (A24)	Introduce a wellbeing charge for people living in Extra Care schemes	25	Red
In House Learning Disability Short Breaks (A25)	Review and re-commission respite services for people with learning disabilities and their carers	142	Amber
Integration of Reablement Services (A26)	Integration of all in house reablement services.	193	Green
Mental Health Commissioned Services (A27)	A review of existing mental health contracts.	25	Green
Welfare Reform, Call Handling & One Gateway (A33 & A28)	Introduction of new welfare powers from the Health and Social Care Bill and creation of a new team.	215	Green
Community Safety & Adult Safeguarding (A29)	Internal Restructure	71	Green
Health Targeted Reviews (A30)	Ensuring social care customers receive the appropriate amount of NHS funding for their health needs.	100	Green
Aids, Adaptations, Equipment & Loan (A32)	New income generation opportunities.	260	Green
Reconfigure Public Health & Community Based Services (A34)	Review of public health related activity carried out by Adult Social Care	750	Green
Total CEI 2013/14		4,044	

A19: Redefining Housing Related Support
A31: B/F 2014/15 Supporting People Charges

Saving £505k
Saving £625k

Project Summary

Work with service providers to try to retain services but reduce overall capacity and further strengthen how we target the use of and the efficiency of the remaining services. We will have to decommission a small number of services but are trying to keep this to a minimum and are working with Public Health colleagues to enhance the current offer.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- New model for the Adult Social Care Gateway
- Changes to Crisis Response Service rolled out.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Agree variations to existing contractual arrangements for the provision of housing related support services
- Complete reviews and agree contract variations for jointly commissioned Learning Disabilities services
- Negotiate service changes with providers.

Project Status

RAG (last period)	Green	RAG (this period)	Amber
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This project has changed from Green to Amber because the changes are linked to recommissioning within the wider Learning Disability Service, which are now subject to further consultation. £150k is at risk - £80k attributable to A19 and £70k to A31. We are working to identify in year contingency arrangements to cover any potential shortfall.

A18: Locally Commissioned Independent Supported Living Services

Saving: £500k

Project Summary

More effective commissioning of support provided to over 70 Independent Supported Living Schemes (ISLs) for people with learning disabilities. This will involve re-commissioning support to gain maximum effectiveness and efficiency from each service provided.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Further consultation undertaken and will be reported back to Cabinet in August.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Review of Complex Cases
- Review of current locality commissioning arrangements.

Project Status

RAG (last period)	Amber	RAG (this period)	Amber
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This project remains Amber because it is currently on hold, pending consideration of the consultation outcomes at Cabinet on 12th August.

A20: Reablement Eligibility & Processes

Saving: £25k

Project Summary

Project aims to strengthen the existing eligibility criteria, to ensure that access to the service is restricted to those individuals who have reablement potential. This ensures that each individual episode of reablement is personalised to the specific needs of the individual, rather than being for a period of 6 weeks, which has become standard practice.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Consultation & Engagement
- Review of existing Business Processes and eligibility criteria
- Implementation of new business processes.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

Complete

Project Status

RAG (last period)	Amber	RAG (this period)	Green
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This project has changed from Amber to Green because it is now complete.

A21: Maximum Spend Framework

Saving: £100k

Project Summary

This proposal supports the introduction of a new policy on the maximum amount the Council will ordinarily pay to meet a person's eligible adult social care needs. The introduction of a maximum amount for care and support does not negate or change any of the Councils legal responsibilities to meet eligible adult social care needs.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Decision built into FACS Policy & agreed by Cabinet.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Further data analysis
- Consultation and engagement.

Project Status

RAG (last period)	Red	RAG (this period)	Red
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This project is Red because the project is still subject to further consultation. The policy is unlikely to be implemented prior to December 2013 and the savings will not be achieved in 2013/14. Plans are being prepared to have a mechanism in place which will realise the savings in 2014/15. Any shortfall in 2013/14 will be delivered through contingency arrangements in relation to locality based recommissioning for independent supported living services for people with learning disabilities (project A18).

A22: Base Budget Adjustment	Saving: £258k
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Project Summary

Budget adjustment only, no associated project.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Complete

Project Summary

This is phase two of the new operating model, or customer pathway, first introduced in early 2012, and makes further changes to staffing teams in specialist assessment, commissioning, safeguarding, financial assessment and workforce development. These proposals do not adversely impact service delivery to customers.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Complete

Project Summary

The proposal is to introduce a Wellbeing charge, which will cover the cost of providing this service and will be applied to all residential care tenants, irrespective of whether they have care needs or not. We will also work to maximise and encourage people to claim benefits such as Attendance Allowance, which will help them to pay this new charge.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Discussions with Cabinet Member and Informal Cabinet relating to proposals for the scope of the consultation.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Agreed programme of consultation and engagement
- Implementation of new policy/charges (likely to be delayed).

