

Meeting: Overview, Scrutiny and Policy Development Committee

Date: 5 October 2015

Title: Establishment of sub group – parking permits

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Service: Law and Governance

Wards affected: All

1. Purpose of Report

To inform the Committee of an additional piece of work for the scrutiny work programme in relation to parking permits and to propose arrangements for carrying out this investigation.

2. Recommendations

To agree the establishment of a sub group to undertake a piece of work in relation to parking permits.

3. Details

- 3.1 At a meeting of Scrutiny Chairs and Deputy Chairs, held on 15 September 2015, Members discussed the issue of creating capacity within the scrutiny work programme to consider important issues that may arise throughout the year that require the attention of scrutiny.
- 3.2 One issue in particular that had been brought to the attention of the Chair and Deputy Chair of Overview, Scrutiny and Policy Development Committee was parking permits. Various issues in relation to parking permits across the borough have been identified and scrutiny could have a valuable role in analysing these issues and evaluating options going forward.
- 3.3 It has been recognised that Overview, Scrutiny and Policy Development Committee, along with all its sub-committees, are progressing with individual work programmes and, in order to minimise the impact on these, setting up this sub group would be the best way to undertake this work. The establishment of the sub group would seek volunteers to serve from all non-executive Members and therefore no individual committee would have sole responsibility for carrying out the review. If it is agreed to establish a Parking Permit Review sub group, Democratic Services will seek nominations to serve and a Convenor/Chair will be sought at the first meeting of the group. At this first meeting officers will outline to Members all the identified issues and will agree a scope for the study. It is expected that the first meeting of the group would take place throughout October, with the aim of completing the review and reporting to Cabinet early 2016.

4. Background Information

The following documents have been used in the compilation of this report and may be inspected at the offices of the author.

N/A