North Tyneside Council
Report to Standards Committee
Date: 1 December 2016

ITEM 6	
Title:	Member Development

Report from Service Area:	**Human Resources and Organisational Development**
Report Author:	**Helen Davidson, Workforce Development Lead** **(Tel: 643 5037)**
Wards affected:	**All**

1.1 Purpose:

To advise the Committee of training completions for Member Development events during 2015/16 and 2016/17. Due to technical issues experienced during the upgrade of the Council's online learning platform in October; attendance statistics for mandatory training modules will be tabled to the Committee on 1st December 2016.

1.2 Recommendation(s):

The Committee are requested to consider the report

1.3 Member Development 2015/16

The following events were offered to elected Members in 2015/16

Overview:

Sessions offered	26
Attendances	173
No shows	8
Online Completions	5

Detail per course

Event	Type of Training	Number of Sessions Offered	Event Status	Number of Attendees	E-learning completions
Planning Committee Training	Regulatory Training	2	Complete	18	2
Licensing Committee Training	Regulatory Training	2	Complete	15	1
Regulation & Review Committee Training	Regulatory Training	3	Complete	12	

Appeals & complaints Committee Training	Regulatory Training	2	Complete	9	1
Introduction to Council Services	Induction	1	Complete	5	
Code of Conduct	Induction	1	Complete	10	1
Sexual Exploitation	Induction	1	Complete	30	
Service Planning & Finance	Induction	1	Complete	7	
Lone Working & Managing Conflict	Induction	1	Complete	4	
Corporate Parenting & Safeguarding	Induction	1	Complete	8	
Section 106 Member Briefing	Targeted to Committee Members & substitutes	2	Complete	22	
HR Appeals Training	Targeted to Committee Members & substitutes	1	Complete	9	
Know your finance (General fund)	General Programme Offer	2	Complete	10	
Making the most of Outlook	General Programme Offer	2	Cancelled	0	
Public Speaking with Confidence	General Programme Offer	1	Cancelled	0	
Combined Authority	General Programme Offer	1	Complete	4	
Social Media	General Programme Offer	2	Complete	10	

1.4 Member Development 2016/17

The following events have been offered to elected Members during 2016/17

Overview:

Sessions offered	17
Attendances	109
Online Completions	13

Event	Type of Training	Number of Sessions Offered	Event Status	Number of Attendees	E-learning
Planning Committee Training	Regulatory Training	2	Complete	20	9
Licensing Committee Training	Regulatory Training	3	Complete	14	3
Regulation & Review Committee Training	Regulatory Training	3	Complete	25	
Introduction to Council Services	Induction	1	Cancelled	0	
Code of Conduct	Induction	4	Complete	21	1
Safeguarding & Sexual Exploitation	Induction	1	Complete	8	
Service Planning & Finance	Induction	1	Complete	4	
Lone Working & Managing Conflict	Induction	1	Complete	8	
Corporate Parenting	Induction	1	Complete	9	

1.5   Mandatory Training

Cabinet agreed the 2016/17 Member Development Programme which details the following training as mandatory for Elected Members:

How often	Who	Session
Every two years or when the Code of Conduct changes	All Elected Members	Code of Conduct
Once per elected term	All Elected Members	Safeguarding & Sexual Exploitation
Once per elected term	All Elected Members	Corporate Parenting
Once per elected term	All Elected Members	Equality & Diversity
Annually	Appointed members and/or substitute Members	Planning Committee Training
Annually	Appointed members	Licensing Committee Training
Annually	Appointed members and/or substitute Members	Regulation & Review Committee Training

All committee Members have completed the appropriate training to sit on their appointed committee.

Finalised training completions for the above mandatory courses will be tabled to the Standards Committee on 1st December 2016. Individual completion status for specific courses has been circulated to Group Leaders.

1.5   Next Steps

The Member Development Programme is reviewed annually and will be considered by the Deputy Mayor in January 2016 ready for implementation in May 2017.

Further development of the Council's online learning system (Learning Pool) is underway to provide event reminders to elected Members when training is due to expire and the learning available to meet the requirements of the member development programme.

The online learning offer will continue to increase in 2016/17 to provide more flexible methods of learning to elected Members.

Training/briefings will be made available to elected Members on the functions of Learning Pool to maximise the Council's online learning offer.