Project Status

RAG (last period)	Red	RAG (this period)	Red
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This project is Red because discussions are ongoing regarding the scope of consultation meaning that any policy is unlikely to be agreed until the final quarter of 2013/14. New charges are unlikely to be implemented in 2013/14. The service plans to manage any

shortfall in this financial year by developing a contingency under Health Targeted Reviews (project A30)

A25: In House Learning Disability Short Breaks

Saving: £142k

Project Summary

Following on from a review last year, plans are in place for individuals within the residential service, to be offered personalised accommodation within the independent sector which is more in line with their needs. We will discontinue the provision of this in-house facility.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Consultation & engagement complete
- Decision made on preferred option.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Phased implementation.

Project Status

RAG (last period)	Amber	RAG (this period)	Amber
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This project is Amber because savings will not be delivered until the second half of the year and there are still some risks around the recommissioning of appropriate, alternative provision. The shortfall in this financial year will be managed within the ASC budget as a whole.

A26: Integration of Reablement Services

Saving: £193k

Project Summary

Work has been ongoing in relation to development of learning disability and mental health reablement as part of an integrated service across all client groups. As a result of a multi agency strategic review of reablement, the preferred option is to integrate the MH/LD service into the current older and physically disabled persons service.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Multi agency implementation plan
- Complete internal review of employment services

- Complete review of internal shared lives services & options for development.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Agreement of Operational Plans with the generic pathway & ASC operating model
- Joint Initiatives; market development; soft market testing.

Project Status

RAG (last period)	Amber	RAG (this period)	Green
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This project has changed from Amber to Green because tasks and savings are now considered to be on track.

A27: Mental Health Commissioned Services	Saving: £25k
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Project Summary

In 2012 the Council reviewed and renewed contracts for community support for people with mental health issues. Subsequent reviews of the take up of these new contracts show very low activity and as result we are looking to review the arrangements again and realise some potential efficiencies..

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- VfM Review
- Outcomes Negotiated with Providers
- Implementation of changes.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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A28 & 33: Welfare Reform, Call Handling & One Gateway	Saving: £215k
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Project Summary

From April 2013 Crisis Loans and Community Care Grants, traditionally paid to claimants by DWP, will cease and Local Authorities have been tasked with arranging a Local Welfare Scheme. The new service has been implemented, and includes a single door to services for people in crisis requesting social care, supported housing or financial assistance.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Procurement arrangements (white goods & furniture) established - current link
- Voucher system (utilities & mobile top ups) procured.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Procurement Arrangements (white goods & furniture) re-procured (will run through the rest of the year).

Project Status

RAG (last period)	Amber	RAG (this period)	Green
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This project has changed from Amber to Green. The project is demand-led but early indications show that the target will be met.

A29: Community Safety & Adult Safeguarding	Saving: £71k
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Project Summary

This project aims to make efficiencies by exploring the merger of the current Adult's Safeguarding Board and the Community Safety Partnership structures of the Council. Whilst retaining the two boards there is the potential for saving by combining the management and administrative infrastructures.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- New structures agreed
- Interviews complete.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Personnel appointed (Aug).

Project Status

RAG (last period)	Red	RAG (this period)	Green
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This project has changed from Red to Green because the project is largely complete and the bulk of the projected savings are secured.

A30: Health Targeted Reviews

Saving: £100k

Project Summary

This proposal seeks to build upon work in 2012 / 2013 to ensure that all those individuals known to the local authority, who legitimately qualify (in part or in full) for funding from the NHS for Continuing Health Care (CHC) to support their needs, are in receipt of these resources.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- CHC Training & Development.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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A32: Aids, Adaptations, Equipment & Loan

Saving: £260k

Project Summary

This project will capitalise on a number of opportunities to generate income by applying fees for the work carried out in the application of grants. The service will continue to recycle equipment, mechanical stair lifts and hoists to prevent unnecessary future expenditure.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Amber	RAG (this period)	Green
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This project has changed from Amber to Green because the project is complete. Benefits will be realised over the financial year.

