

**Cabinet Response to Overview, Scrutiny and Policy Development Committee Recommendations
Completed Action Plan**

Elective Home Education

In accordance with Section 21B of the Local Government Act 2000, Cabinet are required to provide a response to the recommendations of the Overview, Scrutiny and Policy Development Committee within two months. In providing this response Cabinet are asked to state whether or not it accepts each recommendation and the reasons for this decision. Cabinet must also indicate what action, if any, it proposes to take.

Overview, Scrutiny and Policy Development Committee Recommendation	Officer Commentary	Cabinet Decision (Accept or reject)	Action to be taken (if any) and timescale for completion
<p>Recommendation 1: The Mayor write to the Minister for Education asking for a change to the law which would give local authorities guaranteed access to children being home educated and provide a clear definition of a 'suitable' and 'efficient' education, along with some minimum educational standards and also encourages other Leaders, Elected Mayors and Executive Members for Education at other Local Authorities to do the same.</p>	<p>Officers agree with this recommendation</p>	<p>Accept</p>	<p>The Mayor to write to the Minister by 1 September 2017</p>
<p>Recommendation 2: Cabinet ask officers in the Attendance and Placement Team to establish a 'notice board' page on the relevant section of the Council's website to allow parents to share advice and tips in relation to elective home education.</p>	<p>The Attendance and Placement Team will work with Officers in ICT to establish a "notice board" for Officers to post information to support parents in relation to elective home education.</p>	<p>Accept</p>	<p>The Attendance and Placement team will arrange a meeting to discuss and prepare an implementation plan. To be online by 1 October 2017</p>

<p>Recommendation 3: Officers in the Attendance and Placement Team liaise with schools to explore the possibility of offering, for a small cost, surplus text books and equipment to electively home educating parents.</p>	<p>The Attendance and Placement Team will contact schools to encourage them to make such books and equipment available to parents who electively home educate. Information on how parents can collect these items directly from schools will be posted on the new "notice board". Any charges would be arranged between the school and the parent.</p>	<p>Accept</p>	<p>The Attendance and Placement Team will update schools at Head teacher Briefing by 31 October 2017</p>
<p>Recommendation 4: Cabinet ask officers in the Attendance and Placement Team to review (and establish a continuous review process) all forms of written correspondence with parents electively home educating to ensure that material is clear, jargon free and demonstrates mutual respect.</p>	<p>The Attendance and Placement Team will review all written correspondence as recommended.</p>	<p>Accept</p>	<p>This action is ongoing. The Attendance and Placement Team will maintain regular contact with EHE parents and seek to consult on any new documentation before it is put into use, ensuring it is jargon free and clear whilst demonstrating mutual respect.</p>
<p>Recommendation 5: Cabinet ask officers in the Attendance and Placement Team to review the consultation processes currently in place, with a view to increasing the feedback the authority gets from electively home educating parents</p>	<p>The Attendance and Placement Team will review the consultation process in place as recommended.</p>	<p>Accept</p>	<p>The Attendance and Placement Team will review the consultation process in place by 1 November 2017.</p>

<p>Recommendation 6: Cabinet ask officers in the Attendance and Placement Team to arrange for information on inoculations to be sent to all electively home educating parents on an annual basis.</p>	<p>The Attendance and Placement Team will ensure this information is made available to all parents.</p>	<p>Accept</p>	<p>The Attendance and Placement Team will ensure this information is made available to all parents.</p> <p>The team will investigate timescales and work with colleagues to ensure this information is shared in a timely manner by 31 August 2017.</p>
<p>Recommendation 7: Cabinet ask officers in the Attendance and Placement Team to liaise with colleagues in Public Health to ensure that all public health messages sent out via schools are also circulated to families that are home educating.</p>	<p>The Attendance and Placement Team will ensure this information is made available to all parents.</p>	<p>Accept</p>	<p>The team will investigate timescales and work with colleagues to ensure this information is shared in a timely manner by 31 August 2017.</p>
<p>Recommendation 8: Cabinet ask officers in the Attendance and Placement Team to write to all schools in the borough to establish whether a buddying system is already in place and if not to enquire if schools would consider such a system in future especially in circumstances of home educated young people returning to school.</p>	<p>The Attendance and Placement Team will contact each school regarding a buddying system for children returning to school from home education.</p>	<p>Accept</p>	<p>The Attendance and Placement Team will contact each school regarding a buddying system for children returning to school from home education.</p> <p>This will be included in the Head teacher Briefing noted in Recommendation 3.</p>