

North Tyneside Council

Report to Cabinet

12 September 2016

ITEM 6h
Permit Parking – Response
to Overview, Scrutiny and
Policy Development
Committee Sub Group
Report

Portfolio(s): Housing and Transport

Cabinet Member(s): Cllr J Harrison

Report from Service Area: Environment, Housing and Leisure

Responsible Officer: Phil Scott, Head of Environment,
Housing and Leisure

Tel: (0191) 643 7295

Wards affected: All

PART 1

1.1 Executive Summary:

The purpose of this report is to seek Cabinet's approval to the proposed response to the recommendations of the Permit Parking Sub-Group in relation to its study of permit parking in North Tyneside. The Permit Parking Sub-Group was established by Overview, Scrutiny and Policy Development Committee and recommendations were made to Cabinet at its meeting on 11 July 2016.

In accordance with Section 21B of the Local Government Act 2000, Cabinet is required to provide a response to the recommendations of the Overview, Scrutiny and Policy Development Committee within two months. In providing this response, Cabinet is asked to state whether or not it accepts each of the recommendations and the reasons for this decision. Cabinet must also indicate what action, if any, it proposes to take.

1.2 Recommendation(s):

It is recommended that Cabinet:

- (1) agrees the proposed responses to the recommendations from the Overview, Scrutiny and Policy Development Committee in relation to its study into permit parking, as shown in Appendix 1 of this report; and
- (2) agrees that a further report should be brought to Cabinet to consider a business case and details of any resource requirements, when these have been determined.

1.3 Forward Plan:

Twenty eight days notice of this report has been given and it first appeared on the Forward Plan that was published on 8 August 2016.

1.4 Council Plan and Policy Framework

This report is relevant to the following priorities set out in Our North Tyneside, the Council Plan 2014 to 2018:

- Our People will be listened to, and involved by responsive, enabling services;
- Our Places will have an effective transport and physical infrastructure – including our roads, cycle ways, pavements, street lighting, drainage and public transport.

1.5 Information

In October 2015 the Overview, Scrutiny and Policy Development Committee set up a sub group to carry out a study into permit parking in North Tyneside. This was in response to a request from the Cabinet Member for Housing and Transport, who requested that Committee review the current permit system and explore opportunities to improve and simplify the permit system across the borough. Members held a series of evidence gathering sessions with officers of the Authority, its technical services delivery partner, Capita, and local residents and business representatives.

As a result of the study, the Sub Group identified eighteen recommendations. Overview, Scrutiny and Policy Development Committee presented these recommendations to Cabinet at its meeting on 11 July 2016. The proposed response to those recommendations is set out at Appendix 1.

1.6 Decision options:

The following decision options are available for consideration by Cabinet:

Option 1

Cabinet may accept the recommendations set out in paragraph 1.2 above.

Option 2

Cabinet may not accept the recommendations set out in paragraph 1.2 above.

Option 3

Cabinet may also amend any of the proposed responses at Appendix 1 on an individual basis.

Option 4

Cabinet may refer the matter back to Officers for further consideration of particular issue(s).

Option 1 is the recommended option.

1.7 Reasons for recommended option:

Option 1 is recommended in order to support the effective delivery of future measures in relation to permit parking in North Tyneside.

1.8 Appendices:

Appendix 1 Proposed response to permit parking recommendations

1.9 Contact officers:

Colin MacDonald, Senior Manager, Technical and Regulatory Services, 0191 643 6620
Andrew Flynn, Integrated Transport Manager, 0191 643 6083
Garry Hoyle, Parking Manager (Capita), 0191 643 6599
Joanne Holmes, Democratic Services Officer, 0191 643 5315
Alison Campbell, Senior Business Partner, 0191 643 7038

1.10 Background information:

The following background papers/information have been used in the compilation of this report and are available at the office of the author:

- (1) [Report to Cabinet 11 July 2016 'Report of the Permit Parking Sub group'](#)

PART 2 – COMPLIANCE WITH PRINCIPLES OF DECISION MAKING

2.1 Finance and other resources

The development of a formal permit parking policy will involve assessing the overall financial implications in respect of the various recommendations.

In respect of recommendations which refer to the introduction of a virtual permit system for the administration of parking permits, a full business case is to be developed and approval sought prior to implementation.

Any elements of these proposals which cannot be implemented from existing budgets or have further financial implications will be brought to Council/Cabinet as appropriate in future reports before implementation.

2.2 Legal

In accordance with Section 21B of the Local Government Act 2000, Cabinet is required to provide a response to the recommendations of the Overview, Scrutiny and Policy Development Committee within 2 months. In providing this response Cabinet is asked to state whether or not it accepts each recommendation and the reasons for this decision. Cabinet must also indicate what action, if any, it proposes to take.

The Traffic Management Act 2004 places a duty on the Authority to manage highways in order to secure the expeditious movement of traffic (including cycling and walking) on its network and on adjacent networks. The management of on and off street parking provision is a key component of ensuring the highway is managed effectively.

2.3 Consultation/community engagement

2.3.1 Internal Consultation

Members consulted with officers of the Authority and of the Authority's Technical Partner.

2.3.2 External Consultation/Engagement

A group of residents was invited, via the Authority's Residents' Panel, to attend a meeting of the Sub-group to share their views on various aspects of the current permit parking system and options for changing the system; the Sub-group also received a number of written submissions from residents with an interest in the issue. In total, 11 residents contributed to the review.

Members met with representatives of local businesses and organisations including North Shields Chamber of Trade, Tynemouth Business Forum and Whitley Bay Chamber of Trade.

2.4 Human rights

There are no human rights issues directly arising from this report.

2.5 Equalities and diversity

There are no equality and diversity issues directly arising from this report. The proposed development of a formal permit parking policy will have regard to the Authority's obligations under the Equality Act 2010: an Equality Impact Assessment is to be undertaken as part of this process.

2.6 Risk management

There are no risk management issues directly arising from this report.

2.7 Crime and disorder

There are no crime and disorder issues directly arising from this report.

2.8 Environment and sustainability

There are no environment and sustainability issues directly arising from this report.

PART 3 - SIGN OFF

- Deputy Chief Executive x
- Head(s) of Service x
- Mayor/Cabinet Member(s) x
- Chief Finance Officer x
- Monitoring Officer x
- Head of Corporate Strategy x