Project Summary

A ring fenced grant has been allocated by the Department of Health to North Tyneside Council to allow it to discharge new statutory responsibilities for public health - including health improvement, health commissioning and health protection. Part of this grant will be invested recurrently in existing Council public health services to defray costs.

£350k of services currently commissioned by Adult Social Care will be transferred to Public Health. The remaining £400k relates to services that are currently delivered by council services which will be recharged to Public Health to reflect the services provided to Public Health.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Theme B: Business

2013/14 - Summary Position

Project	Brief Description	Savings Target £k	RAG Rating
Business Package (B1)	Full year effect of Business Services package saving which was agreed as part of 2012/13 budget setting process.	850	Green
Audit & Risk Shared Services (B3)	Shared Internal Audit & Risk Management Service with Northumberland CC.	54	Green
Legal Shared Services (B3)	Legal Services Staff saving plus additional income.	108	Amber
Corporate Core (B4 & B10)	Restructure of central corporate functions including: Strategic Services and Democratic Services.	400	Green
Base Budget Adjustment (B5)	Saving from the decision not to delay Business package implementation.	151	Green
Legal Services (B6, B7, B8)	Savings relating to reviews undertaken within Legal Services.	150	Green
Commercial services Team (B9)	Review of Commercial Services Team.	50	Green
Technical Package (B2)	Full year effect of Technical Services package saving agreed as part of 2012/13 budget setting process.	908	Green
Replace Area Forums with Direct Engagement (B11)	Develop new ways to engage more directly with residents.	120	Green
Trading Opportunities (B12)	Savings generated through further exploration of trading opportunities across the Council.	250	Red
C&CS: Library Provision (B38)	Review of Library needs, to provide a service fit for 21 st Century.	130	Red
C&CS: Consolidation (B39)	Review and consolidation of services at 5 indoor centres across Borough	89	Amber
C&CS: Income (B40)	Review of fees and charges across the service.	340	Green
C&CS: Subsidies (B41)	Review and remodel funding and contributions to reduce subsidies	398	Green
C&CS: Operating Model (B42)	Looking at alternative management arrangements for some of our facilities	178	Red
C&CS: Team Structure (B43)	Adjusting team structures to fit new investment and operational models	234	Green
Total CEI 2013/14		4,410	

B1: Business Package

Saving: £850k

Project Summary

This is the full year effect of the Business Services package saving which was agreed as part of the 2012/13 budget setting process.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Complete

B3: Audit & Risk Shared Service

Saving: £54k

Project Summary

A saving of £54k has been generated through a contribution from Northumberland County Council in relation to the Internal Audit and Risk Management shared services model established in 2012/13.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Complete

B3: Legal Shared Services

Saving: £108k

Project Summary

A saving of £53k has been achieved in Legal Services via a deleted post, and the project seeks to secure the remaining £55k via additional income within Legal Services.

Recent Progress

A collaborative Legal Service trial has been set up, with the aim of establishing a robust income stream in the longer term.

Next Milestones

Ongoing monitoring of shared service arrangements, and investigation of possible income sources.

Project Status

RAG (last period)	Amber	RAG (this period)	Amber
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This project is Amber because, although part of the saving has been achieved via a staff reduction, there is no current certainty that the additional £55k, over and above the current income target, is achievable. However, external public sector clients - particularly Housing Associations – are actively being sought and a request has recently been received to provide legal support to the Police and Crime Commissioner’s Office in respect of conveyancing matters. The extent of the work required and resulting income generation is not clear at present.

B4 & B10: Corporate Core	Saving: £400k
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Project Summary

Restructure of central corporate functions within the Council including : Strategic Services (policy, performance, communications, engagement, community safety partnership and the Mayor’s office) and Democratic Services.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Complete

B5: Base Budget adjustment - Business Package	Saving: £151k
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Project Summary

This is the saving arising from the decision made in 2012/13 not to delay the implementation of the Business Package as part of Cabinet’s implementation plan. The contract was implemented from 1 November 2012.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Complete

B6, B7 & B8: Legal Services

Saving: £150k

Project Summary

Savings relating to a number of reviews undertaken within Legal Services, including: a review of Election expenses (£65k); a reduction in the Chairman's Budget (£5k); and non-legal review work (totalling £80k).

