



North Tyneside Council

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# Briefing note

**To:** Overview, Scrutiny & Policy  
Development Committee

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## Accommodation Review

### 1. Information/Background

The Agile Working and Office Accommodation Project is a commitment by Capita to deliver property savings for the Council.

**Phase 1** of the project was a business case commitment by Capita to deliver savings for the Council via an Agile Working and Office Accommodation Project. Initially, this was to implement Agile Working within Quadrant East and West but the scope was later extended in March 2013 to include all of the Council's Hub and Spoke buildings, as well as to rationalise further office buildings to reduce costs. This is referred to as Phase 1.

**Phase 2** of the project commenced in July 2014 when the Strategic Property Group (SPG) extended the scope to include all remaining operational buildings. The initial long list of 148 properties was shared with Strategic Property Group (SPG) in September 2014 with the final proposed short list of properties shared with Strategic Property Group (SPG) in March 2015.

### 2. Project Governance

The Council's Senior Leadership Team (SLT) acts as the Project Board for this project as well as the Council's Service Delivery Review to ensure that both of these projects converge to find workable solutions for communities as well as delivering property savings for the Council. Progress and property implications are considered by the Strategic Property Group (SPG) which is chaired by the Elected Mayor.

### 3. Current position/next steps

Phase 2 review of the Council's operational buildings is ongoing linked to the Council's Service Delivery Review. Proposals/next steps will be brought back to a future meeting of SPG once the Senior Leadership Team and the Service areas have completed their assessments.

In line with the request by the Overview, Scrutiny & Policy Development Committee, Officers will provide a presentation at the meeting on 7<sup>th</sup> September that outlines:-

- What buildings were held before the review
- What buildings were held after the review
- What benefits have been gained
- What consideration has been given to buildings that are still partly vacant (e.g. the top floor of Wallsend CFC)
- What further building rationalisation is currently under consideration.