

Meeting: Overview and Scrutiny Committee

Date: 4 November 2013

Title: Change, Efficiency and Improvement – cover report

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Service Area: Law and Governance

Wards affected: All

1. Purpose of Report

To introduce the latest Change, Efficiency and Improvement (CEI) report and to inform the Committee of the recent work undertaken by the sub-committees in relation to CEI.

2. Recommendations

The Committee is recommended to note the updated information provided in relation to the delivery of the CEI programme.

3. Detail

At the beginning of the municipal year it was agreed, at a Chairs and Deputy Chairs meeting, that Overview and Scrutiny Committee would receive CEI update reports on a bi-monthly basis, with sub-committees receiving quarterly reports focused on specific projects that are not on track.

Several of the sub-committees have recently received a quarterly CEI report. These reports have covered the majority of the projects within the programme that are currently red or amber. The 2 projects that have not been considered in detail as part of these quarterly reports are 'Legal Shared Services' and 'Trading Opportunities'. These projects both fall within the remit of Overview and Scrutiny Committee.

The Committee are therefore recommended to focus on these 2 particular projects at the meeting to avoid any duplication with the work of the sub-committees. The process for monitoring the CEI programme is due to be reviewed at a Chairs and Deputies meeting in December.

4. Appendices (if any)

Change, Efficiency and Improvement Programme 2013/14: update report