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Complete

B9: Commercial Services Team

Saving: £50k

Project Summary

The Commercial Services Team has undergone restructuring following a period of consultation. The restructure was implemented on 15 May 2013.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Complete

B2: Technical Package	Saving: £908k
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Project Summary

This is the full year effect of the Technical Services package saving which was agreed as part of the 2012/13 budget setting process.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Complete

B11: Replace Area Forums with Direct Engagement	Saving: £120k
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Project Summary

Cease Area Forums and develop new ways to engage more directly with residents (including at ward level), building on the successful new approaches used in 2012/13.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Complete

Project Summary

This crosscutting saving will be generated through further exploration of trading opportunities across the council in terms of sales, this will include both the North Tyneside Trading Company and new service trading opportunities.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Cllrs. Darke and Grayson have been appointed to be the Cabinet Member Directors to the Trading Company.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Continuing to review opportunities (ongoing).

Project Status

RAG (last period)	Red	RAG (this period)	Red
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This project is Red because opportunities have not yet been secured to cover the level of savings originally envisaged.

Project Summary

Provision of a comprehensive and efficient Library Service that is fit for the 21st century - within existing resources. The review of libraries will be fully informed by the outcome of community engagement and a full needs assessment based on nationally recognised models. Part year saving 13/14 - £130k remainder £70k to be achieved 14/15.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Following decision at Informal Cabinet 17 June, no closure of facilities. Efficiencies to be found from alternative savings in year
- Whitley Bay Customer First Centre opened April 2013
- Refurbished North Shields Customer First Centre opened June 2013
- Negotiations with NewRiver/Robertson Construction with regard to new Customer First Centre for Wallsend proceeding.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Following Informal Cabinet decision, permanent & 'in-year' proposals identified and progressed to meet/reduce efficiency target budget pressure
- New Customer First Centre for Wallsend continues on target for opening early 2014.

Project Status

RAG (last period)	Red	RAG (this period)	Red
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This project is Red because the project, as originally described, cannot now progress. Alternative permanent and one off in-year saving options to achieve the efficiency in 13/14 are currently being considered. Alternative options to achieve the associated £70k part year efficiency identified for 14/15 will need to be identified.

B39: C&CS Service - Consolidation of 5 Indoor Centres Saving: £89k

Project Summary

Review Marden Bridge Sports Centre subsidy arrangement (part year 13/14 £74k remainder (£34k) to be achieved 14/15) and employee cost saving at Hadrian Leisure Centre (£15k).

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- £15k employee cost savings achieved at Hadrian Leisure Centre
- Awaiting feedback from Cabinet Member as to whether Marden Bridge Sports Centre project should be progressed as described
- £35k of the £74k efficiency relating to Marden Bridge Sports Centre achieved through NNDR
- Discussions ongoing with CYP&L/Learning Trust to deal with remaining pressure.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Decision as to whether project will proceed
- Continue to explore/find alternative management options or if project not to progress identify one off in year savings to meet/reduce 13/14 budget pressure.

Project Status

RAG (last period)	Amber	RAG (this period)	Amber
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This project is Amber because it is subject to a decision on whether it should proceed. The full efficiency in relation to Marden Bridge has not yet been achieved and, if it proceeds, discussions will continue to consider contribution to operating costs. If the project does not to proceed, alternative efficiencies will need to be found in year to meet 13/14 target and alternative options considered for the associated remaining part year 14/15 target.

B40: C&CS Service - Maximise Income

Saving: £340k

Project Summary

There are a number of projects in this saving strand which generate additional income from greater take up of services; appropriate annual increases in fees and charges; full year effect of introduction of 2012 charges; and maximisation of opportunities for sponsorship.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- £303k achieved, £37k on target/likely to be achieved.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Continue to closely monitor income/budgets
- Alternative one off in year savings options to be considered to meet any identified/projected shortfall in income targets across the saving strand.

Project Status

RAG (last period)	Green	RAG (this period)	Green
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B41: C&CS Service – Reduction of Subsidies & Programme Review

Saving: £398k

Project Summary

There are a number of projects in this saving strand which include remodelling of existing agreements or funding arrangements; reduction in service improvement and development budgets; and review of events, activity and festival programmes.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Complete

Project Summary

Change operational model to seek community ownership where appropriate. There are a number of projects in this saving strand and includes alternative options for management of St Mary's Lighthouse, Howdon and Shiremoor Community Centres and Shiremoor Adventure Playground.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Of the £178k target, £41,500 achieved, £23,500 likely to be achieved
- Following decision at Informal Cabinet 17 June, no closure of facilities (St Mary's Lighthouse, Howdon and Shiremoor Community Centre)
- Shiremoor Adventure Playground - Awaiting feedback from Cabinet Member as to whether project should be progressed as described.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Decision on Shiremoor Adventure Playground
- Currently reviewing in-house/service delivery options before looking at revised Eol process for St Mary's Lighthouse, Howdon and Shiremoor Community Centres
- Continue to explore alternative management options as appropriate
- Alternative in year savings to be identified to meet any shortfall.

Project Status

RAG (last period)	Red	RAG (this period)	Red
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This project is Red because no suitable expressions of interest (EOI) were received. Consequently, 12/13 efficiencies were not delivered for St Mary's Lighthouse, Howdon and Shiremoor Community Centres, and 13/14 efficiencies are unlikely to be met. Following decision at Informal Cabinet 17 June, alternative in year savings are to be identified to meet/reduce any shortfall. Whilst the part year pressure was absorbed last year, managing the whole pressure indefinitely with reducing budgets is unsustainable.

Depending on the decision as to whether this project will be progressed, alternative savings may need to be found with respect to 13/14 efficiencies (£28k) for Shiremoor Adventure Playground. Non progression of this project will have an impact on efficiency options currently being considered for 14/15.

Project Summary

Revision of team structures linked to the growth investment and operational changes that will take place as part of budget proposals. The proposed changes reflect changes to be made in

the Arts, Tourism and Heritage Team (now Culture & Commissioning), Parks & Allotment Team and Indoor Sport and Playsites Team.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Complete

Theme C: Environment

2013/14 - Summary Position

Project	Brief Description	Savings Target £k	RAG Rating
Waste: Lean Management (C2)	Initiatives to improve the overall cost effectiveness of waste management and investigate income streams.	95	Green
Waste: Weekly Collection Support Scheme (C6)	Projects associated with the Council's successful bid for DCLG funding.	397	Green
Transport	Review of Vehicle Fleet utilisation, fuel consumption and travel	-	Not CEI
Energy (C3)	Projects aimed at understanding the energy usage within the Council's buildings, and formulating interventions and behavioral change to reduce it.	270	Green
Street Lighting (C4)	Options to reduce energy consumption and carbon footprint via: low energy bulbs; trimming; dimming; and rationalisation of signs and fittings	195	Red
Safer Cleaner Greener: Security Review (C5)	More business like approach to service delivery, increasing revenue through income generation.	50	Amber
Safer Cleaner Greener: Bereavement Services (C1)	Review of burial and cremation service and charges.	60	Green
Safer Cleaner Greener: Autumn Campaign (C7)	Alternative funding for seasonal peak in street cleaning in Autumn.	24	Green
Total CEI 2013/14		1,091	

Project Summary

Savings from a number of initiatives to maximise the effectiveness of back office resources, provide an income for recycling, and minimise the Council's liabilities under the Carbon Reduction Commitment (CRC) scheme.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- An Environmental Services Contract Management Board is being constituted, in accordance with the recommendations of a very positive Contract Review Report from Defra
- We are working with SITA to develop a trade waste recycling pilot
- A procurement exercise is underway to secure a partner to deliver an awareness and incentives campaign
- A decision on the waste material recycling contract preferred bidder has been deferred until August 12th to allow further briefing.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Further development of plans for commercial recycling (Aug – Oct 2013)
- Procurement of a partner to deliver incentives and education campaign (Sept 2013)
- Appoint new waste material recycling contractor (Sept 2013).

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Project Summary

Following a successful bid to the Weekly Collection Support Scheme, administered by the Department of Communities and Local Government, NTC was awarded £3.355million (paid from 2012/13 to 2014/15) in return for a commitment to retain weekly collections of waste for the five years 12/13 to 16/17.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Standard refuse bins have been purchased (and delivered) using WCSS grant funds. Their deployment will facilitate the removal of specialist (and expensive) collection equipment from wagons.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Additional bins are being ordered to supply the new premises to be built within the Borough (ongoing).

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Transport	Saving: non CEI
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Project Summary

Measures to offset a £500k transport pressure across the Council. Includes: reduction of hires costs; reduction in vehicle damage; rationalisation of routes and reduction in mileage; and reduction in 3rd party spend.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Work continues to reduce vehicle utilisation, and attendant fuel costs
- Efforts are being made to reduce vehicle hire, and vehicle damage and repair
- The fleet replacement programme has now been agreed by Cabinet, and discussions are underway with Finance to plan the way forward
- Fleet Diesel consumption is down 15% on base year, and down 2% on last yr.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Continued efforts to reduce vehicle and fuel costs (ongoing)
- Analysis of service transport costs and 3rd party spend (ongoing).

Project Status

RAG (last period)	Green	RAG (this period)	Green
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C3: Energy & Carbon Emission Reduction

Saving: £270k +
2463 tonnes of CO₂

Project Summary

A reduction in the Council's energy bill of £270k through reduced energy consumption (saving guaranteed within Capita Symonds contract). This will contribute towards a 7% reduction in the Council's carbon footprint, with other savings coming from reduced School energy consumption, street lighting, fleet and staff business miles. This will take total reduction against baseline to 12% and work toward a 2015/16 target reduction of 34%.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- Following the expansion of the carbon budget process (by 39) to the top 91 consuming sites, training of building managers and key staff is ongoing
- Following a presentation on saving energy, Battle Hill Primary School 'advertised' for key stage 2 student 'energy champions'. 54 students applied and 6 were appointed
- The potential for a geothermal heat network across Cobalt Business Park is being explored. A Working Group has been proposed to explore the viability
- Electricity usage is down 13% on base yr, and down 5% on last yr
- Gas usage is up 7% on base yr, but down 1% on last yr
- Fleet Diesel consumption is down 15% on base year, and down 2% on last yr
- Staff business mileage is down 23% on 11/12, and down 17% on last yr
- Streetlighting: Full yr projection of 4% reduction on baseline.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- Capita deliver energy project delivery plan (Aug 2013)
- Ongoing monitoring of the carbon budgets and development of intervention actions for failing sites (ongoing)
- Review high gas consuming sites. Formulate initiatives to reduce usage (Aug 2013).

Project Status

RAG (last period)	Green	RAG (this period)	Green
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C4: Streetlighting

Saving: £195k

Project Summary

Deployment of newer technology aimed at delivering existing lighting standards using less energy. Investigation of scope for trimming (changes to switch on/off times) and dimming (reduction in output), and rationalisation of signs and street furniture.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- A programme to change 10,700 Residential bulk lamps to lower wattage (100W GE) bulbs has begun. Almost 11,000 bulbs will be replaced between 05/13 and 04/14
- New 'Mayflower' control units, which will allow streetlights to be more flexibly controlled, are now being fitted in Whitely Bay, Weetslade and Monkseaton North Wards
- A new 'O&S Street Lighting Sub-group' has been set up to consider the ongoing options for reducing energy consumption, and produce a new Streetlighting Strategy for the Borough, which will define policy going forward.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- First meeting of the O&S Streetlighting Sub-group (Aug 2013)
- Continued rollout of low energy bulbs and mayflower control units.

Project Status

RAG (last period)	Red	RAG (this period)	Red
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This project is Red because, whilst significant inroads are being made into reducing streetlighting energy consumption, a significant proportion of the £195k savings target is still dependent on policy decisions relating to Trimming (adjusting burning times); Dimming (fractional reductions in light output) and part-night switch off (turning out lamps during very early morning hours and/or in non-residential areas).

C5: Safer, Cleaner, Greener: Review of CCTV	Saving: £50k
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Project Summary

A more business like approach to service delivery, increasing revenue through income generation.

Recent Progress

The key achievements and areas of progress since the last report are as follows:

- The service secured a temporary contract to provide security services at the former Swan Hunters site.

Next Milestones

The areas of anticipated progress within the period leading up to the next report are as follows:

- The service will continue to seek further income raising opportunities and contracts (ongoing).

Project Status

RAG (last period)	Amber	RAG (this period)	Amber
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This project is Amber because there is a possibility that the Security Service will not meet its income target. A recent loss of contracts, including Morpeth Town Centre, will impact income levels but the service is actively pursuing other income and recently secured a temporary contract to provide security services at the former Swan Hunters site.

C1: Safer, Cleaner, Greener: Bereavement Services Saving: £60k

Project Summary

North Tyneside remains the second lowest in the region for cremation and burial charges. The option to review fees and charges was therefore carried out to bring the Authority more in line with the region.

Recent Progress

A 5% increase was introduced to cremation and burial charges from 1st April.

Next Milestones

Revised income is on track.

Project Status

RAG (last period)	Green	RAG (this period)	Green
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C7: Safer, Cleaner, Greener: Autumn Campaign Review Saving: £24k

Project Summary

Additional street sweepers and staff are introduced every Autumn to remove leaves from gully and drain areas, which makes a fundamental contribution to flood prevention. This will now be funded from a corporate flooding budget.

Recent Progress

Complete

Next Milestones

Complete

Project Status

RAG (last period)	Green	RAG (this period)	Green
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Complete